

CHANGE REQUEST FORM

Change Description		
Project Name: Club Resource Booking System	Change Name: Adding an About Page	Number: 4
Requested By: Axios	Contact: Jim Duco	Date: 11/04/23
Description of Change: Add an "About" page containing information about the website regarding its purpose and how to use it.		
Reason for Change: Adding this "About" page would increase the usability for users as it gives the users various information about the pages on the website and it also gives them an overview and tutorial.		
Priority [Circle One]: 1. High 2. <u>Medium</u> 3. Low		
Impact on Deliverables: This addition should not impact the current application too much as it merely adds a new page that should not affect other pages. No new deliverables are added – but the Requirements Document (RD) and the application must be changed appropriately.		
Impact of Not Responding to Change (and Reason Why): Failing to add an "About" page may leave users confused about certain parts of the webpage and how those parts should be used. Adding this simple page greatly increases the usability.		
Date Needed: 12/04/23	Approval of Request: Axios	Date: 11/04/23

Change Impact
Tasks/Scope Affected: The RD and the current application must be changed accordingly. More work would be needed to meet this, but the schedule timing remains the same.
Cost Evaluation: N/A
Risk Evaluation: No known risks associated with adding an "About" page
Quality Evaluation: Adding an "About" page would inform users about important information about parts of the website and how to use them which greatly improves its usability.
Additional Resources: N/A
Duration: 1 day
Additional Effort: N/A
Impact on Deadline: Should be attainable within the current schedule and deadline
Alternative and Recommendations: Incorporate the tutorials and display of information about parts of the website within the actual pages as popups instead of a separate "About" page.
Comments: N/A

Sign Offs	
[Circle One]: 1. Accepted 2. Deferred 3. Rejected 4. More Info Requested	
Comments:	
Project Manager Signature: <i>Jim</i>	Date: 11/04/23
Decision Maker Signature:	Date: