# Project Meeting Minutes

*The main purpose of the document is to capture all the work that has been done by the group and* ***not*** *to write down what was discussed in a single meeting. You should be meeting and/or working throughout the week*.

Date of meeting(s): 3rd Feb 2023

Group Number: 5

Group members present (Name, ID):

* Dhrumi Patel (793770)
* Bhakti Bhatt (0788808)
* Smit Arora (0795650)
* Apurv Sathwara (0792620)
* Visamy Lad (0794141)

Specific Activities that were completed/worked on:

* In this week, we met with the professor and discussed the project definition and requirements.
* Moreover, we also arranged a meeting with an external and he discussed his requirements for the dashboard.
* We also got a dataset and explored it.
* Additionally, we analyzed the dataset and perform data cleaning on it for better understanding.

On Target:

* Indicate the current status of your project:
  + \_\_\_\_\_ green: everything on track for completion by due date



* + \_\_\_\_\_ yellow: a small number of tasks are off track and completion by due date is at risk.
  + \_\_\_\_\_ red: many tasks are off track and project will not be completed by due date.

Challenges/Disagreements:

* We got 12 files of the dataset, so we got little problem while analyzing it.

Planned Activities for the coming week:

* Next week, we will finalize tools and technology for the dashboard and also discuss further tasks with the professor.