

**PROCEEDINGS OF THE DIRECTOR OF SCHOOL EDUCATION,
TELANGANA :: HYDERABAD**

Rc.No. 565/Trans/Ser.IV-2/2022

Dated:25.01.2023

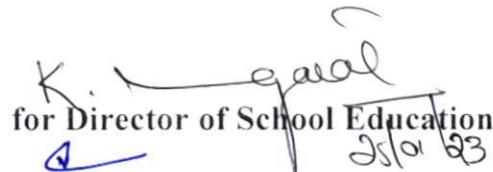
Sub: School Education –Telangana Teachers Transfers (Regulation of Transfers) Rules, 2023 – Government Order Communicated- Reg.

Read: 1. G.O.Ms No.-5 School Education (Serll Department) Dt: 25-01-2023.

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All the District Educational Officers and the Regional Directors of School Education are hereby informed that the Government have issued rules regarding Transfers counseling & postings 2023 of Headmasters Gr.II (Gazetted) and Teachers in the reference read above and a copy the same along with the schedule is here with communicated for taking necessary action in the matter.

This reference should be treated as **MOST URGENT**


for Director of School Education
25/01/23

To

All the Regional Directors of School Education in the state.

All the District Educational Officers, in the state.

All the District Collectors, , in the state.

All the Chief Executive Officers of Zilla Parsihad in the state.

Copy submitted to the Secretary to Government, Education Department.

GOVERNMENT OF TELANGANA
ABSTRACT

School Education - Rules - The Telangana Teachers (Regulation of Transfers) Rules, 2023 – Notified - Orders – Issued.

SCHOOL EDUCATION (Ser.II) DEPARTMENT

G.O.Ms.No.05

Dated:25.01.2023

Read the following:

1. G.O.Ms.No.33, Education (SE-Ser.III) Department, dated.02-05-2013 read with G.O.Ms.No.34, Education (SE-Ser.III) Department,dated.03-05-2013.
2. G O. Ms. No.15 Higher Education (TE) Department,dated.23-04-2015.
3. G.O.Ms.No.81 Finance (HRM.I) Department, dated.18-06-2018.
4. G.O.Ms.No.16, Education (SE-Ser.II) Department,dated.06-06-2018.
5. G.O.Ms.No.17, Education (SE-Ser.II) Department,dated.06-07-2018.
6. From the DSE,Hyd,Lr.Rc.No.565/Trans/SER.IV-2/2022,dtd. 25.01.2023.

ORDER:

In order to facilitate and regulate the transfers of Head Masters - Grade - II (Gazetted) and Teachers working in Government / ZPP / MPP Schools in relaxation of GO 3rd read above, the Government of Telangana have decided to issue the Rules relating to transfers.

Accordingly, the following Notification shall be published in the Telangana Gazette:-

NOTIFICATION

In exercise of the powers conferred by Section 78 and 99 of Telangana Education Act, 1982 and under Article 309 of the Constitution of India and in supersession of all the earlier Rules and Guidelines on Transfer of Teachers, the Government of Telangana hereby makes the following Rules regulating the transfers of the categories of Head Masters Gr.II (Gazetted), School Assistants and S.G.T.s and their equivalent categories working in the Government Schools and Z.P.P. and M.P.P Schools in the State of Telangana:-

RULES

1	Short Title and Applicability :	<ol style="list-style-type: none">1) These Rules shall be called the Telangana Teachers (Regulation of Transfers) Rules, 2023.2) These Rules shall be applicable to Head Masters/ Head Mistresses - Gr.-II (Gazetted), School Assistants / SGTs and other equivalent categories working in Govt. /Zilla Parishad/ MPP Schools in the State of Telangana, herein after referred to as Teachers in these Rules.3) These rules shall come into force with immediate effect.
2	Transfer Counseling :	All transfers shall be made by way of online Web Counseling for each revenue district / existing multi-zone except Head Master/Teachers who are working as NCC Officer.

