MOHOR MUKHERJEE

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https://www.linkedin.com/in/mohor-mukherjee-2a5413162 in

OBJECTIVE

To enhance my professional skills, capabilities and knowledge in an organization that recognizes the value of hard work and trusts me with responsibilities and challenges.

EDUCATION

B.Ed. (Bachelor of Education)
2019-2021
Visva Bharati University
A++/85.10%

M.A.(Master of Arts) - English
2017-2019
Visva Bharati University
A/68.90%

B.A. (Bachelor of Arts) - English
2014-2017
Visva Bharati University
A/68.20

WBCHSE (West Bengal Council of Higher Secondary Education)
2014
Nava Nalanda Santiniketan HS School, Bolpur
A+/85.40%

ICSE (Indian Council of Secondary Education)
2012
Carmel Convent High School, Durgapur
A/84.60%

ACHIEVEMENTS AND AWARDS

Professional Degree on Direct Instructions
Completed an **80-hour training course** in **scripted lesson design** based on principles of Direct Instruction, a teaching philosophy that emphasizes **clear language** and **high levels of student engagement.**

SKILLS

MS Office (Word, Excel, PPT)

Adobe PDF Editor

Google suite (Document, Spreadsheet, classroom)

Content authoring tools (Canva, Xyelme, Articulate 360)

Communication and Interpersonal skills

Proofreading, Editing and Plagiarism checking

Adaptable to highly dynamic work environment

Decision making and Time management

Keywords and SEO

EXPERIENCE

Associate Instructional Designer
23/05/2022 - Present
New Globe Education
Lesson planning for K-12 level.

Proofreading and **editing** of Teacher guides, exam manuscripts and answer keys.

Team handling, capacity planning and assigning tasks.

Taking **ownership of projects** and handling multiple grades and subjects.

Assisting colleagues and providing them with **constructive feedback**.

Creating **training materials** and training new joiners.

Working on **Xyleme and Canva.**

TEFL (280 Hours Advanced Diploma)

280 Hour International Advanced Diploma in TESOL/ TEFL with specialization in **Business English Teacher's Training** and **Train the Trainer** Awarded by Asian College of Teachers.

UGC NET (National Eligibility Test)

UGC NET qualified Awarded by the **University Grants Commission (December 2019)**
NTA Ref No.190520163999
Roll no.WB0405203056
Percentile score:
99.46

IT Diploma

Diploma in Information Technology Application Awarded by Youth Computer Training Centre, Government of West Bengal (Jul 2018-Jun 2019)
Score- 85%

REFERENCE

Dr. Subev Pratim Basu - Visva Bharati University

Associate Professor
sudevbasu@yahoo.co.in
+91 9434132444

Bhawna Ajmani - Vydehi School of Excellence

HOD (Head of the Department of English)
bhawnaajmani@gmail.com
+91 8088460509

Sweta Sharma - Unacademy

Teacher Mentor
sharma.shweta195@gmail.com
+91 6280545970

TGT (Trained Graduate Teacher) English

31/08/2021 - 05/03/2022
Vydehi School of Excellence
Teaching English K12 level.

Making **question papers** and **evaluation** of answer scripts.

Preparing the students for **extra-curricular** activities.

Participating in **parent-teacher meetings**.

English tutor

23/11/2020 - 28/08/2021
Unacademy
Enhancing communication skills- verbal and written, pronunciation and soft skills among learners (Grade-VI XII).

Evaluating and grading the students.

English facilitator

27/08/2019 - 06/03/2020
Visva Bharati University
Enhancing **English communication skills**- LSRW

Focus on **Soft skills development**.

Evaluating answer scripts and students' performance.

Providing **constructive feedback** based on assessment.

LANGUAGES

English (Proficient)

Hindi (Fluent)

Bengali (Native)

INTERESTS

Rescuing injured and stray dogs.

Photography

Cooking

Reading classics

Binge watching