



NATIONAL COOPERATIVE DEVELOPMENT CORPORATION


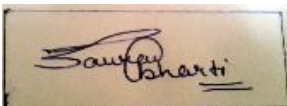

4, Siri Institutional Area, Hauz Khas, New Delhi - 110016

Phone: 011-26962478, 26960796, 26962379, 26569246 FAX: 011-26962370, 26516032

E-ADMIT CARD



Name of the Candidate	SAURAV BHARTI		
Father's Name	PHOOL SINGH		
Candidate's Roll No.	13310711010104		
D.O.B	26-01-1997		
Post Applied & Field of Specialization	Junior Assistant-General		
Application Ref No.	NCDC029964		
Category	SC	Sub Category	-
Aadhaar No.	437773218742	Gender	Male
NAME & ADDRESS OF TEST CENTRE iON Digital Zone iDZ 2 Mathura Road A 27, Mohan Co-Op Industrial Estate, Near Sarita Vihar Metro Station, Near Metro Pillar No. 294-295, New Delhi, Delhi, India - 110044			
Reporting Time	7:00 AM		
Date and Time of Examination	26 th June 2021 & 8:30 AM to 10:30 AM		



(Authorised Officer)

PLEASE READ THE FOLLOWING IMPORTANT INSTRUCTIONS CAREFULLY

IMPORTANT INSTRUCTIONS TO CANDIDATE

- The candidate must carry this printed copy of E-Admit Card on the day of examination at the allocated venue of Examination Centre on the Date and Time mentioned above along with at least one ORIGINAL (not copy or scanned copy) of one valid PHOTO IDENTIFICATION CARD viz. Voter Identity Card, Driving License, PAN Card, Passport, Aadhaar Card, Employer ID (Government) issued by Government Authorities. **(NO PHOTOCOPY OF PHOTO IDENTIFICATION CARD SHALL BE ACCEPTED UNDER ANY CIRCUMSTANCES)**. No candidate will be allowed entry without valid E-Admit Card and Photo Identification Card.

In the case of post marriage change in the name, the candidate must bring the original matriculation certificate along with original Identity card. The identity of the candidate will be matched from the proofs to be provided by the candidates. In addition, the Candidates are advised to bring 02 recent colour passport/stamp size photographs in the examination center.
- The E-Admit Cards are also made available on NCDC website: www.ncdc.in for downloading and printing by candidates. In case your E-Admit card is without photograph, you are advised to bring 02 recent passport/stamp size photographs to the examination centre along with photo identification proof for pasting in attendance sheet/admit card by the Invigilator.
- NO REQUEST FOR CHANGE IN EXAMINATION DATE/SESSION/CENTRE/VENUE WILL BE CONSIDERED UNDER ANY CIRCUMSTANCES.**
- The Online Examination will be of 120 Minutes duration and shall consist of Objective Type 150 Questions with 4 Multiple Choice Responses (Answers) out of which candidate has to choose one correct response (answer) only. Each question shall carry One Mark. **There shall be no negative marking.** The computer- based test will be held on 26th June 2021, as per following pattern:

Examination Timings	Pattern of Computer Based Test
<p>From 8:30 AM to 10:30 AM. Duration: 120 Minutes</p>	<ul style="list-style-type: none"> The detailed syllabus and Pattern of question paper of CBT is provided at NCDC website i.e. www.ncdc.in. There shall be no negative marking for wrong answers.

- 5 Candidates are advised to reach their allotted examination center on or before reporting time as mention in E-Admit Card so that entry formalities i.e., face recognition and frisking can be done prior to allotment of computer nodes for appearing in examination. The entry gates of examination center will be closed half an hour before the commencement of Computer Based Test. i.e., **8:00 AM. NO LATE COMER SHALL BE ALLOWED.**
- 6 The candidates should check the particulars viz., Name, Date of Birth, Category, Sub-category, etc. mentioned in E-Admit Card carefully and also eligibility in all respects as per recruitment Advertisement No: 01/2021. The registered candidates may log grievances, if any, with Recruitment Help Desk Tel: 022-61306268 Email: ncdchelpdesk2021@gmail.com or The Executive Director, 4, Siri Institutional Area, Hauz Khas, New Delhi – 110016 Phone: 011- 26962478, 26960796, 26962379, 26569246 FAX: 011-26962370, 26516032 on or before 25.06.2021 for redressal of the grievances.