3	Schedule of Transfers :	The Director of School Education, Telangana, Hyderabad, shall communicate the procedural Guidelines and Schedule for the online/ web counseling to the competent authorities.
4	Competent Authority for Issue of Transfer and Posting orders :	i. The District Educational Officer of the Revenue District for the School Assistant / SGT and equivalent cadres. ii. The Regional Joint Director of School Education of concerned multi-zone for Head Master / Headmistress Gr-II (Gazetted).
5	Criteria for Transfers& Postings:	<p>1) The following categories of Head Masters/ Head Mistresses, Gr.II (Gazetted) / Teachers in the Government/ ZPP/MPP schools shall be transferred:</p> <p>a) Head Masters/ Head Mistresses, Gr.II (Gazetted), who have completed (05) years of service in a particular School as on 01.02.2023 shall be compulsorily transferred, provided those who are going to retire within (03) years from 01.02.2023 shall not be shifted until and unless the incumbent requests for such transfer.</p> <p>b) Teachers, who have completed (08) years of service in a particular School as on 01.02.2023 shall be compulsorily transferred, provided those who are going to retire within (03) years from 01.02.2023 shall not be shifted until and unless the incumbent requests for such transfer.</p> <p>c) The Head Master Grade-II (Gazetted) / Male Teacher aged below 50 years as on 01.02.2023 and working in Girl's High School.</p> <p>2) If no Head Mistress Grade-II (Gazetted)/ women Teachers are available to work in Girl's High Schools, then Head Master Grade II (Gazetted)/ Male Teachers who are over and above 50 years of age may be considered for posting to such schools.</p> <p>3) Head Master/Head Mistress Gr.II (Gazetted) / Teacher who has completed a minimum period of two years service in a category of post in a School as on 01.02.2023 shall be eligible to apply for transfer.</p> <p>4) The Head Master/ Head Mistress, Gr.II (Gazetted) who has completed (05) years of service and Teacher who has completed (08) years of service as NCC Officer, shall be posted in a vacancy in a School where there is a NCC unit.</p> <p>5) All transfers shall be affected within the present Management.</p>
6	Entitlement Points	<p>I. Common points :</p> <p>Entitlement points shall be awarded to the Head Master/Head Mistress Gr.II (Gazetted)/ Teacher who applies for Transfer in the following manner:-</p> <p>a) For service in the present School, based on its location, as per the following scale, as on 01.02.2023:-</p>

	<p>i. Service in Category III areas: Three (3) points for every year of service and 0.25 for every completed month.</p> <p>ii. Service in the Category II areas: Two (2) points for every year of service and 0.16 for every completed month.</p> <p>iii. Service in the Category I areas: One (1) point for every year of service and 0.083 for every completed month.</p> <p>Note 1:- The Habitations / Towns shall be classified into the following categories namely:-</p> <ul style="list-style-type: none">i. Category - I: All Habitations / Towns where 17% and above HRA is admissible.ii. Category -II: All Habitations / Towns where 13% HRA is admissible.iii. Category -III: All Habitations / Towns where 11 % HRA is admissible. <p>b) For the Service rendered: 0.041 point for every one month of the completed service in the total service in all categories as on 01.02.2023.</p>
	<p>II. Special Points (Extra Points)</p> <p>a. The President and General Secretary of the Teacher's Associations having OD facility in terms of Govt. orders issued by GA(SW) Dept., from time to time and of the Who availed entitlement points based on Recognition in 2013 Teachers Transfers, at the State and District Levels are eligible for ten (10) points.</p> <p>b. Ten (10) points for un-married Head Mistress, Gr- II / Female Teacher.</p> <p>c. Ten (10) points for Head Master/ Head Mistress Gr.II (Gazetted)/ Teacher, whose spouse is working in State Government or Central Government or Public Sector Undertaking or Local Body or Aided Institution in the same District (and opted for transfer nearer to and towards the place of working of his/her spouse). Benefit of spouse points shall be applicable to the Head Master/Head Mistress Gr.II (Gazetted)/Teachers once in (05) years and teachers once in (08) years. An entry shall be made in this regard in the Service Book. A copy of the Certificate issued by the competent authority shall be enclosed to the application to consider cases under this category.</p> <p>d. Only one of the spouse is entitled for spouse points, if both are working as Teacher or HM, Grade-II (Gazetted) in the same district.</p>
	<p>III. In case the entitlement points of two or more applicants are equal, the inter-se seniority shall be determined as below:</p> <ul style="list-style-type: none">i. Applicants having disability of more than 40% but less than 70% (Visually challenged/ Ortho- handicap/ Hearing Impaired) shall take priority.ii. Subject to the above, the seniority in the cadre shall be taken into account.

