



Maksim Svistukhin

DETAILS

📍 Prague, Czech Republic
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SKILLS

Excelent communication
Front-end development
Web design
Direct sales
Solution design
Team management

LANGUAGES

English **C1**
Czech **C1**
Russian **NATIVE**

TECH SKILLS

HTML CSS JavaScript
React Git
SCSS Sketch Adobe CS
Webflow Figma

PROFILE

First of all, I am a strong professional in communication at all levels. I have extensive experience in team management and sales, as well as excellent visualisation abilities and decent skills in SW development. Overall, I can describe myself as a person, passionate about finding solutions for rather wide range of possible issues.

EMPLOYMENT HISTORY

Freelance Web Designer 2/2019 – Current

Prague, Czech Republic

- Creating web applications design using the latest UI/UX trends in Figma
- Development using a combination of HTML, CSS and JavaScript
- Managing and maintaining client websites

Logistics/Sales manager 12/2017 – 2/2019

Prague Group Adventures s.r.o.

Prague, Czech Republic

- Maintaining communication with service providers, tour guides and clients.
- Recruitment and training of staff
- Managing a team of 30 employees
- Maintaining and establishing plans for selling ancillary services to the end customer

Team-leader (Customer support) 6/2016 – 10/2017

XEROX o.s.

Prague, Czech Republic

- Assist management with hiring procedures and training of new team members.
- Assist with team member problems and monitor work for quality and compliance
- Communicate deadlines and goals to team members

Customer Support Advisor 11/2014 – 6/2016

XEROX o.s.

Prague, Czech Republic

- Advising customers on technical matters
- Advertising the product
- Maintain positive relationships with customers to ensure customer loyalty

Travel agent/Coordinator 2/2014 – 12/2019

Wild East Travels

Prague, Czech Republic

- Meeting of the incoming groups
- Training of the newcomers
- Maintaining appropriate relationships with service providers
- Conducting sales of ancillary services

Luxury Retail Sales Manager 5/2011 – 8/2012

Boutique Vittoria

Samara, Russia

- Support sales professionals in closing sales
- Partner with sales professionals to meet their individual sales plans and KPI
- Remain current and knowledgeable of industry trends, to determine strategic opportunities to maximize sales within the market

EDUCATION

Operations management, bc

Samara State Technical University

Samara, Russia

Management, bc

Czech University of Life Sciences Prague