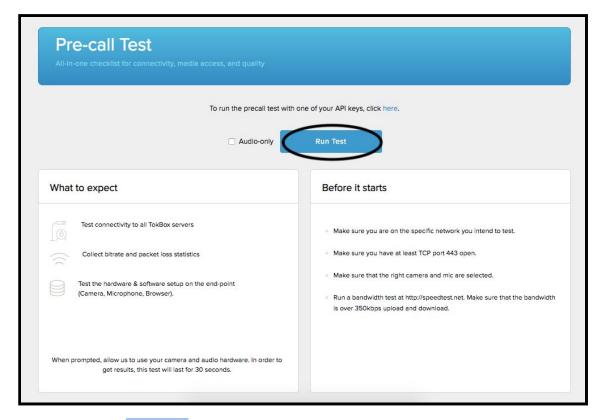
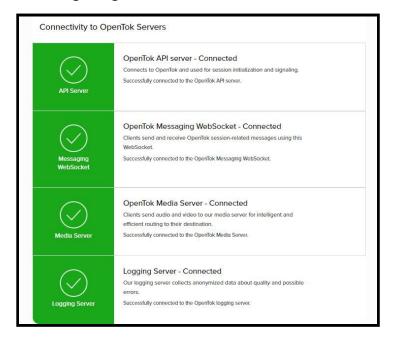
Welcome to your Step-By-Step Guide for the Asian School of Cyber Laws Online Contact Classes!

The following are some instructions that are intended to help you make the most of our Online Contact Classes. It is **strongly recommended** that you adhere to them:

- A. Ensure you have a stable electricity and internet connection.
 - 1. You need to have a minimum of 360 kbps upload and download speed for a comfortable/smooth experience.
 - 2. For all mobile phones (Android & iOS), Computers/laptops (MAC & Windows), download or update Google Chrome to the latest version.
 - 3. Please be advised if you do not have the above, you will NOT be able to access the Contact Class.
- B. This part is relevant for all participants who plan to access the live class using a laptop/computer:
 - Log into your registered Email ID from your mobile phone to access the Live Class. You would have received an email from Asian School of Cyber Laws with the subject line 'ASCL Online Contact Class Guide'.
 - 2. The email will have 2 links:
 - a. Tokbox: Use the link in the email to check if your device and internet connection are suitable for the class. The link will look something like this:
 - https://tokbox.com/developer/tools/precall/
 - b. When you click on the link it will take you to the following page:



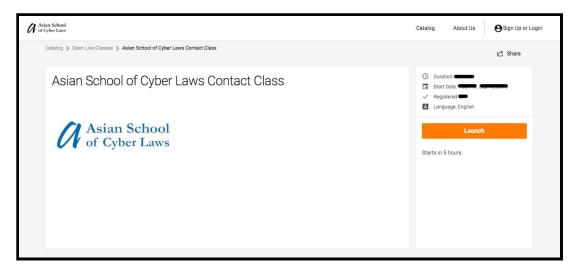
- c. Click on Run Test.
- d. For this class you only need to receive the audio and video. You do NOT need a Webcam or a Mic on you device. If your web browser is up to date and supported, you will see the following image:



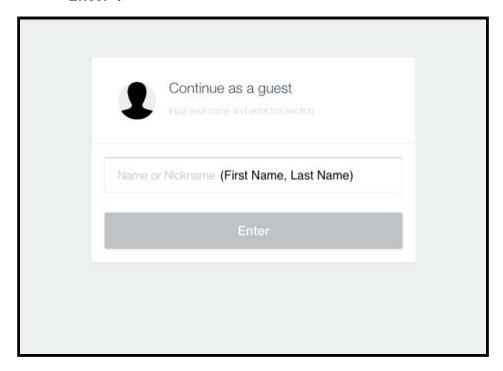
e. Once you have checked the compatibility of your web browser go back to the email and click on the 2nd link. Tis link will look something like this:

http://asianschoolofcyberlaws.wiziqxt.com/online-class/447901 *SAMPLE LINK

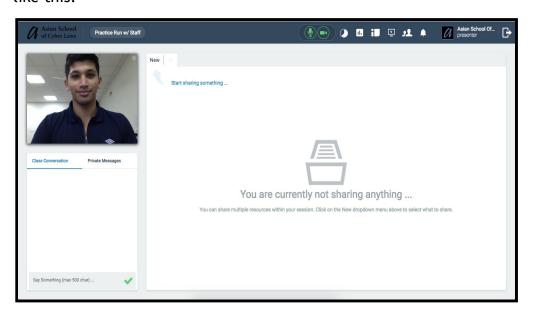
f. Click on this link, you will be redirected to a page that will look like this:



- g. Click on Launch at least 5-10 minutes before the scheduled time.
- h. You will be prompted to type in your Name and click on 'Enter'.



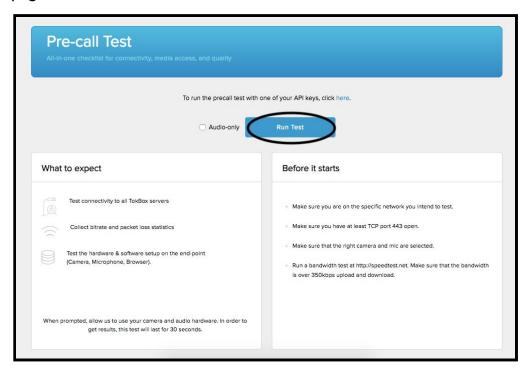
i. You will be redirected to the class interface which will look like this:



- C. This part is relevant for all participants who plan to access the live class using a Mobile phone:
 - Log into your registered Email ID from your laptop / computer to access the Live Class. You would have received an email from Asian School of Cyber Laws with the subject line '-----'.
 - 2. The email will have 2 links:
 - a. Tokbox: Use the link in the email to check if your device and internet connection are suitable for the class. The link will look something like this:

https://tokbox.com/developer/tools/precall/

b. When you click on the link it will take you to the following page:



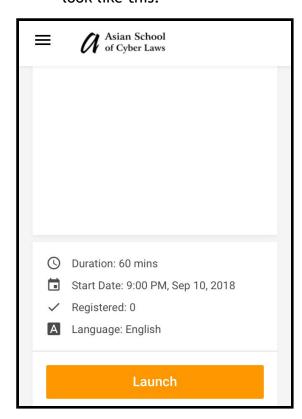
- c. Click on Run Test.
- d. For this class you only need to receive the audio and video. You do NOT need a Webcam or a Mic on you device. If your web browser is up to date and supported, you will see the following image:



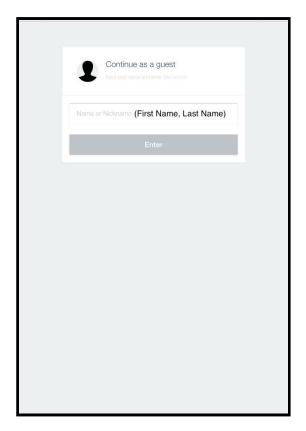
e. Once you have checked the compatibility of your web browser go back to the email and click on the 2nd link. The link will look something like this:

http://asianschoolofcyberlaws.wiziqxt.com/online-class/447901

f. Click on this link, you will be redirected to a page that will look like this:



- g. Click on Launch at least 5-10 minutes before the scheduled time.
- h. You will be prompted to type in your Name before entering the class.



i. The interface will look like this:



D. Ways to ask a questions:

- 1. Prepare questions before the Online Contact class begins so you are ready to learn from the beginning.
- 2. When you're ready to ask your question, you may use the 'Raise a Hand' feature on the top-right.



***Other people cannot see your question.

3. You will not able to share video or audio. All students will be able to ask questions with the faculty using the 'Raise a Hand' option and the Private Chat option:



- 4. Do not disturb the class by asking irrelevant questions or messaging in the Class conversation/Private conversation for no reason. Doing so will result in you being removed from the class and not be allowed again.
- E. In case you miss the Contact Class, Asian School of Cyber Laws will make the video available online for 48 hours following the course. It will NOT be accessible after that.

- F. If you need technical help or assistance, email support@wiziq.com and use Asian School of Cyber Laws as reference.
- G. If you need help or assistance with the course, email support@wiziq.com.

If you have any questions further questions regarding this guide, email ss@asianlaws.org

Regards
Education Office
Asian School of Cyber Laws