

Q: What is Jira, and what is it used for?

A: Jira is a project management and issue-tracking tool used to plan, track, and manage software development projects.

Q: Explain the Jira workflow. What are its main components?

A: A Jira workflow represents the life cycle of an issue. Components: Statuses, Transitions, Conditions, Validators, Post-functions.

Q: What are Jira issue types?

A: Issue types define different kinds of work. Common types: Epic, Story, Task, Sub-task, Bug.

Q: Difference between Epic, Story, Task, Bug?

A: Epic: Large work. Story: User requirement. Task: Work item. Bug: Software defect.

Q: What is a Jira Project?

A: A collection of issues with its own configuration.

Q: What is the Jira Dashboard?

A: A customizable interface showing project data via gadgets.

Q: Scrum Board vs Kanban Board?

A: Scrum: Sprint-based. Kanban: Continuous flow.

Q: What are Jira Sprints?

A: Fixed time periods where work is completed.

Q: What are Components in Jira?

A: Subsections within a project used for grouping issues.

Q: Explain Jira Permissions.

A: Control what users can do. Managed using Permission Schemes.

Q: Issue Security Schemes?

A: Control who can view specific issues.

Q: How to create a Custom Field?

A: Go to Settings → Issues → Custom Fields → Add Field.

Q: What are Jira Filters?

A: Saved searches created using JQL.

Q: What is JQL?

A: A query language for filtering issues. Example: project = APP AND status = Done.

Q: How to clone or link issues?

A: Open issue → Options → Clone/Link.

Q: How to manage user roles?

A: Project Settings → People → Add roles.

Q: Jira Automation purpose?

A: Automates repetitive tasks. Example: auto-assign issues.

Q: What is a Resolution?

A: Explains outcome of an issue (Fixed, Won't Fix). Different from Status.

Q: Explain Versions/Releases.

A: Used to track software release cycles.

Q: How to import/export data?

A: CSV import/export through System settings.

Q: Workflow Scheme vs Issue Type Scheme?

A: Workflow Scheme maps workflows; Issue Type Scheme maps issue types.

Q: Handle dependencies?

A: Use issue linking (Blocks, Relates To).

Q: Sub-task vs Task?

A: Sub-task is smaller work inside a Task or Story.

Q: Global Permissions?

A: Platform-level permissions like Administer Jira.

Q: Integrate Jira with Confluence?

A: Use Confluence macros to display Jira issues.

Q: Generate reports?

A: Use Reports tab: Burndown, Velocity, Sprint Report.

Q: What is a Burndown Chart?

A: Shows remaining work in a sprint.

Q: Velocity Chart?

A: Shows completed story points per sprint.

Q: What is a Backlog?

A: List of pending tasks that can be prioritized.

Q: Jira Service Management?

A: A service desk product for ITSM.

Q: SLAs?

A: Time-based targets for service requests.

Q: Issue Life Cycle?

A: Created → In Progress → Done.

Q: Assignee vs Reporter?

A: Assignee works on issue; Reporter created it.

Q: Set up notifications?

A: Configure Notification Schemes.

Q: Jira Webhooks?

A: Send real-time updates to external systems.

Q: Migrate a project?

A: Use project export/import or cloud migration tools.

Q: Jira Gadgets?

A: UI elements for dashboards.

Q: Issue linking types?

A: Blocks, Relates, Duplicates, Cloners.

Q: Restrict viewing issues?

A: Use Issue Security Schemes.

Q: Advanced JQL functions?

A: Examples: updatedDate > startOfWeek(), issueType IN (Bug, Task).