



# Victor Kevin

DOCTOR'S ASSISTANT

victor@hotmail.com 

202-555-0120 

Chicago, Illinois, US 

linkedin.com/resumekraft 

---

## SUMMARY

To obtain a doctor's assistant position in a company that provides an open environment with many opportunities for continuous growth.

## SKILLS

- Good organizational skills
- Ability to multitask
- Great bedside manner
- Strong communication skills
- Ability to work independently
- Strong attention to detail
- Efficient
- Compassionate

## EXPERIENCE

### Assistant Doctor

**Cipla Pharmaceutical Ltd.,** *Feb 2019 - Feb 2022*

I had been associated with Canny Cancer Hospital Ltd. for 3 years. My job was to assist senior doctors in providing medical care to patients. To help senior doctors in conducting medical procedures. And to help in maintaining medical records and files of patients.

### Assistant to Medical Professor

**Astrazene Medical Institute Ltd.,** *Feb 2017 - Jan 2019*

Astrazene Medical Institute for 2 years.

My role was to assist in providing guidance to medical students and interns. To help in research work conducted by senior doctors. Assisting the professor with medical research projects. Maintaining the professor's calendar and schedule, whenever necessary. Attending lectures and conferences with the professor. To help in maintaining medical records and files of patients.

## EDUCATION

### Bachelor's Degree, M. B. Ch. B

**San Jose State University** *Jul 2013 - Aug 2017*

I have scored 70% marks.

## LANGUAGES

English



Arabic



French



German

