**Sample LogoSyed Haseeb**

Mobile: +918519831033

E-Mail: syedhaseeb3@gmail.com

Address: Falaknuma, Hyderabad.

**JOB OBJECTIVE**

Technically sophisticated and business savvy professional with a strong career reflecting strong leadership qualifications coupled with 'hands-on' experience in IT Sector

Seeking assignments in **IT Administration and Networking** with an organisation of repute

**PROFILE SUMMARY**

* **A focused professional with 3 years of experience in:**

**Windows System Administration- Installation & Configuration (MCSE)**

**Network Operations- Installation, Configuration & Troubleshooting (CCNA)**

* Deft in providing efficient Hardware & Software Support by maintaining Desktop, Laptop, & Windows Server 2008/2012
* Skills in preparing technical proposal, designing & implementation of heterogeneous networks (comprising structured cabling, hubs and switches)
* Comprehensive understanding of networking concepts pertaining to LAN & WAN, information security, IT communication and maintenance in multi-platform environments
* Adept in analysing information system needs, evaluating end-user requirements, custom designing solutions and troubleshooting for information systems management.

**TECHNICAL PREVIEW**

Operating Systems: Win XP (Home & Professional), 2008, 2012 Enterprises Server, 7 all version of Microsoft Office (97, 2000, 2003, XP, 2007, 2010, Open Office org), VMware, Linux etc.

Installation of Workstations: Dell, IBM, HP, Wipro, etc. in Heterogeneous Environment

Assembling: Desktop, Laptop Configuration of Cisco Switches 2960, 2970, 3850

Troubleshooting: Servers and Stand-Alone Systems

Servers: Active Directory, DHCP, DNS, FSMO Roles, Profiles, Group policies.

Network: Routers and Switches

Others: SharePoint 2013 installation & Configuration, Lotus Notes 7.0, Office 365, Visual Studio 2012, Quest Migration Tool.

**CORE COMPETENCIES**

* Establishing network of 1000 Systems & sorted out the problems
* Worked on Layer 2 and Layer 3 CISCO Switches
* Handling Sonic wall firewall makes some policies for users like internet surfing, blocked sites department wise, block spam & virus related sites
* Troubleshooting of operating system, software, applications, fibre optics and LAN related issues
* Mapping client’s requirements & architecting customized solutions to suit their requirements
* Coordinating project management; responsible for monitoring on-site activities and final execution of projects within the time and cost parameters
* Configuring Modems, Switches Connectivity and Servers
* Designing network layouts & managing the installation and configuration of systems
* Monitoring performance reports as a measure of preventive maintenance

**ORGANISATIONAL EXPERIENCE**

**Dec’14-Jan’16 Sadara chemicals (http://sadara.com**), **Jubail, Saudi Arabia as System Admin on iinfocomm IT Services Payrolls**

**Roles & Responsibilities:**

* Resolving IT service calls (incidents and requests) the first point of contact for the IT issues at client premises.
* Taking complete ownership for a particular case, Handling high severity tickets and providing satisfactory solutions to clients.
* Assigning the Tickets to team members and leading the team, and looking after the escalations on SLA Tickets – HPSM Ticketing tool.
* Involving in implementation of new infrastructure, getting requirements of the client and implementing.
* Troubleshooting of Laptops, Computers, Printers, Cisco IP Phones, Network and Standalone Printers.
* Worked on AD to manage user accounts.
* Installation and configuration of Windows server 2008, 2012 and making active directory, domain controllers.
* DHCP and DNS Server Configurations and support.
* Managing user accounts and security policies in Active directory.
* Initial configuration of Cisco Routers.
* Knowledge in Static, Dynamic Routing.
* Knowledge in Routing Protocols RIP, RIPV2, EIGRP, OSPF.
* Worked on configuration of Cisco 3850, Catalyst 2960 and 2960-S Switches.
* Installing Switches in SERVER ROOMS, DATA CENTERS and patching LAN cords from patch panel to switch ports.
* Configuring Uplinks of the switches and connecting Fiber Cables type LC-LC.
* Configuring Access points, Printer Ports in Switches and troubleshoot connectivity issues.
* Configuring different Vlans, IP address, default gateways, VTY mode as transparent, spanning tree protocol.
* Upgrading Cisco IOS to latest versions, Copying IOS files from one switch to another by using TFTP Server.
* Having Experience in Grand stream, Cisco IP Phones.
* Involved in Project documentation.

