**Company Profile**

BFC Publications is dedicated to launch First Time Authors – To make their Publishing Journey Short and Smooth. Publishing packages are crafted after Multiple Rounds of Brainstorming, Research and Surveys so they are Best Suited for Authors. The company has a team of highly Energetic and Competent Pros assembled with one trait in common – Love for Books !

Company runs on the highest level of ethics and standard. Rigorous in house trainings and personality development process is an inherent feature of our System.

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**Position - DTP Operator**

The candidate must have knowledge of MS Office, Photoshop, InDesign, Illustrator, Coral Draw, Pagemaker and FrameMaker. A good experience of at least 2 years or above in handling DTP tasks such as Layout setting of books, journals, magazines, etc. Creating editable files from PDF/Image source (Source creation in various languages). They should have moderate knowledge of print media, publishing, translation, etc. Candidate with English and Hindi typing skills will be an added advantage.

**Skills Required**

* Edit graphics, such as photographs or illustrations.
* Import text and graphics into publishing software.
* Integrate images and text to create cohesive pages.
* Adjust text properties, such as size, column width, and spacing.
* Revise layouts and make corrections as necessary.
* Submit or upload final files for printing or online publishing and digital.
* Should be expert in apps like photoshop & Illustrator.
* Expert in color correction & photo manipulation.
* Knowledge of InDesign, Coral draw and Photoshop.
* Knowledge of E-Pub.

**Position:** DTP Operator

**Qualification :** Graduate

**Experience**: Min. 2 year

**Location:** CP-61, Viraj Khand, Gomti Nagar, Lucknow- 226001

**Package:** 15K – 20K

**Contact detail :-**

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