

Rule for Bin washing Process out side of Map-ID

ISD-FC-020 B



Department Area FC Dispatch DATE: 25.02.2020 Rule

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Washing /Checking
Bin will clean as per Map-id requirement/Std. Annex-5 Daily Service Provider
Bin clean quality as per map-id std. Annex-7 Daily Associate Dispatch
Bin Qty. will verify as per attach challan. Delivery Challan Daily Associate Dispatch/Security
Details of bin receiving from supplier will update in bin receiving Bin Receiving Daily Associate Dispatch
format Annex-6
Dispatch of clean bins to MAP-ID Std./guideline Std./Guideline Daily Service Pro./Ass.Dispatch
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end time of receiving map-id will penalize to supplier Daily stock report After sharing stock of bins map-id will cross check with Delivery Challan report system stock and share report to concern person. Responsibility Bin RGP document will closed daily basis. Bill submit with Map-ID Delivery Challan Entry of the Bill and Challan Bill submit on daily basis next day morning to store person with
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end time of receiving map-id will penalize to supplier Daily stock report After sharing stock of bins map-id will cross check with Delivery Challan report system stock and share report to concern person. Responsibility Bin RGP document will closed daily basis. Bill submit with Map-ID Delivery Challan Supplier Bill Supplier Stock Record Report Daily ERP Daily ERP Team Daily Supplier Daily Back Gate Bill submit on daily basis next day morning to store person with Map-ID Delivery Challan detail and Bin Receiving format duly
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end time of receiving map-id will penalize to supplier Daily stock report After sharing stock of bins map-id will cross check with Delivery Challan report system stock and share report to concern person. Responsibility Bin RGP document will closed daily basis. Bill submit with Map-ID Delivery Challan Entry of the Bill and Challan Bill submit on daily basis next day morning to store person with Map-ID Delivery Challan detail and Bin Receiving format duly sign with dispatch incharge and security person (Record maintain in file and Hand over on daily Store Person) MRN generate and bill submit to Finance Delivery Challan/Bill
end time of receiving map-id will penalize to supplier Daily stock report After sharing stock of bins map-id will cross check with Delivery Challan report system stock and share report to concern person. Responsibility Bin RGP document will closed daily basis. Bill submit with Map-ID Delivery Challan Entry of the Bill and Challan Supplier Bill Bill submit on daily basis next day morning to store person with Map-ID Delivery Challan detail and Bin Receiving format duly sign with dispatch incharge and security person(Record maintain in file and Hand over on daily Store Person) Supplier Stock Record Report Daily ERP Daily Supplier Supplier Bill Daily Daily Daily Dispatch Team
end time of receiving map-id will penalize to supplier Daily stock report After sharing stock of bins map-id will cross check with Delivery Challan report system stock and share report to concern person. Responsibility Bin RGP document will closed daily basis. Bill submit with Map-ID Delivery Challan Entry of the Bill and Challan Bill submit on daily basis next day morning to store person with Map-ID Delivery Challan detail and Bin Receiving format duly sign with dispatch incharge and security person (Record maintain in file and Hand over on daily Store Person) MRN generate and bill submit to Finance Delivery Challan/Bill
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end time of receiving map-id will penalize to supplier Daily stock report After sharing stock of bins map-id will cross check with Delivery Challan report system stock and share report to concern person. Responsibility Bin RGP document will closed daily basis. Bill submit with Map-ID Delivery Challan Entry of the Bill and Challan Entry of the Bill and Challan Supplier Bill Supplier Bill Supplier Bill Supplier Bill Daily Back Gate Daily Dispatch Team Monthly Reconciliation System Report Monthly Dispatch Team
end time of receiving map-id will penalize to supplier Daily stock report After sharing stock of bins map-id will cross check with Delivery Challan report system stock and share report to concern person. Responsibility Bill submit with Map-ID Delivery Challan Entry of the Bill and Challan Bill submit on daily basis next day morning to store person with Map-ID Delivery Challan detail and Bin Receiving format duly sign with dispatch incharge and security person (Record maintain in file and Hand over on daily Store Person) MRN generate and bill submit to Finance Bin Monitoring Monthly Reconciliation Map-ID will audit in monthly basis , compile of inventory, if any Supplier Stock Record Report Daily ERP Team Daily Supplier Daily Daily Dispatch Team Monthly Dispatch Team Monthly Reconciliation Monthly Daily Dispatch Team
end time of receiving map-id will penalize to supplier Daily stock report After sharing stock of bins map-id will cross check with Delivery Challan report system stock and share report to concern person. Responsibility Bill submit with Map-ID Delivery Challan Entry of the Bill and Challan Bill submit on daily basis next day morning to store person with Map-ID Delivery Challan detail and Bin Receiving format duly sign with dispatch incharge and security person (Record maintain in file and Hand over on daily Store Person) MRN generate and bill submit to Finance Bin Monitoring Monthly Reconciliation Map-ID will audit in monthly basis , compile of inventory, if any

