

CCLA's Circular No. CMRO/831/2023, Date: 21.02.2023

Sub: Government Lands - G.O.Ms.No.59 - Assignment of unobjectionable Government land and surplus land under ULC - Approval of Conveyance Deed - Execution of Conveyance Deed- Instructions - Issued - Reg.

Ref: 1.G.O.Ms.No.59, Revenue(Assn.-II) Department,dated.30.12.2014.
2.G.O.Ms.No.12, Revenue(Assn.I) dept.,dt.30.01.2015.
3.CCLA's Circular Instructions No.Assn.I(1)/600/2014,Date:17-03-2016
4.G.O.Ms.No.14,Revenue(Assn.-I)Department,dated.14.02.2022.

Attention is invited to the reference 4th cited and in continuation to the reference 3rd cited the following instructions are given regarding the issuance of Conveyance deed in approved applications under GO 59.

1. The Conveyance deed format as in 2014 is enabled in Tahsildar login in Meeseva for the GO 59 recommended applications where full payment is made by the applicants.
2. The Tahsildar concerned has to login in Meeseva web portal.
3. In application processing menu 'G.O.59 Deed of Conveyance by Tahsildar' option is available.
4. The Tahsildar shall take full responsibility for generation and execution of Conveyance Deeds with his/her biometric authentication. In order to view the Conveyance Deed, the Tahsildar has to search the application number wise or Village wise, upon which the particulars of the applicant and other details will appear on the screen.
5. The Tahsildar has to cross check the details before downloading the Conveyance deed.
6. After accepting the application, the 'Conveyance Deed' will be downloaded with bio metric authentication.
7. On 'biometric authentication', a Conveyance Deed will be generated with QR Code & a printout of the Conveyance Deed (in three pages) has to be taken out.
8. After taking print out, the Tahsildar concerned has to put his ink signature & his office seal on the Conveyance Deed.
9. The Sub Registrar concerned has to register the Conveyance Deed free of cost, as the same is exempted from the payment of Stamp Duty, Registration fee and transfer duty, as per the orders of the

Government vide G.O.Ms.No. 59, Revenue (Assn.I) Dept.,
Date:30.12.2014.

10. The Conveyance Deeds shall be issued to the beneficiary through Public Representatives.
11. On the day of issuance of Conveyance Deed itself, necessary arrangements shall be made by the District Administration for execution of the Conveyance Deed under signature of the Tahsildar to the applicant under GO 59 and registration of the document by the sub registrar at the place of event.
12. A Copy of the Conveyance Deed shall be uploaded in Meeseva portal.

In view of the above, all the District Collectors are requested to issue necessary instructions to all the concerned to follow the above instructions scrupulously.

This may be treated as **"Top most- Priority"**

Sd/- Navin Mittal
Chief Commissioner of
Land Administration

To
All the District Collectors in the State

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Superintendent (CMRO)