

Simran Das

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CAREER OBJECTIVE:

To secure a challenging position in a reputed organisation to expand my learning knowledge and skill.

EDUCATION QUALIFICATION:

- Pursuing MBA (Human Resource) from Indira Gandhi National Open University
- Graduated in 2022 from Arya Vidyapeeth College, affiliated with Guwahati University
- Completed 10+2 in 2018 (Humanities) from St. Francis D'Assisi Sr. Secondary School
- Completed 10th in 2016 from St. Francis D'Assisi Sr. Secondary School

PROFESSIONAL QUALIFICATION:

- Completed diploma in Front Office Operations from India Institute of Skill Development Training
- Pursing one year certificate course in Hospitality Food and Beverage Service from North East Skill Centre (NESC), Validated by Institute of Technical Education (ITEES) Singapore

IT-FORTE

Basics of :-

- MS Word
- MS PowerPoint
- MS Excel

INDUSTRY VISIT:

- Participated one day (industrial visit) in Vivanta, Guwahati.

SKILLS

- Guest Service

- Communication

STRENGTH:

- Confident
- Quick learner
- Team player

HOBBIES:

- Reading
- Writing
- Digital Art
- Playing Ukulele

LANGUAGE KNOWN:

- English
- Hindi
- Assamese
- Bengali

PERSONAL DETAILS:

Father's Name : Sujit Das
Mother's Name : Sangeeta Das
Permanent Address : Sathya Sai Path, Ahomgaon, Katabari, Guwahati-781035, Assam
Date of Birth : 17/10/2000
Gender : Female
Marital Status : Unmarried
Nationality : Indian

DECLARATION:

I hereby declare that all the above mentioned are true to the best of my knowledge and belief.

Date:

Place: Guwahati, Assam

Signature: Simran Das
