**SWAPNIL V BAVISKAR**

Freelance Research & Content Writer/ Editor Location - Free signs icons Pune, India Round black telephone logo, Telephone Icon, Phone File ... +91 8600156447

# Details

* Pune, India
* + 91 8600156447
* 22wrytes@gmail.com

# Skills

# Academic Research Writing

Efficient with different formatting standards such as APA/ MLA/AMA/Harvard, Power point presentations, Editing and Proofreading, Website development.

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**Subject Matter Expertise**

Management Business Technology, E-Commerce, Finance, Human Resource Management (HRM), Marketing, Philosophy Socio-political, IoT, Analysis, Technical report, Case studies, Business plan.

**Content Writing**

SEO content, Captions, Creative Writing, Guest post, GMB Site Content, Blog Writing (250 -2500 words) Article Writing (250 – 2500 words), Geo Network Articles

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Languages

English, Hindi, Marathi

* Profile

Versatile Research and Content Writer with over 7 years of experience in remote work environment. I am capable of writing on a variety of topics, conduct research and deliver excellent projects, timely.

**Φ** Key/ Core Skills

* **Research Skills**:
  + Expertise in academic research, analysis, and creative writing
  + Proficient in conducting comprehensive research using academic databases, online

repositories, and primary sources.

* **Writing & Editing:**
  + Strong ability to write clear, concise, and well-structured content; adept at editing

for grammar, style, and clarity.

* **Remote Collaboration**:
  + Experienced in remote work environments (7+ years), and comfortable

collaborating with teams across different time zones using communication tools.

* **Subject Matter** **Expertise**:
  + Deep knowledge in Management Business Technology, E-Commerce, Human

Resource Management (HRM), Marketing, Philosophy and Socio-political.

* **Project Management**:
  + Highly experienced in managing multiple projects simultaneously, prioritizing

work and tasks, and adhering to provided deadlines.

* EMPLOYMENT HISTORY

**Remote Research Writer/ Editor**

Proofreading Birmingham/ Bulletproof Documents - [UK] [Jan 2018 - Present]

NPS Consulting – [India] [Oct 2023 - Present]

* Expertise in academic research, analysis, and creative writing, having interest and insights

in a broad spectrum of subject matters and topics.

* Conducted research on assigned topics through credible resources such as academic

journals, company reports, books and periodicals.

* Composed and delivered academic articles, research, and similar writings.
* Proofread, edited, and maintained the structural integrity of the work.
* Efficiently handled multiple projects adhering to strict guidelines and required standards
* Design and developed website for projects.
* Effective MS office, excel and power point use to devise engaging project work

comprising dynamic tables, info graphics, graphs and images.

* Adept with formatting standards such as APA/ MLA/AMA/Harvard etc.

**Remote Content Writer/ Content Generator**

Web20 Ranker - [US] [Jan 2020- Oct 2022]

* Crafted well-researched and back-linked SEO-friendly content-posts with keyword- specific content targeting the products and service to generate organic traffic.
* Proofread content for errors and inconsistencies; Edited and optimized existing content

to improve readability.

* Conducting keyword research and using SEO best practices to increase traffic to the

company website.

* Engaging and easy-to-read articles comprising 250 to 2500 words
* Generated 20,000+ words of that is factually accurate, informative, engaging, and free of

grammatical errors, consistently every week.

Remote Content writer – U1R - [Mumbai – India] [Jan 2023 - Mar 2023]

* Social media content and caption for Aquarius exchange campaign.
* Education
* **MSc** Games Programming, The University of Hull -UK
* **Bachelors** of Engineering [Information technology], University of Pune –India

**Technical Skills**: MS Word, MS Projects, Excel, PowerPoint, Google Docs, Data Mining Tools.