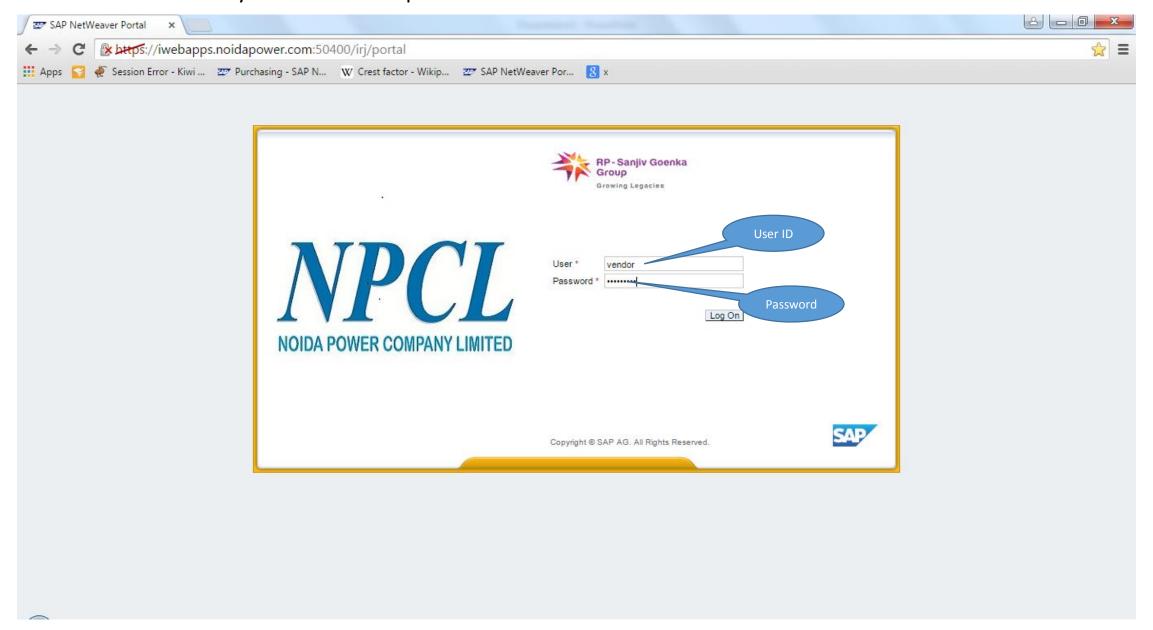
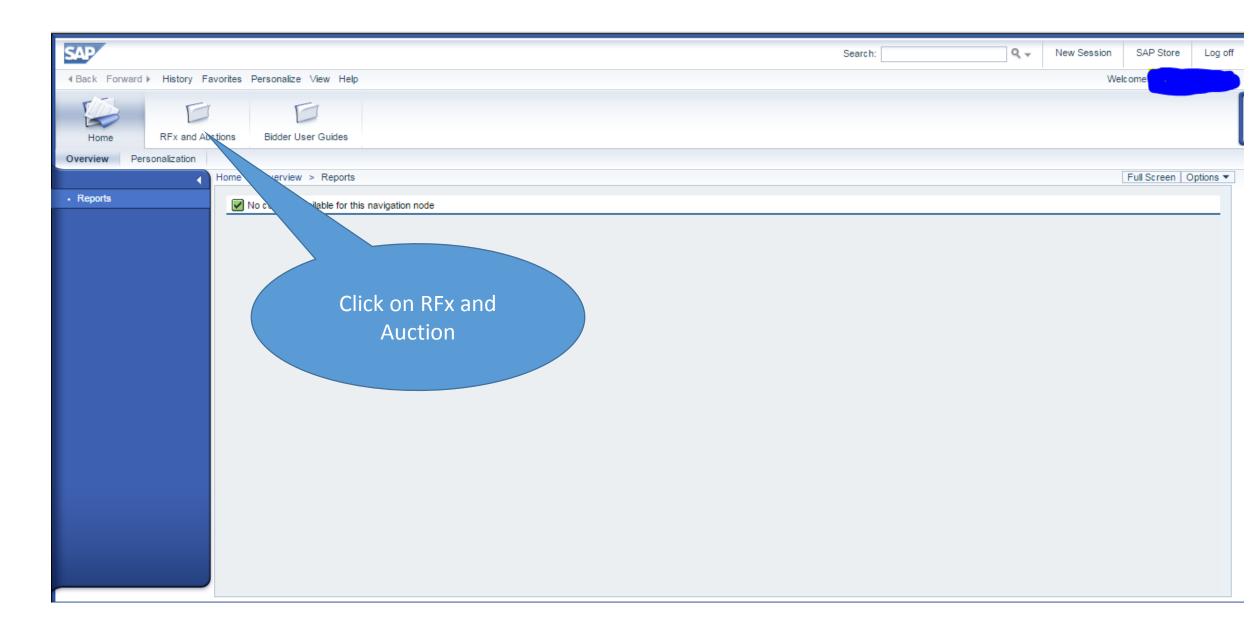
Open NPCL SRM Portal using URL https://iwebapps.noidapower.com:50400/irj/portal
And enter your User ID and password. Password is case sensitive whereas User ID is not.

