

## **FORM NO. 16**

[See rule 31(1)(a)]

### PART A

## Certificate under Section 203 of the Income-tax Act, 1961 for tax deducted at source on salary

Certificate No. ADXBWSK	Last updated on 27-May-2017
Name and address of the Employer	Name and address of the Employee
COGNIZANT TECHNOLOGY SOLUTIONS INDIA PRIVATE LIMITED 5/535, OKKIYAM, THORAIPAKKAM, OLD MAHABALIPURAM ROAD, CHENNAI - 600097 Tamilnadu +(91)44-43675000	DARA BHASKAR 1*567, SECOND ROAD WARD 1, DIV ANANTAPUR, ANANTAPUR - 515002 Andhra Pradesh

PAN of the Deductor	TAN of the Deductor			PAN of the E	mployee	Employee Reference No. provided by the Employer (If available)
AAACD3312M	CHEC02509D			ARDPB5076H		0000484260
CIT (TDS)		A	<mark>Asse</mark> ssment Ye	ar	Per	riod with the Employer

CIT (TDS)	Assessment Year	Period with the Employer	
The Commissioner of Income Tax (TDS) 7th Floor, New Block, Aayakar Bhawan, 121, M.G. Road, Chennai - 600034	2017-18	From To 01-Apr-2016 31-Mar-2017	

## Summary of amount paid/credited and tax deducted at source thereon in respect of the employee

Quarter(s)	Receipt Numbers of original quarterly statements of TDS under sub-section (3) of Section 200	Amount paid/credited	Amount of tax deducted (Rs.)	Amount of tax deposited / remitted (Rs.)
Q1	QRZPYOED	132918.00	2371.00	2371.00
Q2	QSCGTZCE	96276.00	514.00	514.00
Q3	QSFBFLLE	48138.00	2033.00	2033.00
Q4	QSJALCEE	166914.00	7487.00	7487.00
Total (Rs.)		444246.00	12405.00	12405.00

## I. DETAILS OF TAX DEDUCTED AND DEPOSITED IN THE CENTRAL GOVERNMENT ACCOUNT THROUGH BOOK ADJUSTMENT

(The deductor to provide payment wise details of tax deducted and deposited with respect to the deductee)

	T D	Book Identification Number (BIN)			
Sl. No.	Tax Deposited in respect of the deductee (Rs.)	Receipt Numbers of Form No. 24G	DDO serial number in Form no. 24G	Date of transfer voucher (dd/mm/yyyy)	Status of matching with Form no. 24G
Total (Rs.)					

# II. DETAILS OF TAX DEDUCTED AND DEPOSITED IN THE CENTRAL GOVERNMENT ACCOUNT THROUGH CHALLAN

(The deductor to provide payment wise details of tax deducted and deposited with respect to the deductee)

CL N	Tax Deposited in respect of the	Challan Identification Number (CIN)			
Sl. No.	deductee (Rs.)	BSR Code of the Bank Branch	Date on which Tax deposited (dd/mm/yyyy)	Challan Serial Number	Status of matching with OLTAS*
1	783.00	0004329	06-05-2016	33828	F
2	790.00	0004329	07-06-2016	27777	F
3	798.00	0004329	05-07-2016	20046	F
4	254.00	0004329	05-08-2016	33929	F

Certificate Number: ADXBWSK TAN of Employer: CHEC02509D PAN of Employee: ARDPB5076H Assessment Year: 2017-18

CI N	Tax Deposited in respect of the		Challan Identification	Number (CIN)	
Sl. No.	deductee (Rs.)	BSR Code of the Bank Branch	Date on which Tax deposited (dd/mm/yyyy)	Challan Serial Number	Status of matching with OLTAS*
5	260.00	0004329	07-09-2016	45338	F
6	2033.00	0004329	06-01-2017	47244	F
7	2033.00	0004329	07-02-2017	37541	F
8	2033.00	0004329	07-03-2017	44193	F
9	3421.00	0004329	28-04-2017	42815	F
Total (Rs.)	12405.00				

#### Verification

I, HARI HARA SUBRAMANIAN, son / daughter of KRISHNAN working in the capacity of AVP FINANCE (designation) do hereby certify that a sum of Rs. 12405.00 [Rs. Twelve Thousand Four Hundred and Five Only (in words)] has been deducted and a sum of Rs. 12405.00 [Rs. Twelve Thousand Four Hundred and Five Only] has been deposited to the credit of the Central Government. I further certify that the information given above is true, complete and correct and is based on the books of account, documents, TDS statements, TDS deposited and other available records.

Place	Chennai	
Date	28-May-2017	(Signature of person responsible for deduction of Tax)
Designation: AVI	PFINANCE	Full Name: HARI HARA SUBRAMANIAN

#### **Notes:**

- 1. Part B (Annexure) of the certificate in Form No.16 shall be issued by the employer.
- 2. If an assessee is employed under one employer during the year, Part 'A' of the certificate in Form No.16 issued for the quarter ending on 31st March of the financial year shall contain the details of tax deducted and deposited for all the quarters of the financial year.
- 3. If an assessee is employed under more than one employer during the year, each of the employers shall issue Part A of the certificate in Form No.16 pertaining to the period for which such assessee was employed with each of the employers. Part B (Annexure) of the certificate in Form No. 16 may be issued by each of the employers or the last employer at the option of the assessee.
- 4. To update PAN details in Income Tax Department database, apply for 'PAN change request' through NSDL or UTITSL.