In case grievance w. r. t. particulars i.e., Name, Date of Birth, Category, Sub-category, any admit card related query, etc. as mentioned in online application is not resolved, then the candidate is advised to personally report on **25.06.2021** at the '**Facilitation Counter**' at Cities of Examination from **2.00 PM to 4.00 PM** with copies of documentary proofs i.e., copy of online application form, certificate, testimonials, etc along with two (02) passport/stamp size photographs and photo identity card so that necessary corrections are made. The address of the 'Facilitation Counter' will be posted in NCDC website for information to candidates.
- 7 Your candidature in the whole recruitment/selection process is “**PURELY PROVISIONAL**” pending scrutiny of your eligibility as mentioned in the **Advertisement No: 01/2021** for the post. In case, it is found at any stage of selection that the candidate does not fulfill the eligibility criteria and any information provided by the candidate is found to be false or is not in conformity with the eligibility criteria mentioned in the advertisement including Age, Caste Category, Sub-Category, Application Fee, Educational Qualification, etc. the candidature of such candidate will be rejected at any stage of selection process and even after appointment.
- 8 **The candidate should bring only E-Admit Card, Identity Proof and Transparent Ball Point Pen to Examination Centre.**
Frisking will be done at entry gates and during examination. Candidates are strictly advised not to bring any electronic Devices viz., mobile or cellular phones, electronic gadgets, earphones or microphones or electronic watches with computing facilities, electronic or non-electronic communication devices, hand bags, purse, calculator, log tables/pager, digital diary, book/notes etc. which are strictly prohibited in the examination center. If any candidate is found in possession of any of these devices/documents, his/her candidature is liable to be disqualified. Candidates are also advised not to bring any valuable costly items to the examination center as arrangement of safe keeping of the same cannot be assured and exam center will not be responsible for safe custody, loss or theft.
- 9 Once the Capturing of Photograph is done at Registration Desk of exam center, the Candidate should proceed to the allocated computer node and should not leave the Examination Hall / Room till the Computer Based Test is over. After the Computer Based Test is over, the candidates must appear for photograph before leaving the examination hall.
- 10 The User ID and Password for the Computer Based Test (CBT) will be provided to the Candidate 10 minutes before the commencement of examination at their respective computer terminal. The Candidate will be required to enter Login ID and Password which will be provided at examination center to appear for Computer Based Test. Please ensure that your name, photograph appearing on the computer screen are correct after Login.
- 11 The candidate should retain this E-Admit Card carefully for future records as the same is required to be produced at the time/stage of interview and checking of documents.
- 12 Any query/objection related to any question and its option(s)/answer by the candidates will be addressed only through ONLINE 'Objection Link' within Five(05) days from the date of hosting the said link at NCDC website: www.ncdc.in. Intimation in this regard will be communicated to all candidates appeared in the exam to their registered Email ID and through mobile alerts. Thereafter, any representation in this regard will not be entertained. Objection/complaint received through any other mode of communication/channel will not be entertained under any circumstances.
- 13 Anyone found to be disclosing, publishing, reproducing, transmitting, storing or facilitating transmission and storage of test contents in any form or any information therein in whole or part thereof or by any means i.e., verbal or written, electronic or mechanical or taking away the papers supplied in the examination center or found to be in unauthorized possession of test content will be considered as serious misconduct and will be debarred/disqualified from examination. NCDC will take disciplinary and legal action as per rules and such cases will be reported to police, if necessary.
- 14 All the Candidates who are registered as Persons with Benchmark Disabilities (PwD) category with Visually Impairment (Blindness and Low Vision), locomotor disability and cerebral palsy where dominant (writing) extremity is affected to the extent of slowing the performance of function (minimum of 40% impairment) as per the “Persons with Disability Act, 1995” in Online Application Form shall be allowed compensatory time of 20 minutes per hour as per the Government of India rules governing the recruitment of Persons with Benchmark Disabilities. They are allowed to appear in the examination with the help of the scribe provided the candidate had opted/mentioned in his/her online application for such facility to bring his/her own or for arranging scribe/reader by NCDC scribe for marking responses (answers) on his/her behalf.