New Document Reason for change

	₽ MUS	SASHi			List - Ty	pe of Bin	(Anne	ex-1)		
Ħ		MODEL	KWP	KWF	K24G	kyj	KTPA			
1	J17L010001	PKG.STD.	18	24	18	20	18			5
1	BIN 64150	COLORS	BLUE	GREEN	BROWN	PURPLE	BLUE			
		PART NAME	GCF	GPDN	GCF	Cam Shaft	GCF			
		MODEL								0
2	J17L010002 BIN 53150	PKG.STD. COLORS								
	DII 33130	PART NAME								
	J17L010003	MODEL PKG.STD.								0
3	BIN 53100	COLORS								
		PART NAME								
	J17L010004	MODEL PKG.STD.								0
4	BIN 53200	COLORS								
		PART NAME	IOA/D	KCD	I/A/E	10/1	L/TD A			
	J17L010005	MODEL PKG.STD.	KWP 40	KSP 95	KWF 95	KYJ 95	KTPA 40			5
5	BIN 43220	COLORS	BLUE	GREEN	GREEN	PURPLE	BLUE			
		PART NAME	SHAFT DRIVE	KSP GPD	KWF GKIS	KYJ GPD	SHAFT DRIVE			
		MODEL	KSP	KSP	KSP	KSP	KSP	K38	K38	7
		PKG.STD.	6	6	10	110	45	40	6	
		COLORS	GREEN	GREEN	GREEN	GREEN	GREEN	ORANGE STRIP GREEN	ORANGE STRIP GREEN	
		PART NAME	s/m assy	s/c assy	KSS ASSY	CON ROD	CAM SHAFT	CAM SHAFT	s/m assy	
		MODEL	KTEM	KTEM	KTEM	KTEM	OCC	K38	K38	7
		PKG.STD.	132	7	7	45	56	6	6	
		COLORS PART NAME	GRAY CON ROD	GRAY	GRAY	GRAY CAM SHAFT	GRAY 3R/6R	ORANGE STRIP GREEN s/c assy	ORANGE STRIP GREEN KSS ASSY	
		MODEL	K43	s/m assy K43	s/c assy K21	K21	3к/6к К21	K63	KSS ASSY K63	7
		PKG.STD.	6	6	45	6	6	10	10	
		COLORS	BISCUTE	BISCUTE	BISCUTE	BISCUTE	BISCUTE	SKY BLUE	SKY BLUE	
_	J17L010006	PART NAME	s/m assy	s/c assy	CAM SHAFT	s/m assy	s/c assy	s/m assy	s/c assy	
6	BIN 43120	MODEL	K23	K23	K23	K23	K63	K55	K55	7
		PKG.STD.	10	10	10	45	10	10	10	
		COLORS	SKY BLUE	SKY BLUE	SKY BLUE	SKY BLUE	SKY BLUE	BISCUTE	BISCUTE	
		PART NAME	s/m assy	s/c assy	KSS ASSY	CAM SHAFT	KSS ASSY	s/m assy	s/c assy	
		MODEL	KWP	KWP	K24G	K63G				4
		PKG.STD. COLORS	45 BLUE	150 BLUE	150	125 SKY BLUE				
		PART NAME	SAM SHAFT	CON ROD	BROWN CON ROD	CON ROD				
		MODEL	K55	K55	KWS	KWS	KWS	KWS	K55	7
		PKG.STD.	10	45	10	10	10	45	125	-
		COLORS	BISCUTE	BISCUTE	BROWN	BROWN	BROWN	BROWN	BISCUTE	
		PART NAME	KSS ASSY	CAM SHAFT	s//m assy	s/c assy	KSS ASSY	CAM SHAFT	CON ROD	
		MODEL	KWP	KTP	K24G	K38	KYJ	КҮЈ	GSX-150	7
7		PKG.STD.	20	20	20	40	40	45	45	
		COLORS	BLUE	WAHITE STRIP BLUE	BROWN	ORANGE STRIP GREEN	PURPLE	PURPLE	WAHIT STRIP BLUE	
	J17L010007 BIN 43100	PART NAME	GCC GSX 150	GCC	GCC	GBD/GBDN	GBD	GBDN ASSY	GCBD	- 1
	55255	PKG.STD.	GSX-150 60							1
		COLORS	WAHIT STRIP BLUE							
		PART NAME	GCBDN							
		MODEL	KWS	K38	K38	KSP	K55	KYJ		6
8	J17L010008	PKG.STD.	24	24	25	24	24	24	-	
Ť	BIN 43150	COLORS	BROWN	ORENGE STRIP GREEN	ORANGE STRIP GREEN	GREEN	BISCUT	PURPLE		
		PART NAME	GSDN/GPDN	GPDN	GSDN	GSDN	GPDN	GPDN		<u> </u>
	J17L010009	MODEL PKG.STD.	KWS	KWS 35	K38 90	K63 35	K55 35			5
9	311 FOTOTO		100			33				
	BIN 43050	COLORS	100 BROWN			WAHITE SRIPBROWN	BISCUTE			
10	BIN 43050		BROWN GPD	BROWN GSRDN	ORANGE STRIP GREEN GPD	WAHITE SRIPBROWN GSRDN	BISCUTE GSRDN			
-0	J17L010010	COLORS	BROWN	BROWN	ORANGE STRIP GREEN					1
_	J17L010010 PALLET	COLORS	BROWN	BROWN	ORANGE STRIP GREEN					
11	J17L010010	COLORS	BROWN	BROWN	ORANGE STRIP GREEN					1
-	J17L010010 PALLET J17L010011 Lids 5300 J17L010012	COLORS	BROWN	BROWN	ORANGE STRIP GREEN					
12	J17L010010 PALLET J17L010011 Lids 5300 J17L010012 Lids 4300	COLORS	BROWN	BROWN	ORANGE STRIP GREEN					1
-	J17L010010 PALLET J17L010011 Lids 5300 J17L010012	COLORS	BROWN	BROWN	ORANGE STRIP GREEN					1
12	J17L010010 PALLET J17L010011 Lids 5300 J17L010012 Lids 4300 J17L010013 Lids 6400 J17L010014	COLORS	BROWN	BROWN	ORANGE STRIP GREEN					1
12 13 14	J17L010010 PALLET J17L010011 Lids 5300 J17L010012 Lids 4300 J17L010013 Lids 6400 J17L010014 Tray 5300	COLORS	BROWN	BROWN	ORANGE STRIP GREEN					1 1 1 1
12	J17L010010 PALLET J17L010011 Lids 5300 J17L010012 Lids 4300 J17L010013 Lids 6400 J17L010014	COLORS	BROWN	BROWN	ORANGE STRIP GREEN					1 1 1
12 13 14 15	J17L010010 PALLET J17L010011 Lids 5300 J17L010012 Lids 4300 J17L010013 Lids 6400 J17L010014 Tray 5300 J17L010015 Tray 4300 J17L010015	COLORS	BROWN	BROWN	ORANGE STRIP GREEN					1 1 1 1
12 13 14	J17L010010 PALLET J17L010011 Lids 5300 J17L010012 Lids 4300 J17L010013 Lids 6400 J17L010014 Tray 5300 J17L010015 Tray 4300	COLORS	BROWN	BROWN	ORANGE STRIP GREEN					1 1 1 1 1 1
12 13 14 15	J17L010010 PALLET J17L010011 Lids 5300 J17L010012 Lids 4300 J17L010013 Lids 6400 J17L010014 Tray 5300 J17L010015 Tray 4300 J17L010015	COLORS	BROWN	BROWN	ORANGE STRIP GREEN				Total Type of Bins	1 1 1 1 1 1
12 13 14 15	J17L010010 PALLET J17L010011 Lids 5300 J17L010012 Lids 4300 J17L010013 Lids 6400 J17L010014 Tray 5300 J17L010015 Tray 4300 J17L010015	COLORS	BROWN	BROWN	ORANGE STRIP GREEN				Total Type of Lids	1 1 1 1 1 1 68 3
12 13 14 15	J17L010010 PALLET J17L010011 Lids 5300 J17L010012 Lids 4300 J17L010013 Lids 6400 J17L010014 Tray 5300 J17L010015 Tray 4300 J17L010015	COLORS	BROWN	BROWN	ORANGE STRIP GREEN					1 1 1 1 1 1

