

# KHUSHBOO DHIMAN

## **ABOUT ME :**

I am 23 year old youth recently done my masters with gender studies, I am an enthusiastic women with great communication skills. I have great hold on both English and Hindi language. In addition I also have a great knowledge of MS PowerPoint, MS Word, and RESEARCH also. Other than that, I am dependable person who is great at time management. I always put an effort to the task that assign on me and finish it on time.

## **EDUCATIONAL QUALIFICATIONS :**

### **• POST GRADUATION ( MASTERS)**

IN WOMEN STUDIES/ GENDER STUDIES FROM KURUKSHETRA UNIVERSITY KURUKSHETRA.

### **•GRADUATION**

BA ENGLISH HONOURS WITH COMPUTER AND HISTORY AS AN ELECTIVE SUBJECTS.

### **•SCHOOLING**

I DID BOTH OF MY 10<sup>TH</sup> AND 12<sup>TH</sup> FROM THE SCHOOL IN MY HOMETOWN WITH MERIT.



## **CONTACT DETAILS**

Mob no. = 7496857530

E-mail-

[khushboodhiman74500@gmail.com](mailto:khushboodhiman74500@gmail.com)

Residence -317/2 JAIN STREET , SAMALKHA, PANIPAT, HARYANA.

## **SKILLS**

- TIME MANAGEMENT
- PLANNING
- PROJECT PLANNING
- DATA COLLECTION
- COMPUTER KNOWLEDGE
- RESEARCH
- RED CROSS VOLENTEER
- NCC "C" CERTIFICATE HOLDER