**PREVIOUS EXPERIENCE**

**Jan’14 to Dec’14 iinfocomm IT Services, Hyderabad as a Windows System administrator**

Site Setup: Data Centre Consisting of DC, Network Rack, Sonic Wall firewall, Printer and Camera Server

**Roles & Responsibilities:**

* Responding in a timely manner to the service requests, Alerts and issues without escalations.
* Taking complete ownership for a particular case, Handling high severity tickets and providing satisfactory solutions to clients.
* Diagnose hardware and software problems, and replace defective components.
* Installing system Image of Windows Server 2012 2008 R2 and Win 7 using parted magic Software.
* Handling a branch with over 100+ Computers and 10 laptops in an environment.
* Installing and Configuring Dell Sonic Wall Client VPN in End user Systems.
* Installing and Configuring Lotus Notes 7.0.
* Installing and Configuring SharePoint 2013 and Creating Sites.
* Having Experience in Grand stream IP Phones.
* Applying Policies in Sonic Wall to block Internet access and maintaining bandwidth in firewall.
* Having Good knowledge on Hyper-V Virtual machine in Windows Server 2012.
* Configuring and managing the ACTIVE DIRECTORY.
* Creating, removing User ID’s and resetting passwords in ACTIVE DIRECTORY.
* Installing required Cumulative Updates according to the requirement in SharePoint 2013.
* Connecting to client Servers by Using HyperRAS Client VPN
* Creating new mail ID’s in Office 365 Cloud and maintaining record.
* Configuring and managing of Workgroup systems to Domains in 2008 and 2012 server.

**Sep’12 to Nov’13 HRHNext IT Services, Hyderabad as a Windows System administrator**

**Roles & Responsibilities:**

* Maintaining and Troubleshooting Two branches with over 150+Computers in an environment.
* Configuring and managing of Workgroup systems to Domains in 2008 server.
* Installing various software applications on Windows workstations.
* Managing day-to-day computer support using remote tools.
* Troubleshooting LAN problems, maintenance and repair of Hardware.
* Diagnose hardware and software problems, and replace defective components
* Run and configure network cables, Access points, troubleshoot connectivity issues, create users and configure other related issues.
* Install Windows 2003, 07, XP, Linux OS, configure IP addresses and network printers.
* Taking Backup from Linux Servers by using WinSCP tool.
* Provide users’ technical support, analyze and troubleshoot problems that cause operational delays.
* Assemble, test and troubleshoot N-Computing X-550running Windows XP, Win 7 and installing V-space at users systems.
* Configuring and troubleshooting Ms Outlook 2007.
* Taking backup of Outlook .pst files and configuring our own domain outlook in systems.
* Configuring, Updating and Maintaining Quick Heal Anti-virus.
* Configuring and Troubleshooting Net Gear Wireless routers.
* Taking day to day and weekly SERVER BACKUP.
* Maintaining & Monitoring Switch Racks and Patch Panels.

**CERTIFICATIONS**

* Cisco Certified Network Associate (CCNA-CSC012937366) from Cisco in 2016
* Microsoft Certified System Engineer (MCSE- 10821601) on Hyper-v Virtualization 2012.

**EDUCATION**

2011 Master of Computer Application (MCA) from JNTU, Hyd

2008 Bachelors in Science (Computer Science) from Andhra University, Vizag.

Others:

* Completed Advanced Diploma in Computer Hardware & Networking from Zoom in 2012

**PERSONAL DETAILS**

Date of Birth : 16-04-1986

Permanent Address : S/o Syed Haroon, Falaknuma, Hyderabad, India

Languages Known : English, Hindi & Telugu

Passport Details : K7845191 Valid Up to 27/08/2022

**DECLARATION**

I hereby certify that all the information provided above is true to the best of my knowledge and I bear responsibility for correctness of above mentioned information.

Place: (S HASEEB)

Date: