**CURRICULUM VITAE**

**D. Senthil Kumaran**

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**Mobile:** +91 8428512359;+91 8667432500

**Objective**

To Work in a Challenging Environment wherein my Technical Skills are fully exposed and both my employer and I are fully satisfied.

**Experience Summary**

* More than 14+ Years experienced in **Publishing Industry.**

**EDUCATIONAL QUALIFICATION**

* ***Master of Science - Biochemistry*,** Madurai Kamaraj University – April 2001
* ***Bachelor of Science - Biochemistry*,** Madurai Kamaraj University – April 1999

**Products Handled**

* Books
* Journals

**WORK EXPERIENCE**

**Experience in Quality**

* To analyze the project requirements from the inputs and to execute quality of the process.
* To ensure the quality of the deliveries and to refined the process if required.
* Tracking the internal and external errors and will ensure it can’t be repeated.
* Once in a month can review all steps of the process.
* On weekly basis, organize the team meetings to discuss about the quality of the deliveries.
* To recruit the right manpower based on the project requirements.
* Working with vendors to ensure the products will be in correct standard.
* Guide the team to monitoring procedures and corrective actions. Leads the team to prepare quality documentation and reports by collecting, analyzing and summarizing information and trends across business groups supported.
* Updates job knowledge by studying trends in and developments in quality management.
* Ensure the team has the tools, support and guidance necessary in order to fulfill its daily responsibilities in a timely and accurate manner.

**Experience in Production**

* To identify the process and initiated the automations, which will be implemented in production and produce more productivity with quality.
* To monitor the day to day feedbacks both internal and external and provide the solutions.
* Improvement of quality in the process to meet the customer satisfaction.
* Preparing checklists to all stages, to solve the repeated problems.
* Mainly focused towards the quality of the deliveries.
* Provide trainings to the employees to meet the quality outputs.
* Continuous learning & process improvement
* Analyzing the projects and allotting the manpower as per the requirement.
* Provided Technical Training to the probationary candidates from various backgrounds.
* Maintaining good relationship with team members and other colleagues which help to share all knowledge.
* Creating documentations to separate departments for the whole process
* Creating training manual for trainers to understand the technical issues and solutions
* Manage and drive cost analysis, schedules, Quality initiatives, and other changes as required
* Interviewing candidates
* People management (appraisal, training and mentoring talent to grow within organization & control attrition)
* Identifying Manpower and utilize properly.
* Working with the internal teams to initiate tools and process improvement
* Provide feedback sessions on weekly basis and to focus on improving client satisfaction

**Major Clients Worked With:**

* Elsevier Science
* Dartmouth Journal Services
* Cambridge University Press
* Oxford University Press
* Taylor & Francis Group
* Springer Books
* Palgrave Books

**PROFESSIONAL EXPERIENCE DETAILS**

**Cepha Imaging Private Limited, Bangalore**  
Technical Editor

Jan 2004–Feb 2006

**Exeter Premedia Services Private Limited, Chennai**

Senior Proof reader

Mar 2006–Dec 2006

**Techset Composition India Private Limited, Chennai**

Senior Quality controller

Dec 2006–Sep 2008

**SPI Technologies India Private Limited, Chennai**

Team Leader

Sep 2008–Apr 2012

**Scientific Publishing Services Private Limited, Chennai & Trichy**

Senior Execute Editorial

Nov 2015–Dec 22

**Personal Details:**

**Name:** D. SENTHIL KUMARAN

**Father’s Name:** K. DHANUSHKODI

**D.O.B:** 30.11.1978

**Nationality:** INDIAN

**Languages Known:** English, Tamil

**Marital Status:** Married

**Address for Communication:**

3/141, Sethupathi nagar,

Kottaimedu- 623604

Kamuthi (TK)

Ramanathapuram (District)