7	<p>Preferential Categories :</p> <p>The following categories shall take precedence in the seniority list, in the order given below, irrespective of their entitlement points.</p> <ol style="list-style-type: none">Physically challenged i.e., those with not less than 70% Visually challenged / Ortho-handicap/ Hearing Impaired and has to enclose SADAREM Certificate or Medical Board Certificate with the application.Widows.Legally separated women and not remarried.Head Master/ Head Mistress, Gr.II (Gazetted) / Teacher / their spouse, who is suffering with the following diseases, in which he/ she is undergoing treatment:<ol style="list-style-type: none">Cancer.Open Heart Surgery.Neuro-Surgery.Bone T.B.Kidney/ Liver/ Heart Transplantation.Kidney Dialysis.Applicants with dependent children who are mentally retarded/ suffering from Leukemia (Blood Cancer)/Thalassemia/Muscular dystrophy and are undergoing treatment.Applicants' Children suffering with hole in the heart at birth and undergoing medical treatment available only at specified places to which they are seeking transfers.Applicants with dependent children suffering from Juvenile Diabetes. <p>Note 1: For the purpose of (d, e, f & g) above, a copy of the Certificate issued by a competent authority issued on or after 01.01.2021 i.e., District Medical Board / State Medical Board should be enclosed to the application for consideration of preferential categories.</p> <p>Note 2: The HeadMaster/Head Mistress - Gr.II(Gazetted) should avail either the preferential category (Rule 7) or the Special Points (Rule 6 (II) (c)) once in (05) years, and Teachers should avail either the preferential category (Rule 7) or the special points (Rule 6 II (c)) once in (08) years, and an entry be made in the Service Book.</p> <p>Note 3: For the purpose of (e, f, g) only one parent is entitled for preference if both are working as Teacher/ HM Grade-II (Gazetted).</p> <p>Note 4: For the purpose of (b & c) evidence of the same should be submitted.</p>
8	<p>Online Application</p> <ol style="list-style-type: none">The applicant's have to submit only one application online in the proforma prescribed in the web counseling website.The Head Master/ Head Mistress Gr.II (Gazetted) / Teacher who is eligible as per the criteria prescribed in Rule 5 shall apply online through counseling website in

		<p>the prescribed proforma and the particulars furnished in the proforma shall be final and no modifications shall be allowed.</p> <p>3) The applicants shall thereafter obtain the printout of the application from the counseling website and submit the same duly signed to their respective authorities, viz., Mandal Educational Officer/ Head Master/ Head Mistress of the High School, as the case may be.</p> <p>4) An applicant seeking to apply under Preferential categories / spouse category shall also submit along with the application, the latest Certificate from the competent authority in that regard.</p> <p>5) If any Head Master/Head Mistress, Gr.II (Gazetted) / Teacher who is compulsorily transferable under Rule 5 does not apply online, he/she will be transferred to the available, left over, vacancy.</p>
9	Notification of Vacancies:	<p>The following vacancies shall be notified for the purpose of online web counseling in the specified website and also displayed in the O/o. DEO, concerned.</p> <ul style="list-style-type: none">a) All the vacancies arising due to compulsory transfers as per Rule 5.b) All the existing clear vacancies except the leave vacancies and vacancies in zero enrolment schools (as per norms of the Right to Education Act, 2009).
10	Notification of seniority list etc.:	<p>1) The following lists shall be displayed in the counseling website and also displayed at the O/o. Regional Joint Director of School Education and District Educational Officer concerned:-</p> <ul style="list-style-type: none">i. The lists of category wise schools (Category I, II, III),ii. The School wise vacancy position of HeadMaster/ Head Mistress Gr.II (Gazetted) / School Assistant / Secondary Grade Teacher and equivalent categories for web counseling.iii. Subject to the procedure prescribed in clause (2) below, the list of names of the Head Master/ Head Mistress, Gr.II (Gazetted) /Teacher who applied for transfer with entitlement points. <p>2) After the last date for applying for transfers as per Schedule and validation of the information provided in the applications by the competent authority, the seniority list shall be generated by the web counseling software based on the entitlement points, management wise; district wise / multi-zone wise; category wise; subject wise; medium wise (except for Language Teachers and HMs Grade-II (Gazetted); and the seniority list with entitlement points shall be displayed in the counseling website and also on the notice board of the District Educational Office / Regional Joint Director of School Education Office concerned.</p>
11	Receipts and Disposal of Objections:	<p>1) Objections if any in respect of the vacancy list and Seniority list as per entitlement points, published as per Rule 10, shall be filed in writing before the District Educational Officer / Regional Joint Director of School Education, as the case may be, by the applicant, together with evidence in support of such objection, within the time specified for this purpose in the Schedule.</p>