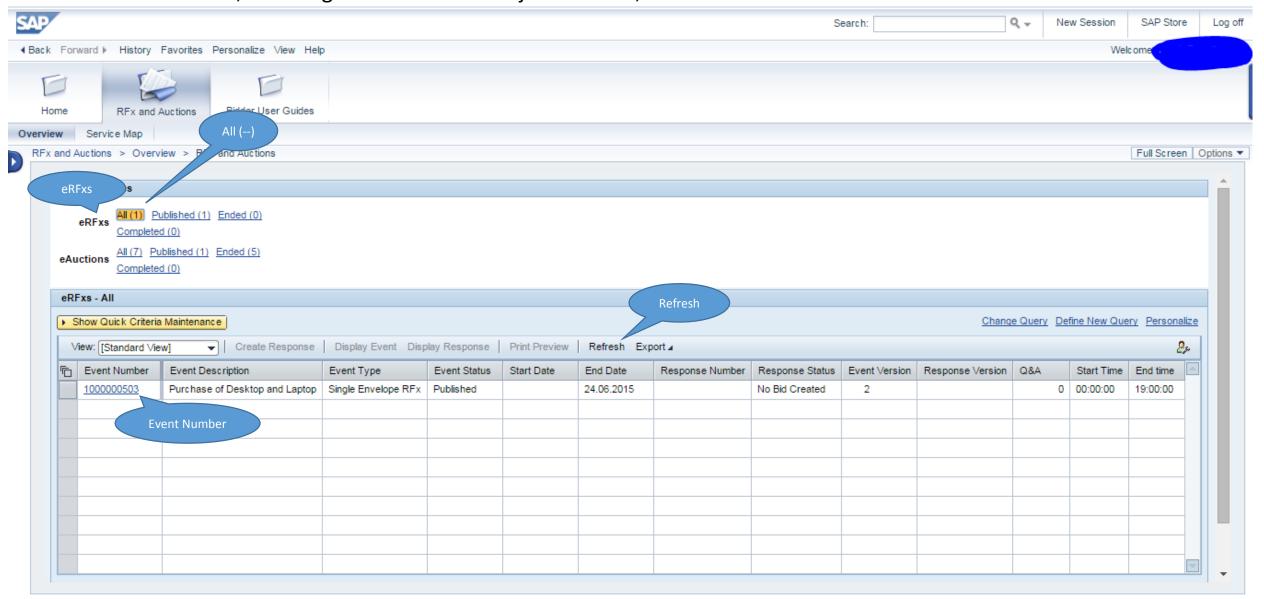


After Providing User ID and Password Next Window will appear like this, Then Click on RFx and Auction

