**CURRICULUM VITAE**

**SUDHANSHU VERMA**

**Mobile No- 9997134497,8449332567**

**E-Mail: sharmanverma786@gmail.com**

Carrer Objective:

Looking for an opportunity in an organization to synergize my ability and effort for the demanding performance with the best of my knowledge and abilities.

Academic Qualification :

* Completed M.B.A from A.P.J.AKTU University (Lucknow).
* Completed B.B.A. from C.C.S. University, Meerut .
* Passed Intermediate with commerce stream from CBSE Board.
* Passed Matriculation from CBSE board.

Computer Proficiency:

* A working knowledge of computer system and their applications .

Good Hand typing speed both Hindi and English Typing and understand the need for accuracy & confidentiality of document.

Experience :

* 1 year experience as Relationship Manager in Maruti Suzuki Ltd.
* 6 years experience as Proof Reader/Editor in Arihant Publications India Ltd.
* 2 years experience as Proof Reader /Editor in Chitra Publication Pvt.Ltd.

Strengths:

* Adaptability to new environment.
* Strong personal relationship.
* Positive Attitude
* Hardworking
* A strong will to honor commitment.

Personality:

* Ability to take responsibility and to apply intelligence to get maximum from the situation practically optimistic.
* A quick learner with creativity and enthusiasm.
* Keen learning skills and an ability to imbibe new knowledge and technologies with ease.

Hobbies:

* Listening Music, Doing Exercise and Yoga.

Personal Information

* Full Name : Sudhanshu Verma
* Father’s Name : Mr. Pawan Kumar Verma
* Date of Birth : 24th August, 1994
* Gender : Male
* Language Known : English and Hindi
* Marital Status : Unmarried
* Nationality : Indian
* Permanent Address : H.No.-734/1, Madhav Puram, Delhi Road, Meerut

Declaration

I hereby declare that all the above information given by me is true to the best of my knowledge.

Date: Signature: