



Off-Campus Access to Library Resources Worksheet



1. From your **home computer** or any Internet-accessible computer **off-campus**, go to J. Sargeant Reynolds homepage: **www.reynolds.edu**.
2. Click on the MyJSRCC link.



3. When the login screen appears, type in your MyJSRCC **username and password**.
4. Under **My Tools**. Click on **Library Services**.
5. In the QuickSearch box type in any topic and click the search button.
6. The search results screen will appear. On the left hand side of the page under **Limit My Results To:** choose **Articles**.

Limit My Results To:

Resource Type
→ **Articles** (75)
Books (53)
Multimedia (37)

7. The results are now limited to articles. Choose an article with the words **Available Online**.
8. Click on the article title. This takes you to the database where the article is found.

→ ☆ **Gun-Control Legislation and the Impact on Suicide**
Leenaars, Antoon A
Crisis: The Journal of Crisis Intervention and Suicide Prevention, 2007, Vol.:
● **Available Online**

9. Find and open the link to the full-text of the article. This link will vary according to the database where the article is located.
10. **Print the first page of the article. Attach it to this worksheet.**

If you can't access a database from off-campus, check the *Frequently Asked Questions* section of the *Off-Campus Access*: <http://library.vccs.edu/reference/login.html>.

For additional assistance, email: **library@reference.edu** or call: **371-3000** and ask for the Computer Center Help Desk.