# NORTHEASTERN UNIVERSITY

## MyOGS

# Form Submitted: Post OPT Recommendation I-20 Request

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### *** FORM STATUS: PENDING OFFICE APPROVAL ***

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Your submission is under review. You will be notified if the submission is not acceptable.

(*) *Information Required*

This e-form is designed for students in valid F-1 status who are completing or have recently completed their program of study, and are applying for Post-Completion Optional Practical Training (OPT).

Before completing this e-form, please first:

- pay $200 Post Completion OPT Fee through your NUPay on myNortheastern

- complete **Certification of Program Completion** with appropriate signatures from your academic department

In order to complete this e-form, please expect to do the following:

- read and acknowledge your understanding of Post Completion OPT
- successfully take a short quiz
- upload required documents (scanned copies of Certificate of Program Completion, passport, I-94, and any previous EAD cards)

**If at any time you wish to save your progress on this e-form and return to complete it later, you may do so by pressing the "Save" button found at the bottom of this e-form.**

**By submitting this e-form, you are requesting an I-20 with a Post-Completion OPT recommendation from OGS.**

**Your Post–Completion OPT application WILL NOT BE COMPLETE until all required documents have been submitted to, and received by, the U.S. Citizenship and Immigration Services (USCIS) in the timelines outlined below.**

Have you previously completed this e-form and received an OPT I-20 for your current degree level?*

○ Yes

◉ No

*The OGS will only recommend OPT close to 90 days before your program end date.  If submitted too early, you may be asked to resubmit this e-form.*

*If your current I-20 has already expired (or will expire soon), and it should be extended, please consult with an OGS Advisor*

## Program Completion Date

Please confirm the date you will complete, or have completed, your classwork (this is not necessarily the date on which you will receive your degree).  **This date should match the date** on **OGS Certificate of Program Completion**.

Program Completion Date:*

| May 8 | ⌄ |
|---|---|

Year *

| 2024 |
|---|

**Have you previously applied for any periods of Curricular Practical Training (CPT)?***

○ Yes

◉ No

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**Have you previously applied for any periods of Pre-Completion OPT or Post Completion OPT?***

○ Yes

◉ No

**Requested Post Completion OPT start date:***

📅 06/24/2024

**Requested Post Completion OPT End date:***

📅 06/23/2025

Please indicate how you plan to submit your application to USCIS:*

○ mail-in

◉ online

## OPT RECOMMENDATION DATES

**\*Your Post-OPT requested start date must be within 60 days of program completion date**

*As a reminder, your Post-OPT dates can be a maximum of 12 months, with the start date counting as day one. For example if you wish to start on June 10, 2016, then the latest day your End Date can be is June 9, 2017.

*If you have participated in any Pre-Completion OPT and it was approved, then this time should be deducted from the 12 months (part-time Pre-Completion OPT is deducted at only half the rate; if you did 4 months of part-time Pre-Completion OPT, then only 2 months of Post-Completion OPT should be deducted)

Are you requesting the 12 month OPT duration?

○ Yes

○ No

○ N/A

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**US Address**

Your US Address must always be updated within 10 business days of any changes.  If you have not already done so, please update your current US address on your Student Hub.

Note: your local address must be in the United States.  Your permanent address should be in your home country.

Address confirmation*

| I confirm that my US address is correct on myNortheastern account. | ⌄ |

**Please attach copies of the following documents in either PDF or JPG format only:**

**OGS Certificate of Program Completion** (signed by your advisor): *

Your File was Successfully Uploaded

Is your program completion form filled out completely and signed by the appropriate advisor(s)?*

◉ Yes

○ No

*Note: if your form is determined to be incomplete or not properly signed, you will need to resubmit your OPT request.*

**Passport**: *

Your File was Successfully Uploaded

Is your passport going to expire in the next 3 months?*

○ Yes

○ No

**I-94 copy** (back and front, or print online at **I-94 Website**): *

Your File was Successfully Uploaded

Does the I-94 that you uploaded indicate that you entered in "F-1" status with an expiration date of "D/S"?*

◉ Yes

○ No

**Screenshot of Post-Graduation Administrative Fee Payment** ($200): *

Your File was Successfully Uploaded

**Copies of any previous EAD cards** (if applicable):

# DOCUMENTS UPLOAD

## I-20 Delivery Information

When your I-20 request with OPT recommendation is processed, we will email an electronic I-20 with the OPT recommendation to your **student email account**.

## Application Comments

Please enter any comments you would like to leave for the OGS in regards to your OPT I-20 request.

Please note that OGS processes requests in order of receipt and are unable to accomodate requests to expedite. Thank you for your understanding

☑ I certify that I have read and am responsible for understanding the information about Post Completion OPT listed on this e-form. *

☑ I understand that I am responsible for accurately completing the I-765, whether online or on paper. *

☑ I certify that I understand that it is my responsibility to have the required documents submitted to USCIS in a timely manner.  I understand that my Post Completion OPT application cannot be received by USCIS more than 60 days after my program end date.  I also understand that my Post Completion OPT application must be submitted to USCIS within 30 days of the issuance of my new I-20 with OPT recommendation. *

☑ I certify that I understand that I must submit my Post Completion OPT application to USCIS while I am in the United States in valid F-1 status. *

Submit  Cancel

🔒 **Secure Online Session**