

# BEVERLY FAN

San Jose, CA | +1 (408) 398 - 4561 | [beverlymfan@gmail.com](mailto:beverlymfan@gmail.com) | [Portfolio](#) | [LinkedIn](#)

## DESIGN EXPERIENCE

---

### DHARMA DRUM MOUNTAIN SAN FRANCISCO BAY AREA

*Graphic Designer, Volunteer*

Remote

Dec 2024 – Present

- Designed impactful marketing materials, including event flyers and social media posts, contributing to a 140% increase in social media engagement and publication in the *World Journal* newspaper

### RICE UNIVERSITY DESIGN-A-THON

*Prototype Designer*

Remote

Jan 2024

- Conducted intensive research of target audience and competitive analysis of existing applications and trends in current market
- Designed and prototyped 6 high-fidelity screens on Figma with a team of 3 designers to help streamline students' work-life balance with a user-centered approach

### DESIGN INTERACTIVE

*UX Design Fellow*

Davis, CA

Apr 2023 – May 2023

- Practiced human-centered problem solving through an extensive 3-week UX design and Figma prototyping sprint with a team of 4 designers to assist easier budgeting for college students
- Delivered high fidelity prototype that intuitive budgeting platform for users

### LELAND YEARBOOK

*Design Editor*

San Jose, CA

Aug 2018 – Jun 2020

- Led design production for the campus' largest budget, managing a team of 11 designers and collaborating with cross-functional teams, including advisors and manufacturers.
- Met tight deadlines and maintained high-quality design standards, delivering an award-winning product that granted invitation to 2019 Bay Area Yearbook Seminar

## EDUCATION

---

### UNIVERSITY OF CALIFORNIA, DAVIS

B.A. in Design with Honors — Cumulative GPA: 3.89

Davis, CA

Sep 2022 – Jun 2024

Relevant Coursework: Coding for Designers, UI/UX Design, Interactive Media, Human-Centered Design, Environmental Graphic Design, Trend Forecasting, Design Ethnography, Visual Communication: Graphic Design

## WORK EXPERIENCE

---

### ASUCD COFFEE HOUSE

*Student Supervisor*

Davis, CA

Jul 2023 – Jul 2024

- Managed employees in utilizing proper food preparation procedures, practicing safe knife techniques, and adherence to food safety standards, demonstrating leadership and attention to detail in a fast-paced environment which led to promotion within three months of onboarding

## VOLUNTEER EXPERIENCE

---

### SECOND HARVEST OF SILICON VALLEY

*Food Sorter*

San Jose, CA

Jan 2024 – Present

- Prepared food for distribution by verifying, sorting, labeling, and repacking food items at distribution center

## SKILLS

---

**Software:** Adobe Photoshop, Adobe Illustrator, Adobe InDesign, Figma, Miro, Microsoft Office

**Technical Skills:** HTML/CSS, JavaScript; Prototyping; Visual Design, Interactive Design

**Soft Skills:** Problem-solving, Time management, Creative thinking, Detail-oriented, Oral communication, Presentation skills

**Languages:** Fluent in English; Conversational proficiency in Mandarin