

# INVOICE

Account name:	TIBIEL Ltd	Account number:	13315682
Attn:	Mr. Dimitar Yordanov Ivanov	Invoice number:	5025-2023-1029INV
	1, St. Ivan Rilsky square, Pernik	Invoice date:	31 December 2023
	2300, Bulgaria	Due date :	15 January 2024
	Pernik	Your VAT Number:	106588084
	2300		
	Bulgaria		

Center name: ATHENS, Kifissias.junction

Description of Charges	Month	Price	VAT Amount	Tax Rate%	Total
Office	February 2024	€ 1.237,00	€ 296,88	24.00	€ 1.533,88
Parking	February 2024	€ 135,00	€ 32,40	24.00	€ 167,40
Meeting Room	December 2023	€ 0,00	€ 0,00	24.00	€ 0,00
24% Total (exc. VAT)					€ 1.372,00
Tax 2 24%					€ 329,28
December invoice total (inc. Tax)					€ 1.701,28

See next page for an itemized breakdown of charges

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M. Yordanov

# YOUR INVOICE DETAILS

Account name: TIBIEL Ltd Account number: 13315682  
Attn: Mr. Dimitar Yordanov Ivanov Invoice number: 5025-2023-1029INV  
Invoice date: 31 December 2023  
Due date: 15 January 2024

Center name: ATHENS, Kifissias Junction

## RECURRING CHARGES

Item Description	From Date	To Date	Price	VAT Amount	Total (inc. VAT)
Office - Monthly Charge - Office 506 Booked by: Mr. Dimitar Yordanov Ivanov	1 Feb 2024	29 Feb 2024	€ 561,00	€ 134,64	€ 695,64
Office - Monthly Charge - Office 508 Booked by: Mr. Dimitar Yordanov Ivanov	1 Feb 2024	29 Feb 2024	€ 676,00	€ 162,24	€ 838,24
Parking Charge Booked by: Mr. Dimitar Yordanov Ivanov	1 Feb 2024	29 Feb 2024	€ 135,00	€ 32,40	€ 167,40
Subtotal			€ 1.372,00	€ 329,28	€ 1.701,28

## ONE-OFF CHARGES INCURRED

Item Description	From Date	To Date	Price	VAT Amount	Total (inc. VAT)
Meeting Room Charge Booked by: Mr. Dimitar Yordanov Ivanov Booking: 141158274	11 Dec 2023	11 Dec 2023	€ 0,00	€ 0,00	€ 0,00
Meeting Room Charge Booked by: Mr. Dimitar Yordanov Ivanov Booking: 141566689	22 Dec 2023	22 Dec 2023	€ 0,00	€ 0,00	€ 0,00
Subtotal			€ 0,00	€ 0,00	€ 0,00

Total Charges € 1.372,00 € 329,28 € 1.701,28

# METHODS OF PAYMENT

## USEFUL INFORMATION

- You can update your payment method to Direct Debit or Credit Card via [www.MyRegus.com](http://www.MyRegus.com)
- If you have questions about your invoices or payments, please speak to your Community Team.

## You may pay by Bank Transfer to:

Bank Name:	ING Bank
Account Name:	Regional Business Centres Greece No. 4
BIC (Swift):	INGBNL2A
IBAN:	NL69INGB0006926906

## IMPORTANT INFORMATION:

Please provide your Invoice Number <5025-2023-1029INV> as a payee reference on all payments made.

# UNDERSTANDING YOUR INVOICE

## INVOICE EXPLANATIONS

Account adjustments/refunds	Any adjustments/refunds that were made to your account.
Account balance	The account balance shows recent activity on your account in summary format. It shows the balance at the end of the previous summary date and any payments or adjustments that have been received since the last statement. The account statement can be found on <a href="http://www.MyRegus.com">www.MyRegus.com</a> . The current invoice value is then added to produce the Total Payment Due figure.
Credits	Credits that were issued against a particular charge for which you have been invoiced for in a previous period.
Due date	The latest date on which the invoice needs to be paid. Please note that any outstanding balances shown in the account summary will be due for immediate payment.
Invoice	The invoice shows a summary of all charges (recurring and one-off) related to the invoice period.
Late payment fees	We incur extra costs if you pay late. A fee will therefore be levied against your account if the payment is late.
One-off charges incurred	Variable and/or one-off charges related to a specific invoicing period.
Payments received	All payments received since your last invoice was raised.
Recurring charges	These are fixed monthly charges, invoiced in advance.
Total payment due	The total payment due is the total current balance of monies owed on your account and includes any amounts that are overdue.

**RECURRING CHARGES**

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Office	Your private accommodation in a professional environment which is fully furnished, staffed and equipped.
Parking	Parking services you requested for your team or visitors

**ONE-OFF CHARGES**

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Meeting Room	Use of a Meeting Room including any telephone calls, prepayments and cancellation charges
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