



Individual Bank Account (IBA) Transfer Form

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| Student Name: |
| Student ID: |
| Parent Name: |
| Date of Request: |
| Transfer Amount: \$ |
| Description: |

IBA funds are to be used for *required* Music Department expenses such as participation fees, Marching Phoenix Instrumentalist & Color Guard required equipment purchased through the department or music boosters, costume fees, tux and gown cleaning, transferred to another student at any time, 'willed' to another student upon graduation, or donated back to the general booster fund. Expenditures that would be considered optional cannot be paid for with IBA funds. Please remember that the parent is responsible for managing the student's balance and insuring that there are enough funds to cover the request.

****Please note that the Music Boosters reserve the right to remove IBA funds at any time if there are overdue fees.**