

Darshan Bachani

Born : August, 16, 1992

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Personal Statement

Aspire to belong to an organization where idea grows, skills are developed and knowledge is nourished. A place where I can learn and be empowered to contribute continuously under different challenging scenarios, keeping focus on institutional, global yet socially conscious goal while staying target oriented.

Organisation	Period	Duration
Assistant Manager (CitiCorp Services)	April 2018 – Present	2 Years and 6 Months
Freelancing and Assignments	Feb 2017 – March 2018	1 Year and 1 Month
Assistant – Audit at S.S. GAJJA & CO.	Oct 2015 – Feb 2017	1 Year and 5 Months
Article Assistant at S.S. GAJJA & CO.	May 2012 – Oct 2015	3 Years and 6 Months

Responsibilities

- Have handled **Audit, Accounts & Tax** assignments. Major clients handles are:
 - ✓ Citi Crop Services India Pvt Ltd (**Banking Sector**)
 - ✓ Atlas Brands Pvt Ltd (**Manufacturing and Trading Co.**)
 - ✓ Dalal Mckenna Pvt Ltd (**Oxygen and Gas Manufacturer and Supplier Co.**)
 - ✓ Dynatech Marketing Company (**Marketing and Advertising Co.**)
 - ✓ SIDBI Ventue Capital Limited (**Finance Sector**)
 - ✓ Dorf Ketel Chemicals Pvt Ltd (**Chemical Industry**)
 - ✓ Lajawaab Foods Pvt Ltd (**Hotel Industry**)
 - ✓ Orritel Resorts Pvt Ltd (**Hotel Industry**)
- **Audit: Balance Sheet Substantiation & Analytics Based Control (CitiCorp Services)**
 - Preparation of Balance Sheet reconciliations, identifying, analyzing and reporting the risk and areas of fraud for numerous legal vehicles across EMEA to a high standard in line with Corporate Guidelines
 - Responsible for the follow ups and resolution for the risk and issues in the control identified
 - Responsible for the accurate reporting of the status of the reconciliations owned into Citi reporting tool 'eRecon'
 - Analyzing the deviation in the account balances and reporting in the Citi reporting tool
 - Connecting with various input providers for proofing within given deadline and also communicating with Legal Entity Managers across multiple locations on the status of the reportings.
 - Escalating account related issues to Regional Balance Sheet Control, Proactive Stake Holder Management Eg Account Owner, Global Process Lead
 - Provides high quality updates and problem resolution over emails

➤ **Audit: Statutory**

- Responsible for supervision of Audit team, coordinating with the clients, finalization of audit reports (Internal, Statutory, VAT, Bank, Stock), Balance sheets as per Schedule III, preparing presentations of various audit related reports.
- Planning involves understanding the client's business thoroughly, planning the audit procedures to be performed, identifying key audit risk and mitigating the risks by applying the relevant audit approach.
- Assisting Senior in CARO Reporting and conducting analytical review of key areas and involved in finalization
- Conducting Verification of books of accounts, ensuring that the financial statements prepared are both reliable and in accordance with the norms.

➤ **Audit : Internal**

- Reviewing and ascertaining the soundness, adequacy and application of accounting, financial and other operating controls and promoting effective control at reasonable cost.
- Ascertaining compliance with established policies, plans and procedures. Ascertaining reliability of management data developed within the organization and Assisted in Preparing Internal Audit Report

➤ **Audit : Stock Audit**

- Conducting Stock Audits for Banks involving physical verification of Stocks and verification of stock statements filed by the client with the banks along with drawing power & stock valuation workings.

➤ **Indirect Taxation**

- Reviewing the books of accounts in relation to VAT laws applicable of the particular State.
- Verifying the Vat liability & accuracy of the Input Tax credit availed by the client to assure the accuracy of the audit report filed.
- Reviewing the accuracy of the returns filed, scheme working calculations & assisting in handling assessments.

➤ **Direct Taxation**

- Preparation and finalization of Tax Audit Report for Individuals, Partnership Firms and Companies in the new Tax Audit Report Format.
- Verification of Advance Tax Liability & Self-Assessment Tax Liability for Individuals, Partnership firms & Companies .Also providing tax advisory and tax compliance services to various clients.

➤ **Accounts**

- Maintaining books of Accounts for Individuals, Professionals, Partnership Firms and Companies and preparation of Financial Statements as per Companies Act 2013

Professional Qualification/Certification

Qualification/Certification	University	Year	Result
Certified Fraud Examiner	ACFE	2020	Pursuing
Forensic Accounting & Fraud Investigation	West Virginia University	2020	Pass
CA Intermediate (I.P.C.C)	ICAI	2015	Pass

Academic Qualifications

Degree	Course	University/ Board	Year	% / Class
Masters of Commerce	Accountancy	Mumbai University	2015	2 nd class
Bachelor of Commerce	Accountancy	Mumbai University - H.R College of Commerce & Economics	2010-13	82%
High School	Commerce	Mumbai University - H.R College of Commerce & Economics	2010	71%
Senior Secondary School	Maths and Science	Maharashtra State Board –St. Joseph's High School	2008	70.46%

- **Key Strength** - Analysis of Financial Reports | Reporting | Client Relationship Management | Financial Audit | Statutory Compliance | Accounts | Strong Analytical skills | Team & Time Management
- **Applications & Software** -MS Office | Erecon | Flexcube Business Object | P2P | Oracle | IFW
- **Language known** - English | Hindi | Marathi | Gujarati | Sindhi
- **Hobbies & Interests** - Photography | Travelling | Dancing