**RESUME**

Venkatesh S/o Vijaykumar

H No 7-1106/1 AB Gunj colony

Gulbarga. Pin code-585104. E-mail: chengtav@gmail.com

Cell# +918147662999 Cell# +919483891989

**OBJECTIVE:**

Utilize my skills and abilities to be a part in an organization that offers professional growth and hence working towards enhancement of the organization which would thus create a win-win situation for both me and the organization.

**PERSONAL STATEMENT**

My aim is to work with an organization that offers opportunities for achieving the organiz

ation's goal along with personal growth. My strong analytical and communication skills have been my strength, and my interpersonal skills make me an invaluable team player. My sense of responsibility and commitment has resulted in awards and excellent ratings in all my previous assignments.

**STRENGTHS:**

* Flexible, Able to Respond to Rapid Changes
* Team Player
* Good at Organizing and Planning My Schedule
* Good Listener and Fast Learner
* Good Verbal & Written Communication Skills.

## Education:

Diploma (Electronics & Communication Engg)

I.T.I(Electronics Mechanic)

# IT Skills

**Operating System:** DOS, Windows.

**Computer Skills:** Internet Explorer, Ms-Office, Mailing Operation,

**PROFESSIONAL EXPERIENCE:**

* Worked as a “Executive - Projections ”**Mukta A2 Cinemas**” Sunciti Mall Gulbarga
* Worked as a IT Assistant in **“Miraj Entertainment Ltd”** Shradha Mall Gulbarga

**Personal Details**

**Name :** Venkatesh

**Father’s Name :** Vijaykumar

**Date of Birth :** 04-08-1989.

**Nationality :** Indian.

**Religion & Cast :** Hindu (GEN).

**Marital Status :** Bachelor.

**Languages Known :** Kannada, English, and Hindi.

**DECLARATION:**

The above information provided is correct to the best of my knowledge and I shall be grateful if you provide me the chance to work with you. I shall work to best of my abilities and try to live up to your expectations.

**Thanking you,**

**Yours sincerely,**

**Venkatesh.**