Assistant to the IT&S CIO and other executives

Developed and managed administrative processes for the Mountain Division Service Center

Acted as the liaison for vendors and enterprise clients

Provided administrative support and basic tech support for 200+ employees

Sept. 2016 to Mar. 2019

Administrative Assistant

Service Desk Analyst

Salt Lake City, UT Apr. 2019 to Sept. 2019

Provided support for technology incident resolution and requests reported to the IT Service Desk for 180+ hospitals and facilities

Maintained positive reviews from HCA providers, nurses, and office employees

Responsibilities included initial assessment, triage, research, and resolution of incidents and requests regarding the use of application software products and/or infrastructure components

HCA Healthcare

Customer Account Rep

Salt Lake City, UT Oct. 2019 to Oct. 2020

Led online chat support and maintained customer satisfaction Consistently exceeded traction marketing goals

Collaborated with a variety of different departments to better serve the customers' needs

SLC Activewear

A game created during the 2019 Global Game Jam in which you collect nouns to build your home! Race your friends in this local multiplayer game to build a mansion.

C# | Unity

Collaborated in person with a team of 4 developers to create a video game based on a given theme within 48 hours

Solely responsible for building player movement in Unity and C#

EMPLOYMENT

[Keeping Up With The Dozers](https://globalgamejam.org/2019/games/keeping-dozers)

Jan. 2019

A service tracking web app for Family Promise to monitor and evaluate their work to help homeless and low-income families achieve sustainable independence.

HTML/CSS | JavaScript | React | Redux | Node | Express | PostgreSQL

Collaborated remotely with a team of 9 developers to implement our project roadmap in 4 weeks

Solely responsible for building endpoints and data tables necessary to track service recipients by household

Utilized PostgrSQL to manage the local database and Heroku to manage and deploy the production database

May 2021

PROJECTS

[Family Promise Service Tracker - Back End Developer](https://github.com/Lambda-School-Labs/family-promise-service-tracker-be-a)

WEB DEVELOPER

TARA TIMMERMAN



CONTACT

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Salt Lake City, UT [tara-timmerman](https://linkedin.com/tara-timmerman) [taratimmerman](https://www.github.com/taratimmerman)



SKILLS



HTML, CSS, JavaScript,

Technical Support, React.js, Node.js,



Express, Python

EDUCATION

Lambda

School

Oct. 2020 to May 2021

Endorsed for completion of the Lambda School full-time, intensive, mastery based Software Development and Computer Science bootcamp.



Gained 950 hours of coding experience building real-world projects.

Scored perfectly on the graduation interview.

