

Subodh Dayanand Gawde
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Mayur Nagar,Aarey colony
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PERSONAL SUMMARY

An energetic, hardworking **Security Manager** who has a proven track record of safeguarding client property and assets against acts of theft, fire, flood and vandalism. Able uphold good order on sites whilst working within a company's procedural guidelines and also ensuring a high quality of service is consistently maintained with optimum efficiency. Currently looking for an appropriate opportunity with a reputable employer who rewards hard work and appreciates ability and loyalty.

CAREER HISTORY

1- Worked with SAHIBA LIMITED as a Security Manager. Dec 2018- January 2020

Handling over 5000 no's of labor and staff including strength of 120 security guards, 15 supervisor & 4 Security officers.

***Job responsibilities**

- Develop and implement security policies, protocols and procedures
- Control budgets for security operations and monitor expenses
- Recruit, train and supervise security officers and guards
- Attend meetings with other managers to determine operational needs
- Plan and coordinate security operations for specific events
- Coordinate staff when responding to emergencies and alarms
- Review reports on incidents and breaches
- Investigate and resolve issues
- Create reports for management on security status
- Analyze data to form proposals for improvements (e.g. implementation of new technology)

2-Chief Security Officer at AG Technologies Pvt Ltd from Aug 2014 To November 2018.

*** Job responsibilities**

- Ensure the security, safety and well-being of all personnel, visitors and the premises.
- Provide excellent customer service, Adhere to all company service and operating standards.
- Immediately respond to emergencies to provide necessary assistance to employees and customers, Remain in compliance with local, state and federal regulations
- Follow procedures for various initiatives, including fire prevention, property patrol, traffic control and accident investigations,
- Protect the company's assets relative to theft, assault, fire and other safety issues.

3-Assistant Duty Officer at CRYSTAL SECURITY LTD from Jan 2010- May 2014

- Duty Area Site Name - Crompton Greaves (Worli) from Dec 2012 – May 2014 Total Strength: - 40 Guards and 12 Supervisors
- Duty Area Site Name - HSBC BANK (Mind space, Malad West) from Jan 2010- Oct 2012
- Total Strength - 15 Guards and 3 Supervisors

4-Area Officer at TOPS Security from May 2007- Nov 2009

Duty Area from Dahisar (E) To Vile Parle (E) from Nov 2007 – Nov 2009
Total strength -70 Guards and 20 Supervisors approximately

Competencies

- ✓ Good observation skills.
- ✓ Fully aware of arrest and restraint techniques.
- ✓ Aware of health and safety issues.
- ✓ Dealing with people politely but in an authoritative manner.
- ✓ Possessing a checkable history.
- ✓ Computer literate, able to use MS Office and also visitor management systems.
- ✓ Capability to monitor information feeds simultaneously from multiple sources.
- ✓ Having a professional approach to all routine tasks.
- ✓ Experience of monitoring and controlling security equipment.
- ✓ Focused on the delivery of customer service.
- ✓ Excellent time-management skills.
- ✓ Ability to communicate effectively at all levels.
- ✓ Personal
- ✓ Smart, well-groomed and confident.
- ✓ Having a professional attitude.
- ✓ Possessing a friendly, approachable personality.
- ✓ Smart and presentable appearance.
- ✓ Can pass a personal identity and credit check.

ACADEMIC QUALIFICATIONS

- Appeared for Fire & safety management course from Karnataka state open university 2016-17
- SYB.COM from Thakur college in 2008.
- HSC from Mumbai university in 2006
- SSC from Mumbai university in 2004

PERSONAL DETAILS

Name : Subodh Dayanand Gawde
Fathers Name : Dayanand Bhiwa Gawde
Date of Birth : 31st October 1987
Marital Status : Married
Language Known : English, Hindi, Marathi, Gujrathi

Declaration,

I Hereby Declare, that all the above given information is true to the best of my knowledge.

Subodh Dayanand Gawde