

Rajeswari. C
8778788825

rajies06@gmail.com

CAREER OBJECTIVE

Seeking a position that uses my skills and experience and contribute to the success of an organization through my in-depth knowledge and skills related to the field of leading Computer industry

PROFESSIONAL SUMMARY

- Over 12 years of experience in Quality controller and coordinating with appropriate skill full working support.
- Checking and approving Issues & Printer files.
- Preflight checking
- Technical skills include layout and template checking styles in Books and Journals.
- Communicating with customer for job related queries.
- An independent and self-motivated professional with positive relationship with all colleagues at all organizational levels.

EDUCATIONAL QUALIFICATION

- Bachelor of Commerce from Bharathi Arts College – Year of Passing 2002
- Higher Secondary School from Arumuga Nadar Girls Higher Secondary school.

TECHNICAL EXPERTISE

- Typewriting in Lower and Higher Grade in English
- Completed Diploma in Computer Application – DCA

STRENGTHS

- Have written, oral and interpersonal communication skills.
- Highly organized and dedicated with a positive attitude.
- Good skills, self-motivated and willingness to learn.

EXPERIENCE SUMMARY

CURRENT ORGANISATION: [NEWGEN KNOWLEDGE WORKS](#)

JOB TITLE : QUALITY CONTROLLER

PERIOD : FROM 2022 JAN TO TILL DATE

CURRENT ORGANISATION: [LUMINA DATAMATICS](#)

JOB TITLE : QUALITY CONTROLLER

PERIOD : FROM 2015 JULY TO JAN 2022

PREVIOUS ORGANISATION: [DIACRITECH TECHNOLOGIES PRIVATE LIMITED](#)

JOB TITLE : QUALITY CONTROLLER

PERIOD : FROM 2014 JUNE TO 2015 JUNE

PREVIOUS ORGANISATION: [DEANTA GLOBAL PUBLISHING SERVICES.](#)

JOB TITLE : QUALITY CONTROLLER & PROOFREADER

PUBLISHER : WILEY & INFOMA

PERIOD : FROM 2010 TO 2014 MAY

PERSONAL DETAILS

- Date of Birth : 06-12-1981
- Sex : Female
- Marital Status : Married
- Nationality : Indian
- Contact number : 8778788825
- Email Id : rajies06@gmail.com
- Communication Address : 11/3 periyar nagar 1 st street
Kodungayur
chennai-600118

DECLARATION

I hear by endorse that all the information stated above is true to best of my knowledge

(C. Rajeswari)

Place : Chennai

Date :