Any candidate who is using scribe should ensure that he is eligible to use scribe in the examination as per the Govt. guidelines. Any candidate who is not eligible to use scribe as per the guidelines referred to above, but uses scribe in the written examination shall be disqualified to participate further in the recruitment process.
- 15 The candidates should regularly visit National Cooperative Development Corporation website www.ncdc.in for latest updates through notifications, instructions, circulars related to this recruitment process.
- 16 Candidates are advised to follow COVID-19 protocols and compliances as provided in the “COVID-19 related compliances”.

COVID-19 Related Compliances

1. Candidates must maintain social distancing starting from point of entry in the exam venue till their exit from the exam venue.
2. **Candidates having COVID-19 related symptoms will be provided separate isolation facility for taking the Computer Based Test.**
3. Candidates must bring their own Face Mask, Hand Gloves, personal hand sanitizer (50ml), transparent blue ball point pen, pet water bottle (transparent).
4. Candidates must bring the signed declaration with regard to COVID-19 (self-declaration is provided along with this Admit Card) and show the same to the Security Guard at the entry point.
5. Thermal scanning will be done at the entry point to measure body temperature.
6. Candidate's Roll Number and the Lab Number will **NOT** be displayed outside the exam venue, but the same will be provided to the candidates individually at the time of entry to the exam venue after their Admit Card and ID verification.
7. Candidates need to follow directions given by Examination Centre representatives in order to observe social distancing at the entry point and inside the examination centre as well.
8. At registration desk, the candidate will be directed to sanitize his / her hands using sanitizer after which Photograph will be captured during the registration process.
9. Candidates will be under CCTV surveillances from entry to exit in the examination premises.
10. Candidates are required to report at the exam venue strictly as per the time slot mentioned in the admit card. It is expected that candidate strictly adhere to this time slot – as entry into the test center will be provided based on the individual's time slot only.

=====✂===== CUT HERE (Copy 1 to be submitted at the Entry Gate. Copy 2 to be retained by the candidate) =====✂=====

Self-Declaration

I the undersigned hereby declare that, I don't carry Mobile Phone with “Aarogya Setu” App for displaying the risk factor at the Exam Centre. I further certify to the best of my knowledge & belief that I have NOT tested Positive for corona virus or identified as potential carrier of COVID or having following symptoms:

Cough	<input type="checkbox"/>	Fever	<input type="checkbox"/>
Cold / Runny Nose	<input type="checkbox"/>	Breathing Problem	<input type="checkbox"/>

Candidate Name : _____

Candidate Roll No. : _____

Date of Examination : _____

Exam Center Name : _____

Signature of Candidate : _____

ONLINE EXAMINATION INSTRUCTIONS (for CBT)

1. Total duration of examination is as mentioned in the E-Admit card.
2. The clock will be set at the server. The countdown timer in the top right corner of screen will display the remaining time available for you to complete the examination. When the timer reaches zero, the examination will end by itself. You will not be required to end or submit your examination.
3. The Question Palette displayed on the right side of screen will show the status of each question using one of the following symbols:



You have not visited the question yet.



You have not answered the question.



You have answered the question.



You have NOT answered the question, but have marked the question for review.



The question(s) "Answered and Marked for Review" will be considered for evaluation.

The Marked for Review status for a question simply indicates that you would like to look at that question again. If a question is answered and Marked for Review, your answer for that question will be considered in the evaluation since there is no negative marking for each wrong answer.

Navigating to a Question :

4. To answer a question, do the following:
 - a. Click on the question number in the Question Palette to go to that question directly.
 - b. Click on **Save & Next** to save your answer for the current question and then go to the next question.
 - c. Click on **Mark for Review & Next** to save your answer for the current question, mark it for review, and then go to the next question.
 - d. Caution: Note that your answer for the current question will not be saved, if you navigate to another question directly (**without saving the answer**) by clicking on its question number.

Answering a Question :

5. Procedure for answering a multiple-choice type question:
 - a. To select your answer, click on the button of one of the options.
 - b. To deselect your chosen answer, click on the button of the chosen option again or click on the Clear Response button.
 - c. To change your chosen answer, click on the button of another option
 - d. To save your answer, you MUST click on the **Save & Next** button.
 - e. To mark the question for review, click on the **Mark for Review & Next** button. **If an answer is selected for a question that is Marked for Review, that answer will be considered in the evaluation since there is no negative marking for each wrong answer.**