

### CHANGE REQUEST FORM

| Change Description  |                                 |                |
|---|---------------------------------|----------------|
| Project Name: Club Resource Booking System  | Change Name: Improve Overall UI | Number: 5      |
| Requested By: Axios   | Contact: Jim Duco               | Date: 11/04/23 |
| <b>Description of Change:</b><br>Make changes to the overall User Interface of the program such as its icons, the URL, spacing, fonts, and use of colors.   |                                 |                |
| <b>Reason for Change:</b><br>Improving the UI of the program will improve the user experience and makes the website look more presentable and professional.   |                                 |                |
| <b>Priority [Circle One]:</b> 1. High 2. <u>Medium</u> 3. Low   |                                 |                |
| <b>Impact on Deliverables:</b><br>This addition should not make too much impact on the current implementation as it simply updates stylistic and aesthetic choices. No new deliverables are added – but the Requirements Document (RD) and the application must be changed appropriately. |                                 |                |
| <b>Impact of Not Responding to Change (and Reason Why):</b><br>The current iteration of the website has certain aesthetic choices that could be improved and may hinder user experience, such as its icons, the URL, use of whitespace, etc.  |                                 |                |
| Date Needed: 12/04/23   | Approval of Request: Axios      | Date: 11/04/23 |

| Change Impact  |
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| <b>Tasks/Scope Affected:</b> The RD and the current application must be changed accordingly. More work would be needed to meet this, but the schedule timing remains the same. |
| <b>Cost Evaluation:</b> N/A  |
| <b>Risk Evaluation:</b> No known risks associated with updating the UI.  |
| <b>Quality Evaluation:</b> Making overall improvements to the UI would also improve the user experience.   |
| <b>Additional Resources:</b> N/A   |
| <b>Duration:</b> 1 day   |
| <b>Additional Effort:</b> N/A  |
| <b>Impact on Deadline:</b> Should be attainable within the current schedule and deadline   |
| <b>Alternative and Recommendations:</b> UI changes don't have many other alternatives, other than certain style choices.   |
| <b>Comments:</b> N/A   |

| Sign Offs   |                |
|---|----------------|
| <b>[Circle One]:</b> 1. Accepted 2. Deferred 3. Rejected 4. More Info Requested |                |
| <b>Comments:</b>  |                |
| Project Manager Signature: <i>Jim</i>   | Date: 11/04/23 |
| Decision Maker Signature:   | Date:          |