	<p>2) The District Educational Officer /Regional Joint Director of School Education, as the case may be, shall cause verification of all objections and pass orders disposing of the same. In cases where objections are upheld, the District Educational Officer (DEO)/ Regional Joint Director (RJD) of School Education make the necessary corrections in the vacancy / seniority list concerned and display the same in the counseling website and also display at the O/o the DEO / RJD of School Education as the case may be.</p>
12 Committees for Approving the Transfers:	<p>The applicants shall exercise options online in the counseling website for the vacancies mentioned at Rule 9. Based on the seniority as per entitlement points and the options exercised for the vacancies mentioned at Rule 9 and also the resultant vacancies that will arise during the web counseling, the web counseling software will generate transfer posting lists.</p> <p>The following Committees are constituted for the purpose of approving the transfer posting lists:-</p> <p>(I) For Transfer of Head Master/ Head Mistress, Gr.II (Gazetted) in Government High Schools & Zilla Parishad High Schools :</p> <p>(a) Senior Officer of the Department nominated by the Director of School Education, not below the rank of a Joint Director.</p> <p>(b) The Regional Joint Director of School Education concerned or his nominee as the Member Secretary.</p> <p>(c) The District Educational Officer concerned as a Member.</p> <p>Note:</p> <p>i. The senior most officer shall be the Chairman of the Committee.</p> <p>ii. The Committee shall approve the transfer posting lists of all the Head Masters/ Head Mistresses, Gr.II (Gazetted) in the Government High Schools & Zilla Parishad High Schools in the respective Multi -Zone, as generated by the web counseling software.</p> <p>iii. The Regional Joint Director of School Education concerned shall be the competent authority to issue transfer and posting orders of the Head Masters/Head Mistress (Gazetted) working in Government High Schools/ Zilla Parishad High Schools, after the approval of the Committee.</p> <p>(II) For Transfer of Teachers in Government Schools</p> <p>(a) Collector - Chairperson</p> <p>(b) Additional Collector(Local Body) - Vice Chairperson</p> <p>(c) Chief Executive Officer ZP - Member</p> <p>(d) District Educational Officer –Member-Secretary</p> <p>(III) For Transfer of Teachers in Zilla Parishad / MPP Schools</p>

