CURRICULUM VITAE

Mr. Suraj Raju Noskar
Flat No. 311, 3rd Floor, C Wing,
Shri Dham Building 'A',
Above Asha Hospital,
Navghar Road,
Bhayander-East,
Thane-401105
Contact No.:- 9221265589 / 9224604080
Email ID : mightsuraj@gmail.com & mightysuraj@india.com

CAREER OBJECTIVE:-

Aim to be associated with progressive and forward looking organization, which provides opportunity to apply my knowledge and skills towards the growth of the organization.

➢ TECHNICAL KNOWLEDGE:-

Good knowledge of MS Office, MS Excel, Hardware, Networking, Lotus Notes, CCNA, Domain, Kiosk Machine, Email and Firewall.

EDUCATIONAL QUALIFICATION:-

Course	College / University	Year	Marks
T.Y.Bcom	University of Mumbai	2013-2014	Passed
HSC	Maharashtra State Board School and Secondary Education	2009-2010	Passed
SSC	Maharashtra State Board School and Secondary Education	2007-2008	Passed

PERSONAL PROFILE:-

- **Name**   :-   Mr. Suraj Raju Noskar
- **Father Name**   :-   Mr. Raju Gopinath Noskar
- **Date of Birth**   :-   19th January,1992
- **Marital Status**   :-   Unmarried
- **Sex**   :-   Male
- **Religion**   :-   Hindu
- **Nationality**   :-   Indian
- **Languages Known**   :-   English, Hindi, Marathi and Bengali.

➢ **EXPERIENCE : -**

1) Worked as a **Customer Service Executive**(1 Month) and Later **IT Executive**(BI Administrator, Egloo Administrator and Dealer/TSO Support) (8 Months) in **Sparsh BPO**(Process: **Asian Paints**), Goregaon-West,Mumbai for **9 Months**.

Resposibilities :-
Have to report the TSO of their previous work, Mail IDs Creation, Provide Authority, worked on Lotus notes, etc.

2) Worked as a **Customer Service Executive** in **Epicenter Technologies Pvt. Ltd**. (Process: **LG**), Bhayander-West,Thane for **10 Months**.

Resposibilities :-
Handling Customer Calls for LG Home Appliances, logging complaints and registering demo requests.

3) From July-2012 working as a **Sr. Support Engineer** in **Viraat Technologies Pvt. Ltd.**, Andheri-East,Mumbai and still working.

Resposibilities :-
Working on Email system, resolving Email issue, assisting customers regarding Email configuration, maintaining purchase of domain, taking website backup and resolving domain issue.

DECLARATION:-

All information provided in the curriculum vitae is true to best of my knowledge.
I promise to portray my best enthusiasm resulting in significant increase in productivity & profitability.

Thank You.

Place : _____
Date : _____

(SURAJ R. NOSKAR)