



http://



# Brown 25Live

Event and Space Scheduler

Username

Password

Log In

[About 25Live](#)



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# Brown 25Live

## Event and Space Scheduler



25Live is an online interface used to reserve and request classroom and event space on campus. The software provides an online availability calendar, scheduling system, and event request forms. Members of the Brown community can check space availability and request space online.

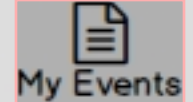
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BROWN 25LIVE



## QUICK SEARCH

By Location

By Time

Location

Find a room!



http://



BROWN 25LIVE



Home



Create



My Events



Log Out

## QUICK SEARCH

By Location

By Time

Start



End



Type

ComboBox



Find a room!



http://



## BROWN 25LIVE



Home



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[Home](#) > Search

## Quick Search

 Start  /  End  / 

## View By

- ☒ List
- ☐ **Calendar**

## Search Filters

Capacity  3  3

MIN MAX

Type  ComboBox 

Layout

Item One  
Item Two  
Item Three

Features

Item One  
Item Two  
Item Three

Showing Results for *Macmillan*

5 results total

**Macmillan 115**

General Use Classroom

Air Conditioned, Audio/Visual Capable, Blackboards (Standard), Computer Data Projector, Computer Network Access, Computer Network: Wireless, Disability Access, Double Projection, Microphone/Speakers, Seating: Tiered, Table For Instructor, Touchscreen Control

Max Capacity: 110

**Macmillan 117 (Starr Auditorium)**

General Use Classroom

Air Conditioned, Audio/Visual Capable, Blackboards (Ample), Bluray Player (Region Free), Computer Data Projector, Computer Network Access, Computer Network: Wireless, Disability Access, Microphone/Speakers, Seating: Tiered, Simulcast Capability, Symposium Annotation Tool, Table For Instructor, Touchscreen Control, Triple Projection

Max Capacity: 293



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[Home](#) > Search

## Quick Search

 Start  /  End  /  

## View By

- ☐ List
- ☐ Calendar

## Search Filters

Capacity  3  3   
MIN MAXType  ComboBox Layout  Item One  
Item Two  
Item ThreeFeatures  Item One  
Item Two  
Item ThreeShowing Results for *Macmillan*

6 results total

Location	<a href="#">Macmillan 115</a> ✕	<a href="#">Macmillan 117</a> ✕	<a href="#">Macmillan 120</a> ✕	<a href="#">Macmillan 122</a> ✕
9AM				
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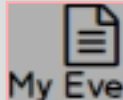
## BROWN 25LIVE



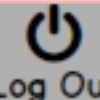
Home



Create



My Events



Log Out

## Event Status



- ☐ Basic Details
- ☐ Space Request
- ☐ Setup Details
- ☐ Terms and Conditions

## Event Basic Details



Event Name

Organization

Event Type

Attendance

[< Previous](#)[Next >](#)





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## Event Status

☐☒ Basic Details☐ Space Request☐ Setup Details☐ Terms and Conditions

## Event Basic Details



Start

/ /



End

/ /



Location

Availability: OCCUPIED

&lt; Previous

Next &gt;

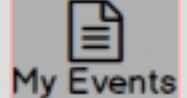




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## BROWN 25LIVE



## Event Status

☒ Basic Details☒ Space Request☐ Setup Details☐ Terms and Conditions

## Additional Information



Phone Contact

Please check all that apply:

- ☐ Public event
- ☐ Will serve food/drinks
- ☐ Using a tent
- ☐ Using a stage
- ☐ Using electricity
- ☐ Using amplified sound

&lt; Previous

Next &gt;



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## BROWN 25LIVE



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## Event Status

☒ Basic Details☒ Space Request☒ Setup Details☐ Terms and Conditions

## Terms and Conditions



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☒ I agree

&lt; Previous

Finish &gt;



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## BROWN 25LIVE



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My Events



Log Out

## Event Summary:

Chess Club Meeting  
Anticipated 50 attending  
11/5/15  
7:00PM to 8:00 PM

Macmillan 115  
Meeting  
Chess Club

Please book your  
equipment rental, media,  
and setup services  
separately with [Media  
Services](#) or [Facilities  
Management](#)

Your event <EventName> has been  
requested for <EventDate, Event Time>, at  
<Location>.

An email confirmation has been sent to  
<Email>.





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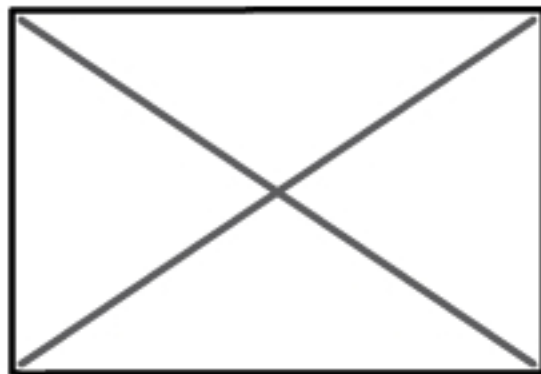


Log Out

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## MACMIL 115

Macmillan Hall Room 115



## Features

- Air Conditioned
- Audio/Visual Capable
- Blackboards (Standard)
- Computer Data Projector
- Computer Network Access

## Layout

Max Capacity: 110

## Category

General Use Classroom

## Availability: MacMillan Hall Room 115

View

Daily

Weekly

Monthly

Displaying

/ /



Time	Sun	Mon	Tue	Wed	Thu	Fri	Sat
9AM							
10AM							
11AM							
12PM							
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9PM							



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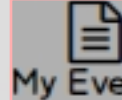
## BROWN 25LIVE



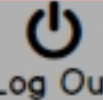
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My Events



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## My Events

Chess Club Meeting  
STATUS: DRAFT

Pinterest Tech Talk  
STATUS: REQUESTED

CS015 Skit Rehearsal  
STATUS: APPROVED

## CHESS CLUB MEETING

STATUS: DRAFT

[Edit this Event!](#)

Anticipated Attendance: 25

Event Start: 11/5/15 7:00PM

Event End: 11/5/15 8:00PM

Location: The Underground

Event Type: Meeting

Organization: Chess Club

Setup Details: None

Phone Contact: 555-555-5555



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You have logged out of your 25Live session!

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