Minutes of Meeting

Date	06.04.2017
Time	14:00 - 16:00
Venue	IEM
Purpose	Design Document Review, Project Plan Review, Distribution of Work for Next Week
Facilitator	Prof. Ee-Kian Wong
Note-Taker	Bhaskar Tejaswi, Debanjana Kar, Ashish Kumar Sarkar
Attendees	Anudeep Ghosh, Ashish Kumar Sarkar, Bhaskar Tejaswi, Debanjana Kar, Harshit Kandhway, Pooja Ganguly

	Discussion and Decision	Action By (Person Responsible/Deadline)
1.	Review of action items from the last meeting Some modifications in SRS, glossary update. Team wiki page updated.	All the members present
2.	QA Plan – CMMI Compliance	Pooja Ganguly, Bhaskar Tejaswi (09.04.17)
3.	Project Plan – Add indentation, adjust schedule to reduce stress.	Ashish Kumar Sarkar (10.04.17)
4.	ER Diagram	Anudeep (10.04.17)
5.	Class Diagram	Harshit Kandhway (09.04.17)
6.	Sequence Diagrams – Make sequence diagrams using the same Class Diagram.	Anudeep Ghosh, Harshit Kandhway, Debanjana Kar (10.04.17)