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| Reshma K R  Content Editor | horizontal line  Ph: 7560918214  Email: reshmakravi309@gmail.comhorizontal line |
| **ㅡ** About Me | Enthusiastic content editor eager to contribute to team success through hard work and attention to detail. A clear understanding of developmental editing, copy-editing and proofreading. Passionate about English and Malayalam Literature. Motivated to grow, learn and excel in the publishing industry. |
| **ㅡ** Experience | horizontal line Infiniti Research / Assistant EditorJULY 2023 – PRESENT, BANGALORE  * Developmental editing: Detailed reading of the content, checking for the proper flow and presentation of ideas * Line editing: Rephrasing sentences to ensure a consistent style throughout the content in business language * Copy editing: Editing the content for grammatical, punctuation and spelling errors.  Clever Fox Publishing / Associate EditorOCTOBER 2022 – JUNE 2023, BANGALORE  * Developmental editing: Detailed reading of the manuscript and providing constructive feedback and editorial reports * Line editing: Rephrasing sentences to provide the right and consistent tone to the manuscript with respect to the genre and rearrangement of contents * Copy editing: Editing the manuscript for grammatical, punctuation and spelling errors.  Freelance EditorNOVEMBER 2021 – OCTOBER 2022  * Reviews and edits content for correct grammar and style. * Edits fiction and non-fiction to create maximum impact on the reader with respect to the genre. * Provides feedback on every work regarding character development, general impact and social relevance. * In fiction, finds the discrepancies of facts, plot holes and the doubts the reader might have while reading the book.  Siyahi / Development Editing InternshipAPRIL 2022 - JUNE 2022, JAIPUR  * Provided feedback on fiction works regarding the style of writing, character development, basic plot and language used. * Provided suggestions to authors for improving the script, from the reader’s perspective * Helped the authors draft the contracts to be signed with the publishing houses.  Unique Educare / Online TutorJULY 2020 - OCTOBER 2021, THRISSUR  * Tutor for English and Mathematics   horizontal line |
| **ㅡ** Education | Sree Kerala Varma College / MA English LiteratureJUNE 2019–APRIL 2021, THRISSUR  * Completed MA with CGPA of 3.6/5 * Well-versed in British Literature, American Literature, Post-Colonial Literature, Modern and Post-Modern Literature, Classic European and Malayalam Fiction, Cultural Studies and Film Studies  Carmel College/ BSc MathematicsJUNE 2014–MARCH 2017, MALA Completed BSc with First Class, Computer Science and Statistics as complementary subjects. |
| **ㅡ** Certificates | horizontal line  **Aptis test, British Council**  Overall CEFR grade – C (top grade) |
| **ㅡ** Skills | horizontal line   * Developmental editing * Line editing * Copy editing * Proofreading * Well-versed in MS Office and Google Workspace * Well-acquainted with style guides like MLA, APA and the Chicago Manual of Style. |
| **ㅡ** Languages | horizontal line   * English * Hindi * Malayalam |