

DHARANI MODULES

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Dharani issues – CITIZEN centric SOP

This SOP is based upon the problem as explained by citizens

New Passboook not available in Dharani and pattedar claim w.r.t relevant documents is found correct: problem in bold, italics

1. Passbook not available in Dharani –
 - a. Old passbook available –
 - b. Sy No available in Dharani data but not signed***
 - c. Apply in (TM 14) Grievance on specific land matters” for Digital signing
2. Passbook not available in Dharani –
 - a. old passbook available-
 - b. Sy No available in Dharani and not signed
 - c. But ***Pattedar is unable to apply for digital signing (TM14) - marked under CARD prohibited properties list***
 - d. Apply in (TM 15)- Grievance relating to inclusion in Prohibited properties list
 - e. Approve it
 - f. Apply in (TM14)- Grievance on specific land matters” for Digital signing
3. Passbook not available in Dharani –
 - a. Registered document available but Mutation not done***

- b. Seller name is existing in Dharani- he may have passbook or not have passbook
 - c. Apply in (TM 3) - for Mutation
- 4. Passbook not available in Dharani –
 - a. Sy No available in Dharani data but not signed
 - b. **Original Pattedar dead** – may or may not have passbook
 - c. Apply in (TM4) i.e. For Succession including assigned lands
- 5. Passbook not available in Dharani –
 - a. Old passbook available –
 - b. Sy No not available in Dharani –Missing Sy No
 - c. Apply in DDMS (TM33)- Application for Passbook Data Correction – Missing Sy/ Sub division correction
- 6. Passbook not available in Dharani –
 - a. Old passbook available
 - b. **Sy No recorded under notional khata in Dharani-**
 - c. Apply in DDMS (TM33) - Application for Passbook Data Correction – Transfer of land from Notional Khata to Patta
- 7. Passbook not available in Dharani –
 - a. Survey number recorded on others name-
 - b. **Court orders given in favour of applicant**
 - c. Apply in (TM 24) - Application for PPB through Court case.
- 8. Passbook not available in Dharani –
 - a. **Sy No belongs to Company/Institution / Society/ Trust-**
 - b. Apply in (TM 22) - PPB by institution.
- 9. Passbook not available in Dharani –
 - a. Old passbook available-
 - b. Sy No not signed-
 - c. **Nala payment done before Dharani but not implemented in Dharani-**
 - d. Apply in (TM27)- Application for pending NALA.
- 10. Passbook not available in Dharani –
 - a. Old passbook available

- b. **Sy No shown in the name of House sites** –
 - c. Apply in (TM 31)-
 - i. Person can reconvert to agriculture and get PPB
 - ii. Or can apply for NALA conversion without PPB
11. Passbook not available in Dharani –
- a. Old passbook available -
 - b. **Land marked as NALA in ILRMS**
 - i. Apply in (TM 23) - Person can reconvert to agriculture and get PPB – Apply for PPB – semi Urban land
 - ii. Apply in (TM 7) - NALA without PPB
12. Passbook not available in Dharani-
- a. Government land assigned to pattedars but **assignment not implemented in revenue records**
 - b. Assign Government Module available ONLY in Collector login
 - c. transfer extent from Notional to individual khata as assigned land
13. Passbook not available in Dharani-
- a. Relevant Sy Nos available in Dharani-
 - b. **NRI pattedar-**
 - c. Apply in TM 20- NRI portal.
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This SOP is based upon the problem as explained by citizens

New Passbook available in Dharani and pattedar claim w.r.t relevant documents is found correct: problem in bold, italics

1. Passbook available in Dharani –

- a. **Unable to book slot for transaction** for digitally signed land
- b. Check the land nature and classification
- c. If nature OR classification is PROHIBITED type
 - i. Apply in DDMS (TM 33) - Change of land nature and/or classification
- d. If Nature or classification is NOT PROHIBITED type
 - i. Check whether prohibited in CARD
 - ii. If yes, citizen to apply in (TM15) - Grievance relating to inclusion in Prohibited properties list
 - iii. Suo-moto ONLY Collector can do in UNBLOCK PPB – CARD PROHIBITED PROPERTIES – no TM