00		0	0	0	0
I R E V NO	REV DATE	REASON FOR REVISION	PREPARED	CHECKE D	APPROVED

Remark :

	⊗ MUS	ASHi		Daily B	in Require	ment (Anr	nex-2)	
Sr.no.	Item code		MODEL	Packing Std	Plan/Day (N)	Plan/Day (N+1)	Bin Req./Day	Map-ID Stock
1	F01L020009	J17L010008	KSP-GSDN	24	()	(1112)		
		J17L010005	KSP-GPD	95				
		J17L010006	KSP-CONROD	110				
		J17L010006	KSP-CAMSHAFT ASSY	20				
	F01L030004	J17L010006	KTE -CONROD	110				
	F01L040006	J17L010006	KTE- CAMSHAFT ASSY	45				
		J17L010006	OCC-3R/6R	56				
		J17L010008	KWS-GPDN	24				
		J17L010009	KWS-GPD	100				
		J17L010009	KWS-GSRDN	35				
		J17L010008	K38A-GSDN	25				
		J17L010006	K38A-CAMSHAFT	40				
		J17L010007	K38A-GBD/GBDN	40				
		J17L010009	K38A-GPD	90				
		J17L010008	K38A-GPDN	24				
		J17l010001	KWPJ- GEAR COM FINAL	18				
		J17L010006	KWPJ-CAMSHAFT ASSY	45				
	F01L030008	J17L010006	KWPJ-CONROD	125				
	F01L040092	J17L010007	KWPJ-GEAR COM COUNTER	20				
		J17L010006	K24-CAMSHAFT	45				
		j17l010001	K24A-GEAR COM FINAL	18				
		J17L010007	K24A-GEAR COM COUNTER	20				
		J17L010006	K24A-CONROD	150				
		J17L010006	K23A-CAMSHAFT	45				
		j17l010001	KWF-GPDN	24				
		J17L010005	KTPA-SHAFT DRIVE	40				
		j17l010001	KTPA-GEAR COM FINAL	18				
		J17L010007	KTPA-GEAR COM COUNTER	20				
		J17L010005	KVT-SHAFT DRIVE	40				
		J17L010005	GEAR KICK IDLE STARTER	95				
		J17L010007	GSX-150 GCBDN	60				
	F01L020135	J17L010007	GSX-150 GCBD	45				
		j17l010001	kyj-cam shaft in	20				
		J17L010005	kyj -Gpd	95				
	F01L020107	J17L010008	Kyj -Gpdn	24				
		J17L010007	GEAR BAL DRIVE	60				
		J17L010007	ROD, CONNECTING K63	125				
	F01L020211	J17L010009	GSRDN K63	35				
	F01L020142	J17L010003	GPDN K55	24				
	F01L030013	J17L010008	ROD,CONNECTING K55	125				
	F01L040003	J17L010006	CAMSHAFT K55	45				
	F01L020211	J17L010000	GSRDN K55	35				

Delivery Challan Format (Annex-3)

