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RESERVE BANK OF INDIA SERVICES BOARD

ADMISSION LETTER FOR ONLINE EXAMINATION (PHASE -I) RECRUITMENT OF OFFICERS IN GRADE 'B'-GENERAL-PY-2022



ROLL NO./ USER ID : 1951000867
PASSWORD: 72631785
CATEGORY: ST
RBI STAFF: NO
NAME AND ADDRESS :
BHAGWAN CHIMAN GAWALI
AT POST SURGANA TAL SURGANA
DIST NASHIK

NASHIK
MAHARASHTRA 422211

REGISTRATION NO. : 958740
VENUE CODE : 12125
VENUE OF EXAMINATION :
PUNE VIDYARTHI GRIHAS COLLEGE
OF ENGINEERING 206 BEHIND
RELIANCE PETROL PUMP DINDORI
ROAD MERI MHASRUL NASHIK
MAHARASHTRA 422004

DATE OF EXAMINATION: 28/05/22 Saturday
REPORTING TIME *: 01:00 PM

* Late comers will not be allowed to take the test.

Please affix your recent
passport size colour
photograph which
matches with the one
uploaded in the online
application form & sign
across



Dear Candidate,

With reference to your Application for the above recruitment, you are hereby admitted provisionally to the online examination on the date and time at the venue mentioned above. **Please bring this Admission Letter with your recent photograph affixed thereon, currently valid Photo Identity proof in original and a photocopy of the same ID proof which you bring in original – THIS IS ESSENTIAL. This Admission letter alongwith photocopy of photo identity proof duly stapled together are to be submitted at the end of exam by putting it in the designated drop-box. Currently valid photo identity proof may be PAN Card/Passport/Permanent Driving Licence/Voter's Card with photograph/Bank Passbook with photograph/Photo Identity proof issued by a Gazetted Officer on official letterhead alongwith photograph/Photo Identity proof issued by a People's Representative on official letterhead alongwith photograph/Valid recent Identity Card issued by a recognised College/ University/Aadhaar Card/E-Aadhaar Card with a photograph/Employee ID/Bar Council Identity card with photograph. Please Note - Ration Card and Learner's Driving License will NOT be accepted as valid ID proof for this purpose.** Staff candidates should bring the Identity Card issued by RBI. Candidates reporting later than the time mentioned above will not be allowed to appear for the online examination. The candidates will not be allowed to leave the examination hall without the permission of the test administrator.

Handwriting Sample (to be copied from screen as instructed)

Left Thumb Impression (in the presence of the invigilator at the time of examination)(You must bring your own ink stamp pad for this purpose)	Candidate's Signature (To be signed in the presence of the invigilator at the time of examination)	Invigilator's Signature (Candidate's signature and left thumb impression obtained in my presence and photograph verified by me)

Jatin Rawal
General Manager

IMPORTANT: Your photograph affixed on the admission letter should match the one uploaded in the online application form, failing which you may not be allowed to appear for the examination. Registration at the exam venue will be done by photo capture. Photo captured will be matched with the photo uploaded by you in the application (as printed in the admission letter). You must NOT change your appearance from the photo uploaded by you. Your signature should tally with the signature uploaded. In case of discrepancy, you will not be allowed to appear for the examination.

Candidates coming without stipulated currently valid photo ID card in original (containing exactly same name as above) and photocopy of the same ID proof which is brought in original will not be allowed to take the test. Photo ID should be valid as on the day of exam. The name on ID proof should exactly match the name as printed on Admission Letter. In case of candidates who have changed their name will be allowed only if they produce Gazette notification or their marriage certificate or affidavit.

* Taking into account the Social Distancing norms, email and sms will be forwarded to you a day prior to the examination specifying the exact time of reporting to avoid over-crowding at the venue. However, we are providing you the common reporting time in the admission letter. If you do not get any intimation prior to the exam, you should follow the Reporting Time printed in the admission letter. Late comers will not be allowed to take the test.

The examination will be conducted online. You will be required to enter USER ID and Password to enter the On-Line exam site. Please ensure that your name and other details which will subsequently appear on the screen are correct. Disclosure of User ID & Password to third party shall be at the risk & responsibility of the candidate.

➤ Please print and read the attached instructions from next page carefully.

TWO PAGES INSTRUCTIONS + ONE PAGE DECLARATION**INSTRUCTIONS**

1. The examination will be conducted online. You will be required to enter User ID and Password to enter the On-Line exam site. Please ensure that your Name and other details which will subsequently appear on the screen are correct.
2. Instructions for person with benchmark disability (PWBD), Information Handout (for all candidates) are available on the website of Reserve Bank of India. Please download the handout and instructions and study them carefully.
3. Candidates should put their Left Thumb Impression clearly and sign in the respective space provided on the admission letter in the presence of the invigilator.
4. You must bring ball point pen and a stamp pad with you.
5. Any request for change of post/date/session/centre/venue will not be entertained. This admission letter is valid only for Phase-I.
6. You are called for the on-line examination **without verifying** your personal details viz age, qualification etc. with your certificates. Before appearing for the on-line examination, you must ensure that you fulfill the eligibility criteria stipulated by the RBI/RBI Services Board in all respects. For the final selection, your eligibility for the applied post and the details given in the application form will be duly verified, once you qualify from the examination for interview.
7. No candidate shall leave the Examination Hall without prior permission of the Supervisor/Invigilator.
8. **You must report at the examination venue 15 minutes before the time as printed on this admission letter. Candidates arriving late will not be permitted to appear for the on-line examination.**
9. Persons with Benchmark Disabilities (PWBD) should contact the Test Centre Administrator of the test venue at least 30 minutes before the time of examination for assistance in seating, if needed.
10. You may please note that this admission letter does not constitute an offer of employment with the RBI/RBI Services Board.
11. Please note that a candidate is allowed to appear only once (for the same phase) in the online examination. Multiple appearance (for the same phase) in online examination will result in cancellation of candidature. In case more than one admission letter has been generated, candidates must appear only once. All other admission letters are to be surrendered.
12. **Your responses (answers) will be analysed with other candidates to detect patterns of similarity of right and wrong answers. If in the analytical procedure adopted in this regard, it is inferred/concluded that the responses have been shared and scores obtained are not genuine/valid, your candidature may be cancelled and/or the result withheld.**
13. The possibility of occurrence of some problem in the administration of the examination cannot be ruled out completely which may impact test delivery and/or result from being generated. In that event, every effort will be made to rectify such problem, which may include movement of candidates, delay in test. Conduct of a re-exam is at the absolute discretion of test conducting body. Candidates will not have any claim for a re-test. Candidates not willing to move or not willing to participate in the delayed process of test delivery shall be summarily rejected from the process.
14. Anyone found to be disclosing, publishing, reproducing, transmitting, storing or facilitating transmission and storage of test contents in any form or any information therein in whole or part thereof or by any means verbal or written, electronic or mechanical or taking away the papers supplied in the examination hall or found to be in unauthorised possession of test content is likely to be prosecuted.
15. Use of books, notebooks, calculators, watch calculators, pagers or any other electronic gadget, etc. is not permitted in this examination. Candidates are advised not to bring any of the banned items including pagers to the venue of examination as safety arrangement cannot be assured. Any candidate found resorting to any unfair means or malpractice or any misconduct while appearing for the examination including giving/receiving help to/from any candidate during the examination will be disqualified. The candidate should be vigilant to ensure that no other candidate is able to copy from his/her answers. **Aarogya Setu status display at the entry gate, candidates will be required to switch off their mobile phones, and deposit it at the designated location, to be collected while exiting.**
16. Any canvassing by or on behalf of the candidates or to bring political or other outside influence with regard to their selection/recruitment shall be considered as DISQUALIFICATION.
17. No hard copy of Admission Letter, Information Handout and marksheet will be sent by Post to you. The same has to be downloaded from RBI website www.rbi.org.in only.

[NOTE: CANDIDATES MAY KEEP A PHOTOCOPY OF ADMISSION LETTER FOR REFERENCE]

SOCIAL DISTANCING MODE CONDUCT OF EXAM RELATED INSTRUCTIONS

- 1 Candidate is required to report at the exam venue strictly as per the time slot mentioned in the Admission Letter AND/OR informed via SMS/Mail on their registered mobile number/mail prior to exam date. It is expected that candidate strictly adhere to this time slot – as entry into the exam venue will be provided based upon the individual's time slot ONLY. Candidates should report atleast 15 minutes before the Reporting time indicated on the Admission Letter.
- 2 Mapping of 'Candidate Roll Number and the Lab Number' will NOT be displayed outside the exam venue, but the same will be intimated to the candidates individually at the time of entry of the candidate to the exam venue.
- 3 Items permitted into the venue for Candidates
Candidates will be permitted to carry only following items with them into the venue.
 - a. Mask (WEARING A MASK is COMPULSORY)
 - b. Personal transparent water bottle (Candidate should bring his / her own water bottle)
 - c. Personal hand sanitizer (50 ml)
 - d. A simple pen and a stamp pad
 - e. Exam related documents (Admission Letter and Photocopy of the ID card stapled with it, ID Card in Original.)
 - f. Admission Letter should be brought with the Photocopy of the Photo ID stapled with it. Original ID (same as Photocopy) is also to be brought for verification. The name on the ID and on the Admission Letter should be exactly the same.
 - g. In case of Scribe Candidates - Scribe form duly filled and signed with Photograph affixed.No other Items are permitted inside the venue.
- 4 Candidate should not share any of their personal belonging/material with anyone
- 5 Candidate should maintain safe social distance with one another.
- 6 Candidate should stand in the row as per the instructions provided at venue.
- 7 If candidate is availing services of a scribe, then scribe also should bring their own Mask, sanitizer (50ml) and transparent water bottle. Wearing a mask is compulsory. Both candidate and Scribe will require to be wearing Mask.
- 8 A Candidate must have Aarogya Setu App installed on his mobile phone. The Aarogya Setu status must show candidate's risk factor. A candidate will have to display this status to the Security Guard at the entry into the exam venue. In case a candidate does not have a smart phone, he/she will have to bring in a signed declaration to this effect (declaration is provided along with this Admission Letter) and show the same to the Security Guard at the entry into the exam venue. (If candidate is availing services of a Scribe, then Scribe should also follow the same instructions.)
- 9 After Aarogya Setu status display at the entry gate, candidates will be required to switch off their mobile phones, and deposit it at the designated location, to be collected while exiting.
- 10 All candidates (and Scribe, if applicable) will be checked with Thermo guns at the entry point for temperature.
- 11 Candidate registration:
 - a. Candidate registration will be done through photo capture. Photo captured will be matched with the photo uploaded by you in the application (as printed in the Admission letter). You must NOT change your appearance from the photo uploaded by you.
 - b. Photograph will be taken while candidate is standing.
 - c. Seat number will be given to the candidate.
- 12 Rough sheet, admission letter and ID proof management
 - Rough sheet(s) kept at each candidate desk will be used by candidate.
 - Candidate must follow the instructions related to dropping the admission letter with the ID proof copy in the boxes provided at the exit of lab/venue while leaving or at the designated place. Those candidates who avail the services of Scribe should submit Scribe form also along with the Admission Letter and ID proof copy
 - Candidate must drop the rough sheets, admission letter, ID proof copy in the boxes provided at the exit of lab/venue while leaving or at the designated place indicated by Exam officials.
- 13 Post Examination Controls
 - On completion of examination, the candidates should move out in an orderly manner without crowding as instructed by the venue staff.

We are concerned about your health, safety & hygiene. In the interest of your well-being and that of everyone at the venue, you are requested to declare if you have any of the below listed symptoms by using a ✓ (Yes, I have) or ✗ (No, I do not have).

Self-Declaration

Cough ☐

Fever ☐

Sore Throat / Runny Nose ☐

Breathing Problem ☐

Body Ache ☐

I have NOT been in close contact with a person suffering from Covid 19 and am NOT under mandatory quarantine

I may be subject to legal provision/action as applicable for hiding any facts on Covid 19 infections related to me and causing health hazard to others.

I am aware RBISB has taken measures as per advisories of Government of India related to norms of social distancing and sanitization at the Examination Venue.

I'm asked to fill this Self-Declaration, since I do not have "Aarogya Setu" App on my mobile phone.

I'm certifying that I've NOT tested Positive for the Corona virus or identified as a potential carrier of the COVID-19 virus.

Candidate Name : _____

Candidate Roll No : _____

Date of Exam : _____

Exam Venue Name : _____

Signature of
Candidate _____

(In case candidate is using Scribe Services and Scribe does not have Aarogya Setu App, Self-Declaration Form is to be filled by the Scribe also).