



Introduction to Library Services Worksheet



Review the information from the handout, **Introduction to Library Services**, and answer the following questions:

1. Your Reynolds Student ID also serves as your _____.
2. Books may be checked out for _____ weeks.
3. You may borrow up to _____ books at any one time.
4. Reserve materials, reference books, magazines and newspapers can be used in the library only.
(Check one)
____ True ____ False
5. Use _____ to find out what books are available at all three campus libraries.
6. Use _____ to find full-text online articles.
7. To access library resources from off-campus use your _____ login.
8. You may bring your laptop and access library resources via our _____.
9. Students can attend a free _____ to help improve your: research skills, grades, overall academic achievement, and lifelong learning.
10. If a specific book is unavailable at Reynolds Library or if the library does not have sufficient material on a particular topic, students can get a _____ at the Reference Desk so they can go in person to several academic libraries in the area that have **cooperative borrowing arrangements** with Reynolds Library.
11. If a student needs in-depth assistance (30-60 minutes), they can schedule a _____ with a Reynolds reference librarian.
12. Students can ask for assistance from a librarian via (Check all that apply):

____ In person at the Reference Desk
____ Calling the Reference Desk
____ Email
____ Chat Reference Service
13. The library's web site address is _____.