

Minutes of Meeting

Date	27.04.2017
Time	10:00 – 12:00
Venue	IEM
Purpose	Test Case Review
Facilitator	Prof. Ee-Kian Wong
Note-Taker	Bhaskar Tejaswi, Debanjana Kar
Attendees	Anudeep Ghosh, Ashish Kumar Sarkar, Bhaskar Tejaswi, Debanjana Kar, Harshit Kandhway, Pooja Ganguly

	Discussion and Decision	Action By (Person Responsible/Deadline)
1.	Review of action items from the last meeting, tracking status with the proposed project plan.	All the members present.
2.	Test Case Design Approved.	QA Team (Bhaskar Tejaswi, Pooja Ganguly)
3.	Code Review: Build Unit Tests using standard framework.	Anudeep Ghosh, Debanjana Kar, Harshit Kandhway(02.04.2017)
4.	Code Review: Upload code through individual accounts.	Anudeep Ghosh, Debanjana Kar, Harshit Kandhway(Next Status Check on 02.04.2017)
5.	Code Review Documentation by QA Manager, Project Manager, Lead Developer.	Bhaskar Tejaswi, Anudeep Ghosh, Ashish Kumar Sarkar)