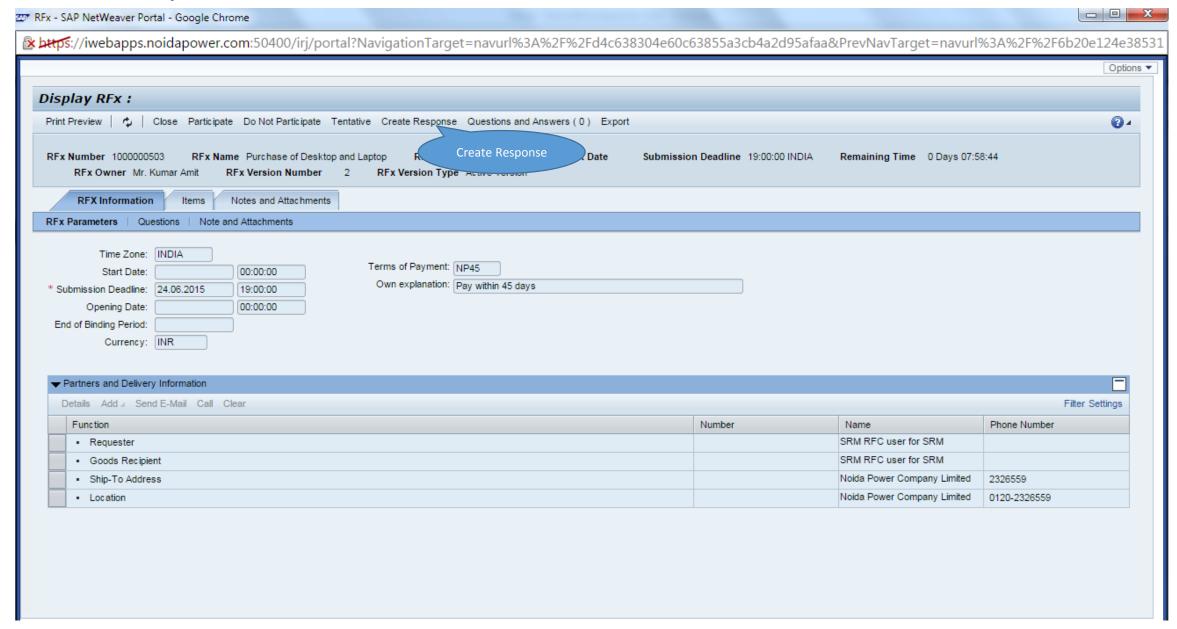


Click on All(--), adjacent to eRFxs.

Below **Event Number**, some number will be shown this Number is the same number for which you are invited for Bidding. If the number is not ,matching with the Email subject number, then click on **refresh** button.

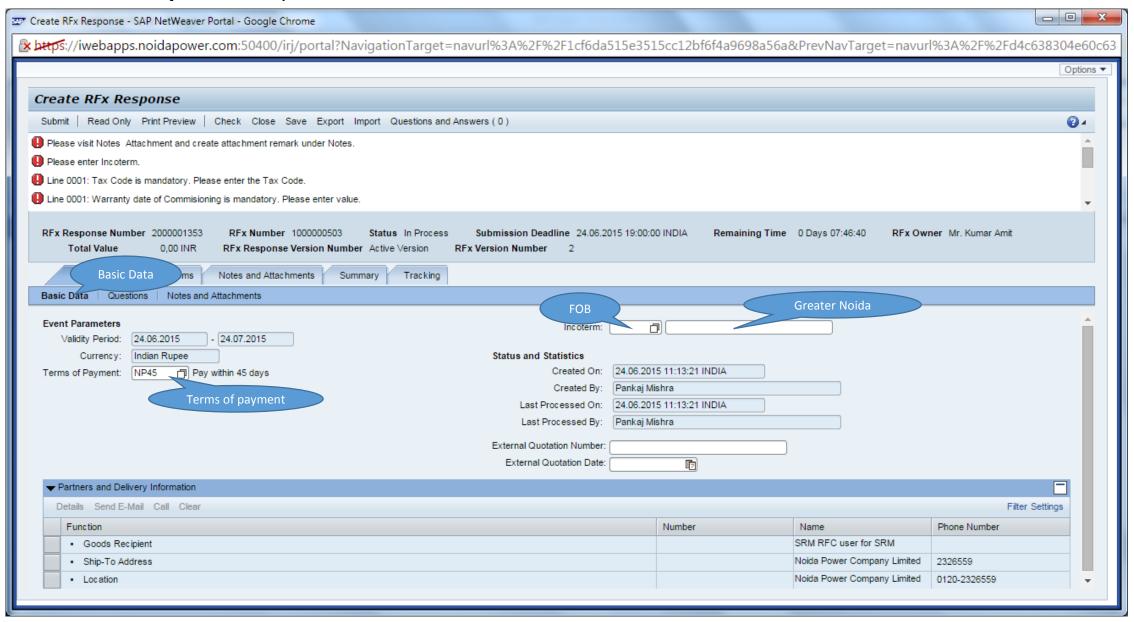


After Clicking on Event Number New Window will open. Click on **Create Response**



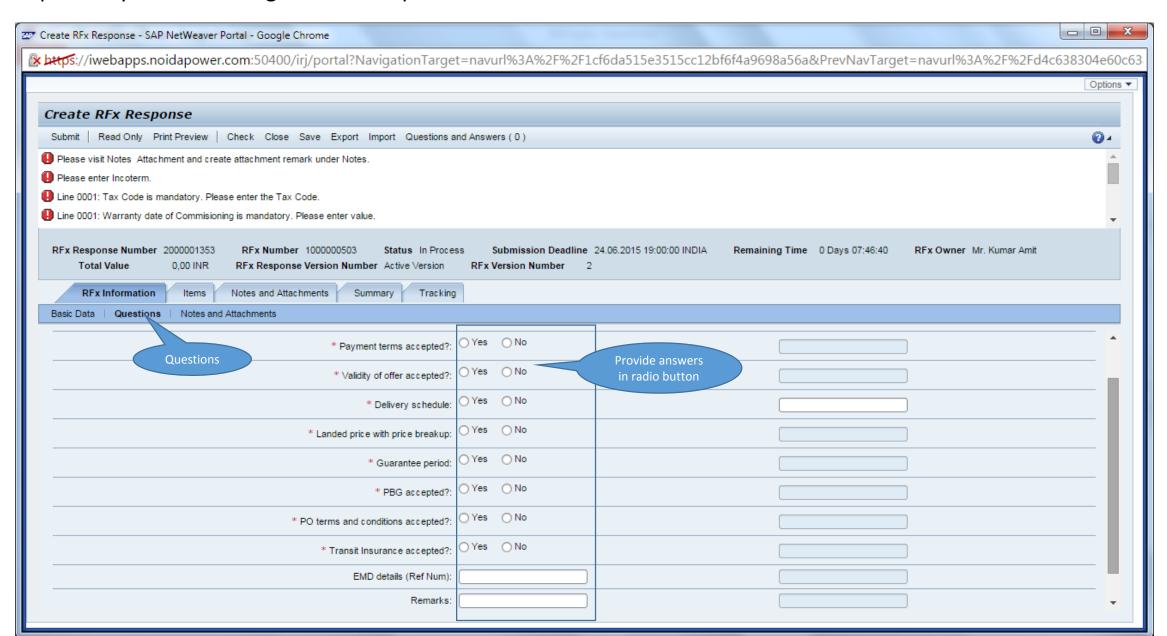
In Basic Data TAB following provide following information.

Type **FOB** (Free on Board e.i. delivery charges will not be charged) and type **Greater Noida** on Next Text Box Select **Terms of Payment.** We prefer NP45

