

Frequency: Orders are placed weekly, expect 1 to 2 weeks turnaround
Cut Off Time: 5:00 pm on Sunday evening
Payment: Pay by check when you pick up your order
Card Pick Up: You will be notified when you can pick up your order

I. Setting up your Account

- 1) Prerequisites:
 - a) Contact your Scrip Coordinator, Beth DeBruyn at scrips@lwnmusic.org, to get the Enrollment Code for LWN (Music) Boosters.
 - b) You will need an email address to create an account.
- 2) Go to the website, www.shopwithscrip.com.
- 3) On left hand side of screen, look for green box entitled "Family Sign Up!" Click on "Create Account".
- 4) Enter the information requested. Please enter a student name so we can apply the rebates appropriately.
- 5) **Remember your username and password.**
- 6) At the bottom of the screen, click on "I Accept" to agree to the Terms of Use and Privacy Policy.
- 7) On the next screen, enter LWN Music Boosters Enrollment Code.
- 8) You are ready to shop! Congratulations!

II. Shopping

There are different ways to select cards:

- You can click on the Shop tab and select by category or
- Search for a specific vendor or
- Set up your favorites
- The Express Add feature allows you to search and add to your cart
- A list of vendors can be found at: <http://www.shopwithscrip.com/Shop/default.aspx>
- Current specials to help you maximize fund raising with Great Lakes Srips can be found at: <http://www.shopwithscrip.com/Shop/specialoffers.aspx>

When you have finished shopping, Go to cart and check out

Send Beth an email (scrips@lwnmusic.org) to let her know that you placed your order.

Beth will let you know when your order arrives and when you can pick up your order (It may take 1-2 weeks).

III. Ordering By Proxy

If you are already registered and cannot get near a computer, you can contact Beth to place your order by proxy.

Let us know if you have any questions. Enjoy your purchases!