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**CAREER OBJECTIVE**

To excel as a successful professional in an esteemed organization by becoming the part of the team that dynamically works towards the growth of the organization.

**PROFESSIONAL EXPERIENCE:**

* Having **1+** **Years** of Professional experience in **Hardware** and **Windows** **Administration.**
* Having good **Communication** skills and ability to work in team and individually **Experience Summary:**
* Worked as a **Desktop Engineer** in **Global Technologies (Client SBI Bank),** **Kurnool** from **June 2014 to July 2015**

**TECHNICAL SKILLS:**

* Installation of O.S Win XP,windows7,2000,2003,2008,2012servers and Red hat Linux.
* Providing support in managing PCs, assessing and resolving system related
* Problems.
* Handling Server windows 2003/2008/2012 installation & configuration on a network.
* User & Group creation. profiles, polices
* Active Directory Installation & configuration, trouble shooting
* DHCP, DNS, WINS, IIS Server Installation & configuration.
* Installation and configuration of printers, and scanners.

**CAREER SUMMARY:**

* Installing, configuring, Desktops laptops, Printers and scanners, troubleshooting

and administering.

* Regular antivirus updating in desktops and Laptops using MacAfee Enterprise Scan

server

* Updating windows security patches on clients through SCCM Client application.
* Maintenance of LAN and Wireless Networks and trouble shooting.
* Active directory creating Users & Profiles, system polices.
* Monitoring of Datacenter’s Temperature, Water leakage, Fire Alarm and etc.
* Installation and troubleshooting of Cisco VPN client application.
* Installation and configuring of Cisco IP Phones and troubleshooting.
* Testing of computers and ensuring that computer systems are functioning properly.
* Physical setting of computers and software system installation of various computer applications and programmers.
* Identifying and solving any problems that affect computer operating system.
* Maintenance and upgrading of computer systems or offering recommendations

on upgrades needed.

* Maintenance of networking systems.
* Good knowledge in installation, maintenance, administration of LAN / Wan.
* Working with TCP/IP, assigning IP address to systems.
* Maintenance other computer peripheral devices such as printers and solving

Printing problems.

* Ability to handle computers hardware and software.
* Well verse with different OS & Antivirus.
* Good knowledge in PC Hardware & Windows OS.
* USB attached desktop Devices
* Desktop utilities (internet)
* Creating backup and synchronize the data in the PC.
* Installing different types of software’s in server, desktops & laptops.
* Installation, Configuration, Msoutlook
* Creating Users in Active Directory.
* Configuration & Troubleshooting Desktop environment.
* Installation and Configuring DHCP, & DNS.
* Installation and configuration of windows **2003, 2008, 2008R2** Domain.
* Creating users and their respective home folders and assigning rights and Permissions, group.
* Installation, configuration and Troubleshooting of Outlook

**Educational Qualifications:**

* **DEGREE (B.B.M)** in **Osmania College** from **Sri krishna Dewaraya**

**University (Anantapur)** passed out **2012.**

**HARDWARE:**

* Installing of Hardware Drivers.
* Assembling and Disassembling a Pc.
* Installing Printer’s and Scanner’s.
* Knowledge on Bios.
* PC Maintenance and Troubleshooting.

**Administration Phase:**

* User administration (**setup** and **maintaining account**)
* Maintaining system
* Verify that peripherals are working properly
* Quickly arrange repair for hardware in occasion of **hardware failure**
* Monitor system performance
* Create **file systems**
* Install software
* Create a **backup** and **recovery policy**
* Troubleshooting of **client/server** connectivity problems.
* Update system as soon as new version of **OS** and **application software** comes out
* Implement the **policies** for the use of the **computer system** and **network**
* Setup security policies for **users.** A sys admin must have a strong grasp of computer security (firewalls and intrusion detection systems)

**ASSETS:**

* Good Team Player with strong Ethical values.
* I am a keen learner and more importantly, an improver.
* Good Communication Skills.

**DECLARATION:**

I solemnly declare that the furnished above information is true and correct to the best of my knowledge.

**Date: SIGNATURE**

**Place: (C.SHAIK NASEER)**