

2nd SSR-2023
TOP PRIORITY

OFFICE OF THE CHIEF ELECTORAL OFFICER, TELANGANA
GENERAL ADMINISTRATION (ELECTIONS) DEPARTMENT

Buddha Bhavan, 5th Floor, North Block, Tank Bund Rd., Secunderabad – 03

Memo No.2413/Elecs.B/2023-16,

Dated:06.07.2023.

Sub:- **2nd SSR, 2023 - ELECTORAL ROLLS** – Detailed timeline for rationalization process of Polling Stations of all 119 ACs in the State – Communicated - Regarding.

- Ref:-
1. ECI, New Delhi, Lr. No. 23/2023-ERS (Vol.II), dated:24.05.2023.
 2. This Office Memo No.2413/Elecs.B/2023-1, dated:27.05.2023.
 3. This Office Letter No.2413/Elecs.B/2023-9, dated:01.07.2023.
 4. ECI, New Delhi, Lr. No. 23/2023-ERS(Vol.-II), dated:04.07.2023.
 5. This Office Letter No.2413/Elecs.B/2023-12, dated: .07.2023

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In continuation to this office memo 5th cited, a detailed time line schedule (enclosed) for Rationalization process during pre-revision activities during 2nd Special Summary Revision of Photo Electoral Rolls, w.r.t. 01.10.2023, as the qualifying date, is sent herewith to all the Collectors & District Election Officers and the Commissioner GHMC, & DEO, Hyderabad.

2. They are requested to take necessary action in the matter in compliance with the Commission guidelines in the letter 1st cited and also to communicate the timeline to all the Electoral Registration Officers / Assistant Electoral Registration Officers / Booth Level Officers / Supervisors and other revision related officials for strict compliance.

3. This may be treated as **MOST IMPORTANT.**

VIKAS RAJ
CHIEF ELECTORAL OFFICER &
E.O. PRINCIPAL SECRETARY TO GOVERNMENT

To

All the Collectors & District Election Officers in Telangana (w.e)
The Commissioner, GHMC & DEO, Hyderabad (w.e.)

Copy to:

The EROs/ AEROs / BLOs of all (119) Assembly Constituency (through concerned DEOs)

The Project Manager (IT) & Deputy Project Manager / SLA Team, O/o. CEO, Telangana (for information & necessary action).

//FORWARDED :: BY ORDER//


SECTION OFFICER.

2nd SSR-2023 Rationalization Process Schedule

S#	Description	Start Date	End Date	Responsibility
1.	Last date of Receipt of forms(6,6A,7,8)	15.07.2023		EROs/AEROs /Operators
2.	Disposal of Forms	27.07.2023		EROs/AEROs /Operators
3.	ERO Net Freezing on	28.07.2023 at 10 AM		ECI Team
4.	Generate Supplement 3 (Continuous updated Eroll records) for record	29.07.2023	30.07.2023	IT Support Team/ EROs
5.	Polling Station Proposals submission to CEO Office	31.07.2023	04.08.2023	EROs/DEOs
6.	Polling Station Proposals submission to ECI for Approval	09.08.2023		CEO Office
7.	Eroll data backup given by ECI Team	28.07.2023	29.07.2023	ECI Team
8.	1) Database backup Restore on State server 2) Compare Eroll data with ECI Team backup Eroll data 3) Grouping of House number	30.07.2023	31.08.2022	CEO Office (SLA Team)
9.	Preparation of Format 1 to 8	31.07.2023	02.08.2023	DEOs/EROs
10.	Updating Control tables, If any a) Polling Stations b) PS Locations c) Section creations d) Tehsil, Villages, etc..	01.08.2023	03.08.2023	EROs/EDTs
11.	Moving Electors from Existing Part/Section to Newly formed Part/Section	04.08.2023	07.08.2023	District Officials/ IT Support Team
12.	Completion of Rationalization Process on or before	08.08.2023		District Officials, IT Support Team & SLA Team
13.	After Rationalization Tacking backups of CT & E-Roll data	09.08.2023	09.08.2023	SLA Team
14.	Backups copy on SFTP Server (ECI Team)	10.08.2023	10.08.2023	SLA Team
15.	Backup restoration on live server	11.08.2023	14.08.2023	ECI Team
16.	Generation of PDF Rolls	15.08.2023	16.08.2023	District Officials
17.	Printing of PDF rolls	17.08.2023	19.08.2023	District Officials
18.	Non photo Rolls Submitting to CEO Office	19.08.2023	19.08.2023	District Officials
19.	2 nd SSR-2023 Draft Publication on CEO Website	21.08.2023		CEO Office/ IT Team
20.	ERO Net Operations Will be Start on	22.08.2023		ECI Team

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SECTION OFFICER.