

## ABOUT ME

'Imaginative and diligent graphic designer with two years of experience, exceptional attention to detail and a passion for delivering projects on time. Well-versed with most programs within the Adobe Illustrator, particularly InDesign, Coral Draw and Photoshop. Effective time-management and problem-solving skills, allowing the completion of projects with minimal supervision and maximum cooperation with other members within a team.'

The ability to complete projects on time and effectively manage deadlines is an ideal quality of a graphic design candidate who may be required to manage several projects at a time and including these skills may give the applicant a significant advantage.

## EXPERTISE

MS Word  
Powerpoint Presentation  
Corel Draw  
Canva  
Typing (Hindi / English)  
Adobe Illustrator  
Adobe InDesign  
Adobe Photoshop

## SKILLS

MathType (Equations)  
Book Covers  
Book Composing  
Make Images on designing software  
Problem Solving  
Leadership  
Thumbnails for YouTube  
Project Management  
Strong Communication  
Quick Learner

## ACHIEVEMENTS

**Certificate of Appreciation 2024**  
(Testprep publication Pvt. Ltd.)

**Certificate of Appreciation 2023**  
(Edugorilla Publication)

Achieved Daily production targets by organizing efficiently Prioritizing workload and tasks.



# Aditya Salhotra

## DTP OPERATOR/JR. GRAPHIC DESIGNER



8795153090



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jail road Alambagh  
Lucknow - 226005



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## WORK EXPERIENCE

### 2024 - Present

#### GRAPHIC DESIGNER (FREELANCER)

Educational Youtubers

- Create Powerpoint Presentation.
- create a effective Thumbnails.

### 2023 - Present

#### DTP OPERATOR

Testprep Publication Pvt. Ltd.

- Create books for competitive exams on Indesign
- Design Cover Pages and make Posts & Logo.
- Draw Images on Corel Draw and make equations for maths on mathtype

### 2022-2023

#### COMPUTER OPERATOR

Edugorilla Publication Pvt. Ltd.

- Create books for competitive exams on Ms- word
- Create novel books.
- Creating Mock test for online portal.
- Preparing books by typing, formatting, and composing

## EDUCATION

#### • Bachelor Degree in Commerce

B.Com Completed from Lucknow University in 2019

#### • Intermediate From UP Board

Intermediate Completed from Swami vivekanand School in 2016

#### • High School From Up Board

High School Completed from church Inter College in 2014