		<ul style="list-style-type: none">a) Chairman, ZP - Chairperson.b) Collector - Vice Chairperson.c) Additional Collector (Local Body) - Member.d) Chief Executive Officer Z. P. - Member.e) District Educational Officer – Member –Secretary. <p>Note: The District Educational Officer as per Rule 4 shall be the competent authority to issue transfer posting orders to all the Teachers working in the Government Schools and ZPP / MPP Schools after the approval of the Committees II & III above respectively.</p>
13	Issue of Transfer Orders :	<ol style="list-style-type: none">1) The Teacher / HM, Grade-II (Gazetted) who are to be compulsorily transferred and who do not opt for web counseling, shall be given posting orders for the left over, available, needy vacancies at the end of the web counseling of that particular category of Teachers, after the approval of the Committee concerned by the Competent Authority.2) Head Master/ Head Mistress Gr.II (Gazetted) and Teacher shall not be posted in the Schools located in the same Gram Panchayat, if they have completed (05) years and (08) years of service respectively.3) Once transfer orders are issued by the Competent Authority after the approval of the Committee concerned, review or modification of the orders shall not be considered either by the Committee or by the Competent Authority.4) The transfers affected shall be displayed in the counseling website and also at the office of the Regional Joint Director of School Education and District Educational Officer concerned.
14	Date of Relief and Joining:	<ol style="list-style-type: none">1) The Head Master/ Head Mistress Gr.II (Gazetted)/Teachers who are on transfer/promotion shall be relieved from their present place of working after completion of Academic year 2022-2023 i.e., on 23.04.2023 and he / she shall join in the school where they are posted on 24.04.2023.2) A Head Master/ Head Mistress Gr.II (Gazetted) / Teacher who does not so join cannot claim compulsory wait under any circumstances for any reason.3) While filling the web options, proper care shall be taken by the Head Masters/Teachers.

15	Appeal:	<ol style="list-style-type: none">1) An appeal against the orders of the District Educational Officer shall lie with the Regional Joint Director of School Education concerned, and an appeal against the orders of the Regional Joint Director of School Education shall lie with the Commissioner and Director of School Education. Such appeal should be submitted within 10 days of the receipt of the transfer orders.2) All such appeals shall be disposed off by the Appellate authorities concerned within 15 days from the date of receipt of the appeal.
16	Punishment for furnishing false information/violation of rules	<ol style="list-style-type: none">1) Any body who submits false information and Certificates and the officers who countersign such false information, shall be liable for disciplinary action in addition to prosecution, as per rules.2) If any Member-Secretary issues orders in violation of these rules or instructions issued by the Commissioner & Director of School Education from time to time in the matter, he / she shall be liable for disciplinary action as per rules

(BY ORDER AND IN THE NAME OF THE GOVERNOR OF TELANGANA)

**KARUNA VAKATI
SECRETARY TO GOVERNMENT**

To

The Commissioner of Printing and Stationery, Telangana State, Hyderabad for publication in the Telangana State Gazette and furnish 1000 copies to the Government, Telangana, Hyderabad.

The Director, School Education, Telangana, Hyderabad

All the District Collectors in the State.

All the Project Officers, ITDA in the State.

All the District Educational Officers in the State.

All the Chief Executive Officers, Zilla Parishad in the State.

The Regional Joint Directors of School Education, Hyderabad and Warangal.

Accounts Officer, Hyderabad. The Pay and

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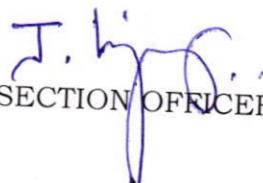
The Finance (HRM) Department

The PR & RD Department / Law

The Commissioner, Panchayat Raj., TS., Hyd.

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// FORWARDED BY ORDER //


SECTION OFFICER

DIRECTOR OF SCHOOL EDUCATION

Schedule for Transfer/Promotion counselling of Teachers & Headmasters – 2023

Sl. No.	Activity	No. of Days	Dates	Action
1.	a. Display of Existing <u>Vacancy</u> list of category wise schools (I, II & III) in online(www.schooledu.telangana.gov.in). b. Display of <u>Seniority List</u> for promotion of Gr-II Headmasters and School Assistants	1	27.01.2023	DEOs
2.	Application for transfer online.	3	28.01.2023 to 30.01.2023	Applicants
3.	Submission of hard copies with evidences: i. Teachers of High schools applying for transfer shall give hard copies of application to concerned HM along with documentary evidence wherever entitlement points are being claimed. ii.Teachers of Govt. Primary and Upper Primary schools applying for transfer shall give hard copies of application to concerned MEOs along with documentary evidence wherever entitlement points are being claimed. iii. Teachers of primary and Upper Primary local body schools applying for transfer shall give hard copies of application to concerned school complex HMs along with documentary evidence wherever entitlement points are being claimed iv. H.Ms of high schools shall give hard copies of application to concerned DEOs	3	31.01.2023 to 02.02.2023	Applicants
4	Submission of hard copies by Concerned officers to DEO for verification and conduct of verification in DEOs office and updation in online.	4	03.02.2023 to 06.02.2023	Inspecting officers and DEO
5.	Display of list at O/o District Educational Officers / RJDs and in website • Provisional seniority lists with entitlement points for transfers • Provisional seniority lists for promotions	2	07.02.2023 to 08.02.2023	DEOs / RJDs
6.	Submission of objections on seniority list for transfers and promotions with proof in online i. In case of SAs, and SGTs and equivalent cadre objections to be submitted to DEOs and ii. In case of HMs, objections to be submitted to RJDs through DEOs			Individuals
7.	Redressal of objections/grievances by O/o. RJDs and DEOs	3	08.02.2023 to 10.02.2023	RJDs / DEOs
8.	Display of final seniority list at O/o District Educational Officer and in website for transfer and promotions	2	11.02.2023 to 12.02.2023	RJDs / DEOs
a)	Exercising web options by Gr-II Headmasters of ZP and Government for transfers			Applicants
b)	Edit option for Head Masters of Z.P Management at multi-zonal level and Head Masters of Government for rectification of the errors if any for options exercise	1	13.02.2023	

Sl. No.	Activity	No. of Days	Dates	Action
c)	Transfer for Head Masters of Z.P Management at multi-zonal level and Head Masters of Government Management at multi -zonal Level through online	1	14.02.2023	RJDs
d)	Display of Head Master Gr-II vacancies of (Existing & Arising) ZP/Govt after Transfer counselling of Gr-II HEAD MASTER s for promotions	1	15.02.2023	RJDs
e)	Promotions for SAs as Head Masters of ZP management at multi-zonal level and Head Masters of Government Management at multi-zonal Level	3	16.02.2023 to 18.02.2023	RJDs
f)	Display of vacancies of School Assistants of ZP/Govt after promotions of School Assistants as Gr-II Head Masters	2	19.02.2023 to 20.02.2023	DEOs
g)	Exercising web options by School Assistants for transfers counselling in ZP/Govt.			Applicant
h)	Edit option for School Assistants for transfers counselling in ZP/Govt for rectification of the errors if any for options exercise	1	21.02.2023	
i)	Transfer for School Assistants & equivalent cadres in all subjects of Government Z.P management at District level.	2	22.02.2023 to 23.02.2023	DEOs
j)	Display of vacancies of School Assistants (Existing & Arising) after transfers of School Assistants for promotions for the post of School Assistants, except those covered by court cases.	1	24.02.2023	DEOs
k)	Promotions for SGTs as School Assistants and equivalent cadres in all subjects of Government /Z.P. Management, except those covered by court case, at District level.	3	25.02.2023 to 27.02.2023	DEOs
l)	Display of vacancies of SGTs and equivalent cadre (Existing & Arising) for transfers.	3	28.02.2023 to 02.03.2023	DEOs
m)	Exercising of web options by SGTs and equivalent cadre for transfer counselling of SGTs & equivalent cadres.			DEOs
n)	Edit option for SGTs and equivalent cadre for transfer counselling of SGTs & equivalent cadres. for rectification of the errors if any for options exercise	1	03.03.2023	
o)	Transfer for SGTs and equivalent cadres of Z.P Management and Government Management	1	04.03.2023	DEOs
Total No. of days		37		
p)	<p>Appeal:</p> <ol style="list-style-type: none"> 1) An appeal against the orders of the District Educational Officer shall lie with the Regional Joint Director of School Education concerned, and an appeal against the orders of the Regional Joint Director of School Education shall lie with the Commissioner and Director of School Education. Such appeal should be submitted within 10 Days of receipt of the transfer orders. 2) All such appeals shall be disposed off by the Appellate authorities concerned, within 15 days from the date of receipt of the appeal 	15	05.03.2023 to 19.03.2023	RJDSE/ DSE

Sri Ramesh
**Director of School Education,
 Telangana State, Hyderabad**

