

CURRICULUM VITAE

PARVEEN SINGH

VPO : Rewari Khera

Bhiwani(Haryana)

Pin Code : 127027

Mobile No. : +91 7988671723

Specialisation: HR & Marketing



CAREER OBJECTIVE :

I am looking forward to a career that will provide me an opportunity that stimulates intellectual growth and learning and provides an opportunity to add tangible values to the organization by utilizing these learning's.

QUALIFICATION :

- 10th Passed from Education Board of CBSE in year 2009 (82%)
- 12th Passed from Education Board of CBSE in year 2011 (67.5%)
- B.Sc Passed from Sunrise University Alwar in year 2016 (64.5%)
- MBA Passed from T.I.T&S Bhiwani in year 2020 (63.5%)

COMPUTER :

- Basic Knowledge of MS Office & Excel

EXTRA CURRICULAR ACTIVITIES AND ACHIEVEMENTS:

- Participated in 3-day workshop on Entrepreneurship Awareness in Oct 2018.
- Participated in Alumni Meet at Institute of Management Studies and Research, MDU in Nov 2018.
- Participated in National Seminar on Technical Education in India: SWOT Analysis in Nov 2018.
- Participated in U-16 National sport meet of KVS held at Gandhinagar (Gujrat)

WORK EXPERINCE:

- I have done my internship on job satisfaction among employees in Naveen K.Rajpoot & Co.
- Worked as a "Trainee Recruiter" in Outline System Private India Limited from 07 Mar 21 to 07 Jun 21.

PERSONAL STRENGTH:

- Flexible and versatile to adapt to new environment
- Excellent interpersonal skills and communication skills

INTEREST AND HOBBY:

- Playing and watching cricket
- Listening music

PERSONAL DETAILS:

| | | |
|--------------------|---|---------------------------|
| Father Name | : | Sh. Satyabir Singh |
| D.O.B. | : | 10/01/1993 |
| <i>Nationality</i> | : | Indian |
| Sex | : | Male |
| Marital Status | : | Unmarried |
| Language | : | Hindi, English |

Declaration:

I hereby declare that all the particulars made above are true to the best of my knowledge and belief. If any information is found false or incorrect may cause for cancellation of my candidature.

Place : BHIWANI**Date : 08/06/2021****(PARVEEN SINGH)**