#### Legend used in Form 16

## \* Status of matching with OLTAS

Legend	Description	<b>Definition</b>	
U	Unmatched	Deductors have not deposited taxes or have furnished incorrect particulars of tax payment. Final credit will be reflected only when payment details in bank match with details of deposit in TDS / TCS statement	
P	Provisional	rovisional tax credit is effected only for TDS / TCS Statements filed by Government deductors."P" status will be changed to Final (F) on erification of payment details submitted by Pay and Accounts Officer (PAO)	
F	Final	In case of non-government deductors, payment details of TDS / TCS deposited in bank by deductor have matched with the payment details mentioned in the TDS / TCS statement filed by the deductors. In case of government deductors, details of TDS / TCS booked in Government account have been verified by Pay & Accounts Officer (PAO)	
О	Overbooked	Payment details of TDS / TCS deposited in bank by deductor have matched with details mentioned in the TDS / TCS statement but the amount is over claimed in the statement. Final (F) credit will be reflected only when deductor reduces claimed amount in the statement or makes new payment for excess amount claimed in the statement	



EmpID: 484260 Emp.Name: Bhaskar Dara PAN:ARDPB5076H

	PART B			
Details of Salary paid and any other income and tax deducted				
		Rs.	Rs.	Rs.
1. Gross Salary				
(a) Salary as per provisions contained in se	ec.17(1)	588,660		
(b) Value of perquisites u/s 17(2) (as per F wherever applicable)	Form No. 12BA,	4,500		
(c) Profits in lieu of salary under section 1 No. 12BA, wherever applicable)	7(3) (as per Form	-		
(d) Total			593,160	
2. Less: Allowance to the extent exempt u/s 10	)			
Allowance	Rs.			
(a) HRA exemption u/s (10 (13A))	82,800	82,800		
(b) Conveyance Exemption	19,200	19,200		
(c) LTA Exemption	-	-		
(d) Gratuity Exemption	-	-		
3. Balance (1 - 2)			491,160	
4. Deductions :				
(a) Entertainment allowance		-		
(b) Tax on employment		2,400		
5. Aggregate of 4(a) and (b)		2,400		
6. Income chargeable under the head 'Salaries'(3 - 5)				488,760
7. Add: Any other income reported by the emp	loyee			
Income	Rs.			
(a) Loss on housing property		-		
8. Gross total income (6 + 7)				488,760



EmpID: 484260 Emp.Name: Bhaskar Dara PAN: ARDPB5076H

9. Deductions under Chapter VIA	Rs.	Rs.	Rs.
(A) Sections 80C, 80CCC and 80CCD			
(a) Sections 80C		Gross Amount	Deductible Amount
i) Provident Fund		24,840	
ii) Life Insurance Premium Paid		43,483	
Total of 80C		68,323	68,323
(b) Sections 80CCC		-	
(c) Sections 80CCD		-	-
(B) Other Sections (e.g. 80E, 80G, 80TTA etc.) under Chapter VIA	Gross Amount	Qualifying Amount	Deductible Amount
10. Aggregate of deductible amount under Chapter VIA			68,323
11. Total Income (8-10) (Rounded off to nearest ten)			420,440
12. Tax on total income			12,044
13. Surcharge			-
14. Education cess @ 3% (on tax computed at S.No. 12+13)			361
15. Tax Payable (12+13+14) (Rounded off to nearest ten)			12,410
16. Less: Relief under section 89/90			-
17. Tax payable (15 - 16)			12,410

### Verification

I, P K Hari Hara Subramanian son of P S Krishnan working in the capacity of AVP - Finance do hereby certify that the information given above is true, complete and correct and is based on the books of account,documents,TDS statements and other available records.

Place	Chennai	
Date	22-May-2017	Signature of person responsible for deduction of tax
Designation	AVP - Finance	Full Name : P K Hari Hara Subramanian



EmpID: 484260 Emp.Name: Bhaskar Dara PAN: ARDPB5076H

## **Details of Form 16**

EmpID: 484260	Emp Name : Bhaskar Dara
Salary as per provisions contained in section 17(1)	
Particulars	Amount(Rs)
Advance Statutory Bonus	18,000
Annual Incentive	22,500
Basic	207,000
Conveyance Allowance	19,200
Gratuity Paid	-
House Rent Allowance	124,200
Special Allowance	197,760
Total	588,660
Va	lue of perquisites u/s. 17(2)
Particulars	Amount(Rs)
Interest free or concessional loans	4,500
Total	4,500
	Overseas Income
Particulars	Amount(Rs)
Total	-

Place: Chennai

Date: 22-May-2017

Full Name : P K Hari Hara Subramanian

Designation: AVP - Finance