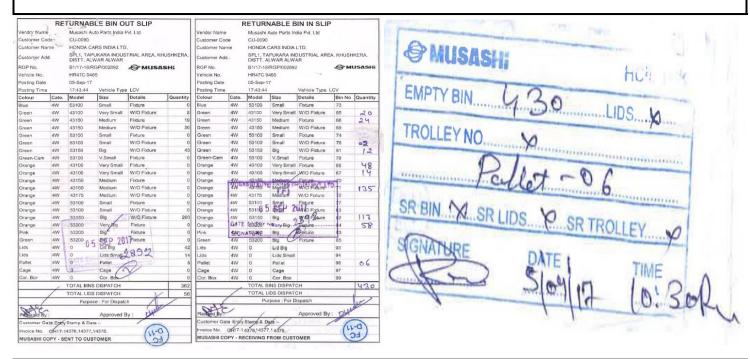
MUSASHI **DELIVERY CHALLAN** [Rule 10 of the Revised Invoice Rules, 2017] Details of Consignor :-Details of Consignee :-Delivery Challan No : B1JW 0-00294 Name : Musashi Auto Parts India Pvt. Ltd : Shree Shyam Washing Centre Delivery Challan Date 3 01/09/2017 Address 1 : Plot 33-35 & 46-60, Sec-7 Address 1 Plot No.145, Sector -E-way Bill No. 3,HSIIDC,Growth Centre, Bawal ; IGC, Bawal,Rewari,Haryana,123501 Address 2 Address 2 : Rewari E-way Bill Date State Code : 06 , Haryana State Code : 06 , Haryana Mode of Dispatch Tei./Fax No. : 01284-268200 / 01284-268299 Country Name of Transporter : India CIN SU34300DL 2002PTC116292 : 06AOAPN9508E2Z1 Address of Transporter GSTIN PAN : AADCM1239R AOAPN9508E Vehicle Registration : HX 38 Too 8) : 06AADCM1239R1Z5 Notify, if any Consignment Note Expected duration of :3 Days Processing Place of Supply in case of Inter State movement Material Code & Description of Supply HSN/ SAC Code SI. Item No. UOM Unit Cost Amount [Rs.] SGST/UTGST IGST Rate [%] Amount [Rs.] Rate [%] Rate [%] Amount [Rs.] [Rs.] J17L010001 BIN 64150 3923 300,00 75,330.00 9 6.779.70 9 6.779.70 0 0.00 J17L010006 RIN 43120 NOS 3923 500.00 325.40 162,700.00 14,643.00 0.00 0 3 J17L010007 BIN 43100 NOS 3923 100.00 315.98 31.598.00 9 2.843.82 2.843 82 0 0.00 Job Work - for bin washing Remarks Total 900.00 269,628.00 24,266.52 0.00 Total Value of Goods This consignment is insured under Open Marine Policy No. - 2429/56066947/01/000 dated 15/04/2017 valid upto 31/03/2018. FOR MUSASHI AUTO PARTS (I) PVT. LTD.

Electronically Approved

Registered Office : UG-17C,Somdutt Chamber -1,5 Bhikaji Cama Place,New Delhi -110086,E - mail - info@map-ld.com,Website : www.musashi.co.in Declaration : Certified that the particulars given above are true and correct and the amount indicated represents the Price actually charged and that there is no flow of

Checked By & Authorised Signatory

Bin RGP Format (Annex-4)



Bin receiving from customer in this format and this is only for reference (Note : No updation by supplier in this format this is for ref.)

Physical Counting check with this detail andthis detail we available back side on RGP(checking Point Bin/Pallet.Lids etc)Note Sales Return Material will come in Map-ID

€ MUSASHi	BIN WA	ASHING PROCESS (Ann	nex-5)
	Flow	Tool	Safety tool
Bin red	ceiving/Unloading		
	1		
	Sorting	Limit sample mention by photos	Hand Glove
Dirty Bin	Heavy dirty Bin		
	Wiping	Clean cloth	Hand Glove
1			
Brushing	Brushing	Brush	Hand Glove Safety glasses, Mask
1			
Air blowing	Air blowing	Air gun	Hand Glove Safety glasses, Mask
•			
	Washing	Washng machine/Manual	
	I		
A	Air blowing	Air gun	Hand Glove Safety glasses, Mask
	Wiping	Clean cloth (Must)	Hand Glove
Cove	ering by plastic	Plastic cover (reuse OK, replace after one breakage)	Hand Glove
	ving clean bin		

