



## Rule for Job work

ISD-FC-16

B  
Secret

## RULE

Department

Factory Control

DATE: 16.11.2019

Area

Warehouse

Issue: 01

Revision: 00

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STEP

PROCESS

RESP.

FREQUENCY

SNAP

1

PPC Team share outsourcing monthly planning sheet to warehouse at starting of month

PPC

Monthly



2

Update outsourcing JW sheet, accordingly to PPC planning sheet.

WH Shift Incharge

Monthly



3

Collect the material with bar code from concern section as per day wise dispatch plan & multiple of packing standard.

WH Line Leader

Continously



4

Receive bar code in system & make MGP.

WH Shift Incharge

Continously



5

Prepared MGP as per packing standard & submit to finance for prepare the challan.

WH Line Leader

Continously



6

Load the material on vehicle as per challan Qty with packing standard.

WH Line Leader

Continously



7

Job work material vehicle should be check in material gate base on as per packing standard & No need to any RGP of PVC bin. (Security have enter detail in out-ward register)

Material Gate Security supervisor

Continously



01

00

NEWLY APPLY

16-11-19

Issue

Revision

Reason for change

Date

PREPARED BY

CHECKED BY

APPROVED BY

RELEASED BY