

AMAN MALIK

24/02/1997

CIVIL ENGINEER

PERSONAL PROFILE

I am a BE graduate skilled in Auto-cad, Drafting and interpretation, Structural Analysis and Dynamics . I'm a strong team player who is able to quickly learn and apply new technologies.

ACHIEVEMENTS

- Consistent Honor Roll inclusion.
- Perfect attendance awardee for four years.
- Volunteer related awards.
- Won award at the Annual Programming Exhibit.

CONTACT DETAILS

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aman.am

SKILLS AND ABILITIES

- Auto-cad.
- Analytical thinking.
- Conflict resolution.
- Logical thinking and problem solving.
- Oral and written communication.
- Project coordination.

EDUCATIONAL HISTORY

BE Civil Engineering (SGPA:7.2)

PA College of Engineering / 2015-2019

- Developed design for collage canteen building.
- Commended for implementing a new procedure for rain water harvesting in boys hostel.

XII Senior Secondary (PERCENTAGE:70)

Yenepoya PU College / 2013-2015

- Awarded the Most Creative student at the Annual Science Fest.
- Outstanding Volunteer awardee for two years.

X Secondary (CGPA:8.4)

Kanachur Public School / 2015

- Provided meals for the homeless every month through the School pocket Money initiative.
- Taught orphans ages 6 and up how to ride bicycles.

WORK EXPERIENCE

MANAGED STAFFING (02/2020-present)

Junior Recruiter (US), Scarlet wireless.

- As a Junior Recruiter my responsibilities include posting jobs ads and finding suitable resume in job portal (such as Indeed, Monster and career builder), doing initial screenings and scheduling interviews with US based candidate.
- Also assisted other recruiters, hiring teams and candidates so the hiring process can run smoothly.
- We junior recruiter are often the first set of employees, the candidates come into contact with when they apply for a job.
- Communicated with the candidates clearly and assisted them complete the initial process.
- Ultimately, help our company find and hire the most qualified people for our open roles.

SOFTWARE KNOWLEDGE

- Auto-cad.
- MS Word, Excel, PowerPoint, outlook.
- Staad Pro.

PERSONAL STRENGTH

- Commendable event and crowd handling skills.
- Excellent interpretation Skills.
- Good verbal and oral communication skills.
- Quick and willing learner.
- Strong attention to detail.
- Screening resumes.

INTEREST AND HOBBIES

- Art.
- Cooking.
- Listening to music.
- Playing football.
- Swimming and fishing.
- Travelling and capturing moments.

KNOWLEDGE ACQUIRED

- Communicating with candidates in a friendly but professional manner.
 - Patience and Listening skills
 - Relationship building skills
 - Screening resumes.
 - Time management skills.
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DECLARATION

I hereby declare that the above furnished details are true to my knowledge and belief.

- AMAAN MALIK

Mehraj Pearl Builders (08/2019 -02/2020)

Site Engineer

- Actively involved in laying of foundation, Test of building materials, Investigation of soil, and Use of surveying instrument
- Took details from the higher levels accurately and pass them to the below contractors, supervisors or labor workers.
- Ensured that all materials used and work performed are as per specifications.
- Assured the work is completed and delivered without any defect and delay.

INTERNSHIP HISTORY

Internship at New Mangalore Port (2018)

- Actively involved in construction of bitumen road.
- Brief Study about process of dredging.
- In charge (trainee) of construction of new canteen building in NMPT.
- Knowledge of insertion of piles and process associated to it was gained.
- Tendering and process involved in tendering.

Internship at Kisha Production (2018).

- Research fresh lighting techniques and ideas, and excited to try new arrangements.
- Work with styling team to arrange and execute new background materials.
- Striving to constantly refine and improve creative output.
- Constantly engaged with modeling talent. Managing and ensuring the event went without a glitch.

PROJECT

Stabilisation of Clay Block Using Waste Plastic .

Aim: Plastic is one of the daily increasing useful as well as a hazardous material. Hence, these waste plastics are to be effectively utilized by transforming it into Clay-plastic block.

Future Scope: In India approximately 40 million tons of the municipal solid waste is generated annually. As the availability of waste plastic is more and if plastic is used in construction the structures will be more economical and will have enough strength and durability.