

CHANGE REQUEST FORM

Change Description		
Project Name: Club Resource Booking System	Change Name: Separate Students into two subtypes	Number: 1
Requested By: Axios	Contact: Bhavy Rai	Date: 02/19/23
Description of Change: The "Student" group should be separated into two subtypes, "Club Member" and "Club Leader." The club leader(s) should be responsible for booking resources, and the club member(s) should be able to view resources currently booked.		
Reason for Change: The current implementation of the student group only allows for the club leader to both view and book resources, with no ability for a club member to view bookings. This change also considers there being multiple club leaders (primary, secondary).		
Priority [Circle One]: 1. High 2. <u>Medium</u> 3. Low		
Impact on Deliverables: The number of deliverables will remain unchanged; no new deliverables are added. However, changes regarding Student group implementation will need to be changed: the RD must be updated accordingly; the application must be changed accordingly.		
Impact of Not Responding to Change (and Reason Why): Students who are not club leaders will not be able to view current bookings, and will remain uninformed, while club leaders will retain sole responsibility for both booking and viewing.		
Date Needed: 04/12/23	Approval of Request: Axios	Date: 02/19/23

Change Impact
Tasks/Scope Affected: RD and implementation of the application must be updated. There is more work needing to be done and the budget may increase in response, but scheduling remains unchanged.
Cost Evaluation: N/A
Risk Evaluation: Subtypes must have the appropriate privileges and must not give way to priority inversion.
Quality Evaluation: The proposed change will improve user experience, by allowing club members a way to be kept informed regarding club affairs.
Additional Resources: N/A
Duration: 1-2 Weeks
Additional Effort: N/A
Impact on Deadline: Should be done within the allocated schedule and deadline.
Alternative and Recommendations: Retain the current student group implementation, but allow for a mailing list to be created, where the club leader can fill in e-mail addresses of appropriate club members.
Comments: N/A

Sign Offs	
[Circle One]: 1. Accepted 2. Deferred 3. Rejected 4. More Info Requested	
Comments:	
Project Manager Signature: <i>Bhavy</i>	Date: 02/19/23
Decision Maker Signature:	Date: