

## Minutes of Meeting

Date	11.04.2017
Time	10:00 – 12:00
Venue	IEM
Purpose	QA Plan Review
Facilitator	Prof. Ee-Kian Wong
Note-Taker	Bhaskar Tejaswi, Debanjana Kar
Attendees	Anudeep Ghosh, Ashish Kumar Sarkar, Bhaskar Tejaswi, Debanjana Kar, Harshit Kandhway, Pooja Ganguly

	Discussion and Decision	Action By (Person Responsible/Deadline)
1.	Review of action items from the last meeting  Project Plan, Design Document completed.	All the members present.
2.	QA Plan Approved. Begin Test Case Design	Bhaskar Tejaswi, Pooja Ganguly.(15.04.2017)
3.	Design Document Approved. Application Development to begin.	Development Team (Next Status Check on 20.04.2017)