2. Passbook available in Dharani –

a. Old Passbook available

b. Sy No missing from the new passbook

- i. Sy No available in Dharani in pattedar's name -but not digitally signed
- ii. Apply in (TM14) Grievance on specific land matters" for Digital signing,

OR

- iii. Sy No not available in Dharani
- iv. Apply in DDMS (TM33) – For addition of Missing Sy No

3. Passbook available in Dharani –

- a. Sy No available in Dharani and signed
 - b. **Aadhaar number is wrongly recorded-** Apply in (TM14) Grievance on specific land matters”
4. Passbook available in Dharani –
 - a. **Original Pattedar dead-**
 - b. Apply in (TM4) - For Succession - including assigned lands
5. Passbook available in Dharani –
 - a. Court case is pending on Sy No –**Injunction (Stay)** given
 - b. Apply in (TM 26) Court cases & Intimation to block the Sy Nos from further transactions in Dharani.
6. Passbook available in Dharani –
 - a. **First page corrections** in Pattedar Name/ Father name/ Gender/ Caste-
 - b. Apply in DDMS (TM33)- for Passbook Data Correction
7. Passbook available in Dharani -
 - a. Signed as agriculture land
 - b. **Pattedar wants Nala conversion-**
 - c. Apply in (TM6) - Application for NALA
8. Passbook available in Dharani –
 - a. **But extent recorded less-**
 - b. Apply in DDMS - (TM33) - For Passbook Data Correction
9. Passbook available in Dharani
 - a. **Land nature / Classification/ Land type/ Manner of acquisition recorded wrongly in Dharani-**
 - b. Apply in DDMS - (TM33)- For Passbook Data Correction
10. Passbook available in Dharani –

a. Amount paid for NALA conversion before Dharani but still reflecting as Agriculture land-

b. Apply in (TM 27)- Application for Pending NALA.

11. Passbook available in Dharani –

a. Sy No recorded on others name-

b. Court orders given in favour of applicant-

c. Apply in (TM 24)- For PPB through Court case.

Dharani Issues – MODULE centric SOP

This table gives the SOP after problem is identified

I. Passbook not available in Dharani

S.NO	Issue	Available module in Dharani
1.	Sy No available in Dharani data but not signed	Apply in (TM14) Grievance on specific land matters” for Digital signing
2.	Sy No available in Dharani and not signed but Pattedar is unable to apply for digital signing (TM14) as it is marked under CARD prohibited properties list-	Apply in (TM 15)- Grievance relating to inclusion in Prohibited properties list after approval apply in (TM14)- Grievance on specific land matters” for Digital signing
3.	Registered document available but Mutation not done Seller name is existing in Dharani- he may have passbook or not have passbook	Apply in (TM 3) - for Mutation
4.	Sy No available in Dharani data but not signed Original Pattedar dead – may or may not have passbook	Apply in (TM4)i.e. Application for Succession including assigned lands”
5.	Sy Nonot available in Dharani – Missing Sy No	Apply in DDMS (TM33)- Application for Passbook Data Correction – Missing Sy/ Sub division correction
6.	Sy No recorded under notional khata in Dharani	Apply in DDMS (TM33) - Application for Passbook Data Correction – Transfer of land from Notional Khata to Patta
7.	Survey number recorded on others name and Court orders given in favour of applicant	Apply in (TM 24) - Application for PPB through Court case

S.NO	Issue	Available module in Dharani
8.	Sy No belongs to Company/Institution/Firm/ Society/ Trust	Apply in (TM 22) - PPB by institution
9.	Sy No not signed Nala payment done before Dharani but not implemented in Dharani	Apply in (TM27)- Application for pending NALA
10.	Sy Noshown in the name of House sites	Apply in (TM 31)- a. Person can reconvert to agriculture and get PPB b. Or can apply for NALA conversion without PPB
11.	Land marked as NALA in ILRMS	1. Apply in (TM 23) - Person can reconvert to agriculture and get PPB - Apply for PPB – semi Urban land 2. Apply in (TM 7) - NALA without PPB
12.	Government land assigned to pattedars but assignment not implemented in revenue records	a. Assign Government Module available ONLY in Collector login b. transfer extent from Notional to individual khata as assigned land
13.	Relevant Sy Nos available in Dharani- NRI pattedar-	Apply in TM 20- NRI portal.

This table gives the SOP after problem is identified

II. Passbook available in Dharani

S.NO	Issue	Available module in Dharani
1.	Unable to book slot for transaction for digitally signed land as nature OR classification is PROHIBITED type	Apply in DDMS (TM 33) - Change of land nature and/or classification
2.	Unable to book slot for transaction for digitally signed land nature OR classification is not PROHIBITED type but included in CARD prohibited properties list	1. apply in (TM15) - Grievance relating to inclusion in Prohibited properties list 2. Apply in (TM14) Grievance on specific land matters" for Digital signing.
3.	Sy No missing from the new passbook - Sy No available in Dharani in pattedar's name -but not digitally signed	Apply in (TM14) Grievance on specific land matters" for Digital signing
4.	Sy No missing from the new passbook - if Sy No not available in Dharani	Apply in DDMS (TM33) - For addition of Missing Sy No
5.	Sy No available in Dharani and signed but Aadhaar number is wrongly recorded	Apply in (TM14) Grievance on specific land matters"
6.	Passbook available in Dharani - Original Pattedar dead	Apply in (TM4) - For Succession - including assigned lands
7.	Court case is pending on Sy No - Injunction (Stay) order given	Apply in (TM 26) Court cases & Intimation to block the Sy Nos from further transactions in Dharani
8.	First page corrections in Pattedar Name/ Father name/ Gender/ Caste	Apply in DDMS (TM33)- for Passbook Data Correction
9.	Signed as agriculture land but Pattedar wants Nala conversion	Apply in (TM6) - Application for NALA
10.	extent recorded less in passbook	Apply in DDMS - (TM33) - For Passbook Data Correction

S.NO	Issue	Available module in Dharani
11.	Land nature / Classification/ Land type/ Manner of acquisition recorded wrongly in Dharani	Apply in DDMS - (TM33)- For Passbook Data Correction
12.	Amount paid for NALA conversion before Dharani but still reflecting as Agriculture land	Apply in TM 27- Application for Pending NALA
13.	Sy No recorded on others name- Court orders given in favour of applicant	Apply in TM 24- For PPB through Court case

Dharani Issues – Questions to be asked before deciding solution

❖ *In cases where **Passbook is available**, the following questions should be asked:*

- a. Whether any corrections in Pattedar Name / Father name/ Gender/ Caste?
- b. Whether Extent recorded excess/less?
- c. Whether Survey number missing in Passbook i.e., sy no available in Dharani but not included in passbook?
- d. Whether Land nature / Classification/ Land type recorded wrongly
- e. Whether manner in which land acquired is recorded wrongly?
- f. Whether pattedar is dead?
- g. Whether Aadhaar number is wrongly seeded?
- h. Amount paid for NALA conversion before Dharani but still reflecting as Agriculture land?
- i. Implementation of court orders?
- j. Unable to book slot in Dharani:
 - i. Whether Survey number marked under CARD prohibited properties list?
 - ii. As per Revenue records it is patta land or not?
 - iii. Whether patta land converted as NALA with pattedar?
 - iv. Whether land type is mentioned as Assigned land?

❖ *In cases where **passbook is not available in Dharani**, the following questions should be asked:*

- a. Whether khata/ Sy no is available in Dharani or not?
 - i. Available but not signed
 - ii. Not available in Dharani
- b. Whether the land is converted as NALA/House sites?
- c. Whether pattedar is an NRI?
- d. Whether Land is marked under Notional khata?
- e. Whether land is sold out but reflecting the old pattedar name instead of buyer?