	⊗ MUS	ASHi	Clear	n Bin Re	ceiving Fo	rmat (Anı	nex-6)		Date		Vehicle No.	
-				Packing	Plan/Day	Plan/Day			Requirement	Requirement		
Sr.no.	Item code	Bin Code	MODEL	Std	(N)	(N+1)	Bin Req./Day	Map-ID Stock	(N)	(N+1)	Total Req.	Rec. Bin Qty.
1	F01L020009	J17L010008	KSP-GSDN	24	\ · · /	, -,	- 4-7 7	.,	,	,,		3.7.
2		J17L010005	KSP-GPD	95								
3		J17L010006	KSP-CONROD	110								
4		J17L010006	KSP-CAMSHAFT ASSY	20								
5		J17L010006	KTE -CONROD	110								
6		J17L010006	KTE- CAMSHAFT ASSY	45								
7 8		J17L010006 J17L010008	OCC-3R/6R KWS-GPDN	56 24								
9		J17L010008	KWS-GPD	100								
10		J17L010009	KWS-GSRDN	35								
11		J17L010008	K38A-GSDN	25								
12	F01L040062	J17L010006	K38A-CAMSHAFT	40								
13		J17L010007	K38A-GBD/GBDN	40								
14		J17L010009	K38A-GPD	90								
15		J17L010008	K38A-GPDN	24								
16		J17l010001	KWPJ- GEAR COM FINAL	18								
17 18		J17L010006 J17L010006	KWPJ-CAMSHAFT ASSY KWPJ-CONROD	45 125								
19		J17L010008	KWPJ-GEAR COM COUNTER	20								
20		J17L010006	K24-CAMSHAFT	45								
21		j17l010001	K24A-GEAR COM FINAL	18								
22		J17L010007	K24A-GEAR COM COUNTER	20								
23		J17L010006	K24A-CONROD	150								
24		J17L010006	K23A-CAMSHAFT	45								
25		j17l010001	KWF-GPDN	24								
26		J17L010005	KTPA-SHAFT DRIVE	40								
27 28		j17l010001 J17L010007	KTPA-GEAR COM FINAL KTPA-GEAR COM COUNTER	18 20								
29		J17L010007	KVT-SHAFT DRIVE	40								
30		J17L010005	GEAR KICK IDLE STARTER	95								
31		J17L010007	GSX-150 GCBDN	60								
32	F01L020135	J17L010007	GSX-150 GCBD	45								
33		j17l010001	kyj-cam shaft in	20								
34		J17L010005	kyj -Gpd	95								
35		J17L010008	Kyj -Gpdn	24								
36 37	F01L020105 F01L030013	J17L010007	GEAR BAL DRIVE ROD,CONNECTING K63	60 125								
38		J17L010008	GSRDN K63	35								
39		J17L010008	GPDN K55	24								
40	F01L030013		ROD,CONNECTING K55	125								
41	F01L040003	J17L010006	CAMSHAFT K55	45								
42	F01L020211		GSRDN K55	35								
43	F01L040015		KSP-MAIN ASSY	6								
44	F01L040014		KSP-COUNTER ASSY	6								
45	F01L040009		KSP-KICK STARTER ASSY	10								
46 47	F01L040067 F01L040068		KTEM-MAIN ASSY KTEM-COUNTER ASSY	7								
48	F01L040008		K23A- MAIN ASSY	10								
49			K-23A-COUNTER ASSY	10								
50	F01L040013		K23A-KICK STARTER ASSY	10								
51	F01L040063		K38A-MAIN ASSY	6								
52	F01L040064		K38A-COUNTER ASSY	6								
53	F01L040088		K38G-KICK STARTER ASSY	10								
54	F01L040078		K43A-MAIN ASSY	6								
55 56	F01L040079 F01L040037		K43A-COUNTER ASSY KYJ-GCBDN ASSY	6 45								
57	F01L040037		K21 CAM SHAFT	45								
58	F01L040031		K21-MAIN ASSY	6								
59	F01L040055		K21-COUNTER ASSY	6								
60	F01L040059		KWSA SHAFT MAIN ASSY	10								
61	F01L040013		KWS KICK STATER ASSY	10								
62	F01L040060		Kwsa shaft counter assy	10								
63	F01L040097		K63 KICK STATER ASSY	10								
64	F01L040095		K63G MAIN ASSY	10								
65 66	F01L040096 F01L040095		K63G COUNTER ASSY K55 MAIN ASSY	10 10								
67	F01L040095		K55 COUNTER ASSY	10								
68	F01L040097		K55 KICK STATER ASSY	10								
00	. 05-0057				1	I .	I.	l .				

		CHALLAN NO.	SHORT BIN QTY.	SHORT PALLET QTY	SHORT LID QTY.	DRIVER NAME	TPT NAME	DRI. SIGN
Short/Ex Detai								
Deta.	•							

Checked By:(Dispatch)

Verify By.(Shift Incharge)

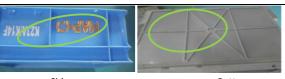
Verify By.(Security)

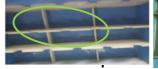
- Bin Cleaning quality will match as per map-id requirement/Bin washing std.
 Quantiy will check by dispatch person and security will verify qty..
 Security maintain register for incoming bins from supplier.
 If any found any discrepancy immediate inform to shift incharge and shift inchage.
 Dispatch person note detail of discrepancy above column and take sign driver/helper.
 Also mention on challan and bill discrepency details.



CLEAN BIN CHECK POINT (Annex-7)













Sides	Bottom	Inside	Tag Holder Saide	Corner Sides	Fix Inside

00 0 0 0	1 ()	Π Λ	1 ()	()	00
	_	_	_	0	

Remark:

All bin will clear as per Map-Id requirment/Std.

If any bin found unclean map-id will debit bin processing cost, handling cost and tranport.