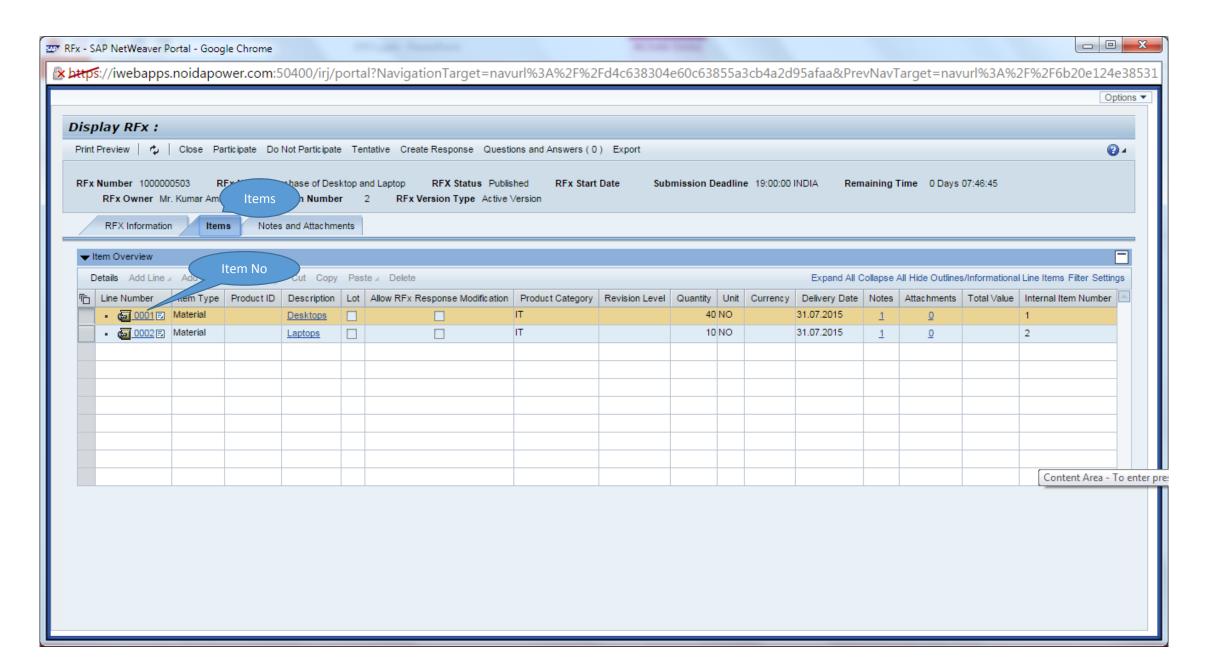


Click on **Questions** Tab

And provide your answers against all the question.



Click on Items Tab. Then click on Item No (0001)



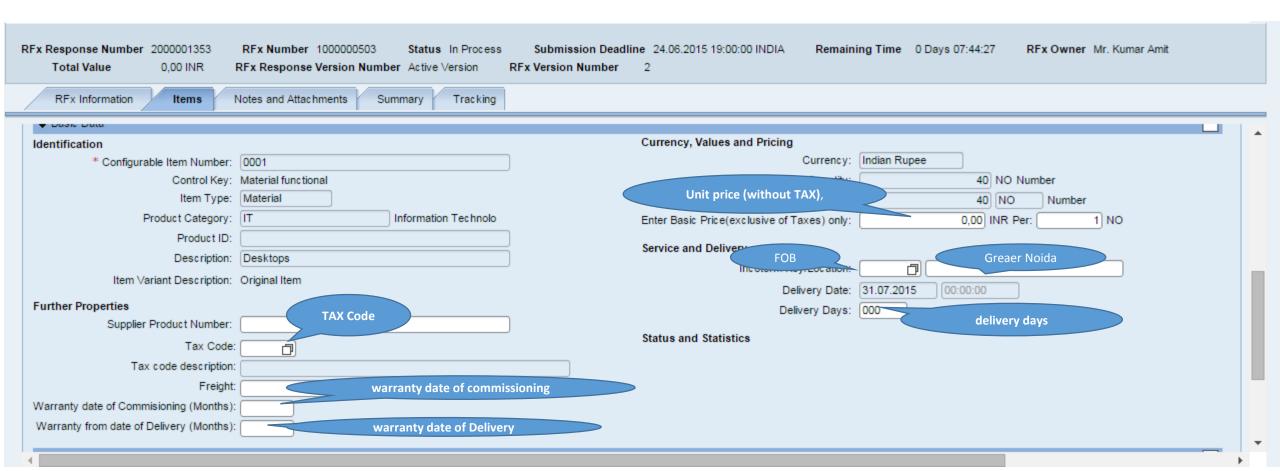
Provide Unit price (without TAX),

Type **FOB** (Free on Board e.i. delivery charges will not be charged) and type **Greater Noida** on Next Text Box Provide **delivery days**, considering LD will be applicable if material will not be delivered within committed delivery days Choose **TAX Code**

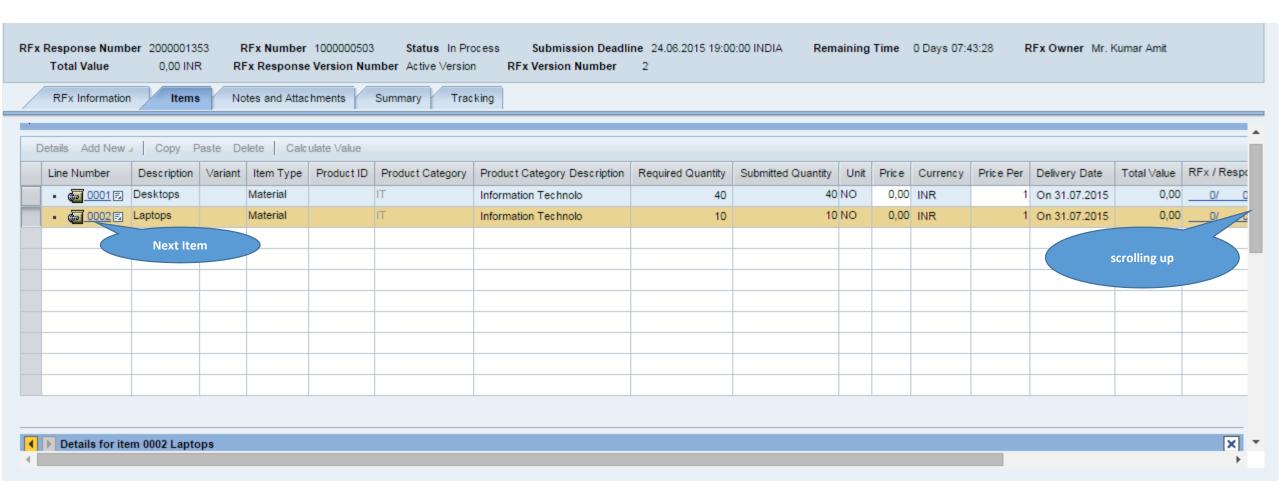
Provide warranty date of commissioning

Provide warranty date of Delivery

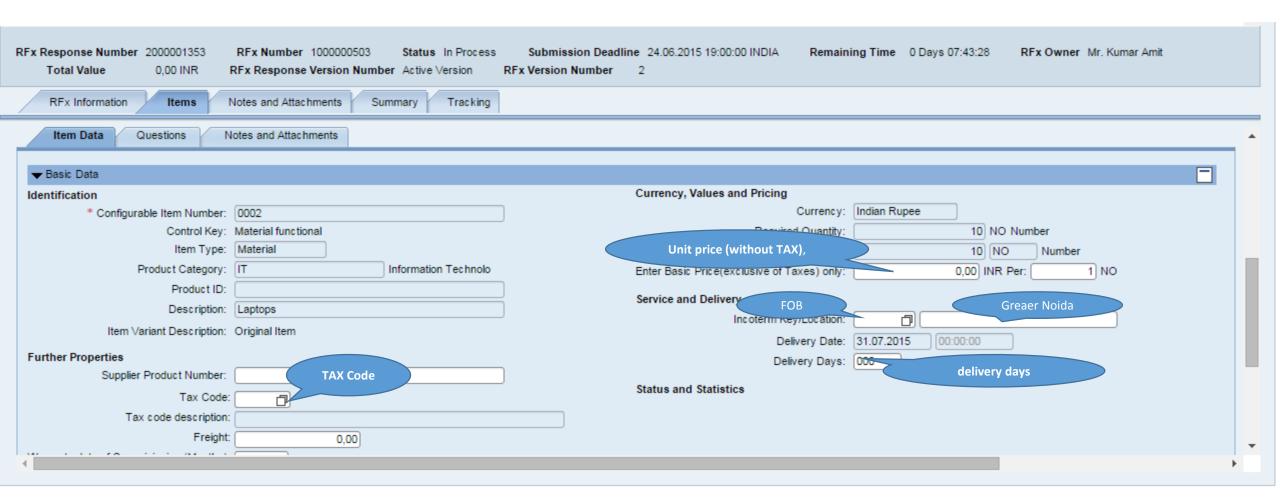
Most of the case warranty date of commissioning and warranty date of Delivery would be same



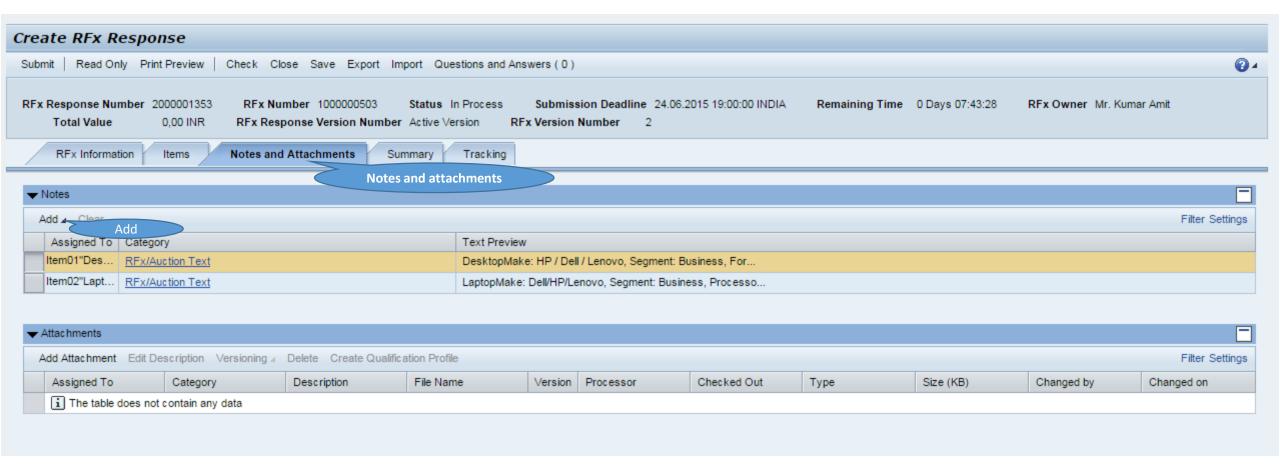
Then Select Next Item after scrolling up



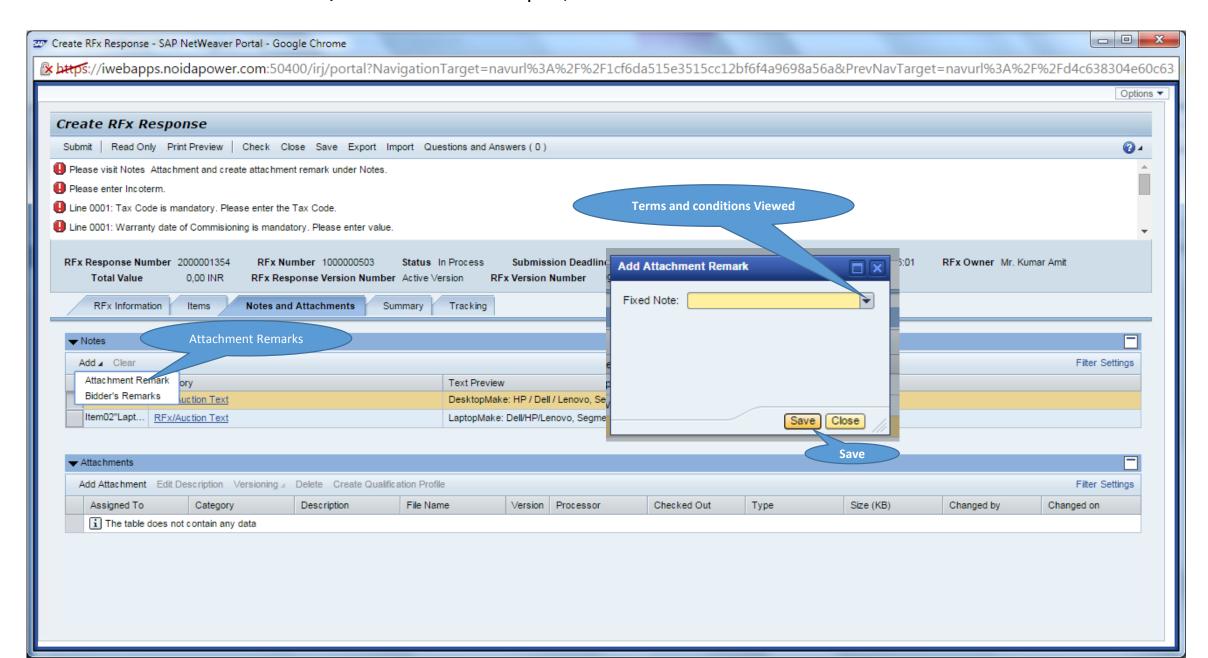
Fill same input as provided for 1st Item



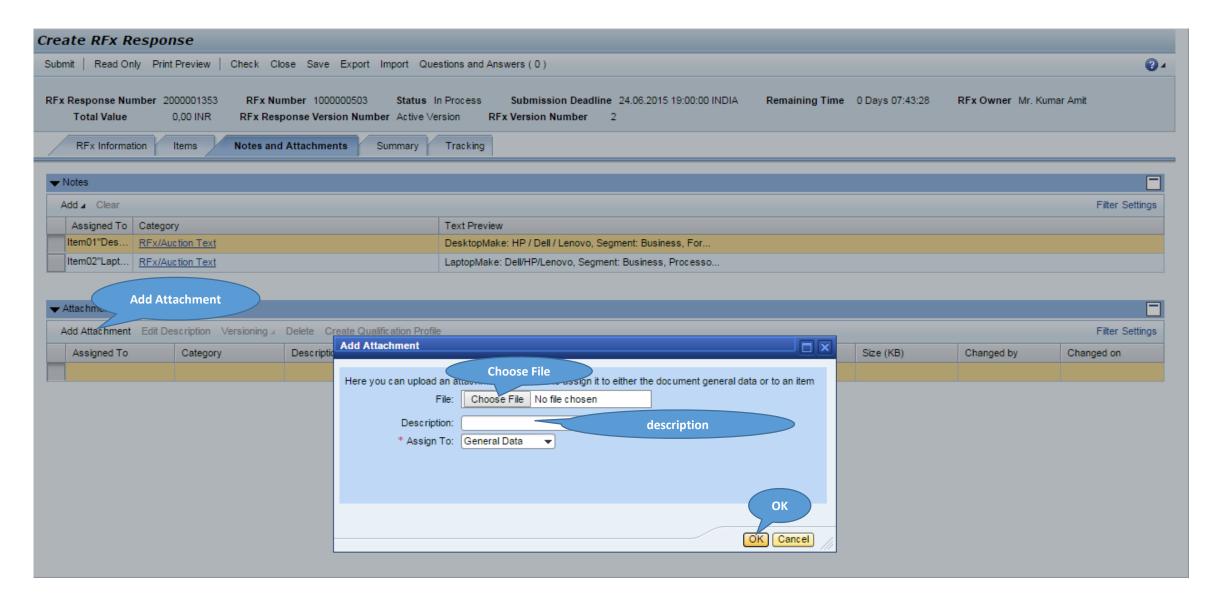
Click on Notes and attachments, click on Add



Click on Attachment Remark, New window will open, choose Terms and conditions Viewed then click on Save.



Click on **Add Attachment**, New Window will appear, choose your file after clicking **Choose File**, provide **description** of File (Example – Proposal) then click **OK**.



Click on **Check** Button

Massage RFx response is completed and contains no error should appear with Green sign.

If every thing is perfect then click on **Submit** Button. Your proposal has been submitted

