

29054/2022/DEPARTMENT OF WOMEN CHILDREN DISABLED & SENIOR CITIZENS

**GOVERNMENT OF TELANGANA  
WELFARE OF DISABLED & SENIOR CITIZENS DEPARTMENT**

Smt. B. Shailaja, M.A., L.L.B.,  
Director & Commissioner  
For Persons with Disabilities  
(011-040-24559048; Email: edwthg@rediffmail.com)

Vikalangula Samkshema Bhavan,  
Ground Floor, Nalgonda 'X' Roads,  
Malakpet, Hyderabad

02-05-22  
02/AUG/2022

**Lr.No.15 /SPL/S.VI/ / 2022 dt: 21.07.2022**

To,  
The Collector & District Magistrate,  
J. Bhupalapalli District.

Sri/Madam,

Sub:- WD&SC -National Portal for Transgender -Access and expediting issue of Certificate of Identity to Transgender- Request Regarding-Reg.

Ref:- 1. Memo No. 1689/Prog.II(1)/2022 dt. 22-06-2022 of Special Secretary to Government WCD&SC Dept. (copy enclosed)  
2.F.No.33/70/2021/Trg (SD), Dt.20-06-2022 of Deputy Director, NISD, Ministry of Social Justice and Empowerment New Delhi.

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I am to inform that vide reference 1<sup>st</sup> cited, the Special Secretary to Government, WCD&SC Department while enclosing a copy of the letter in the reference 2<sup>nd</sup> cited has informed that few districts are yet to access and utilize the facility of the National Portal for Transgender and to facilitate and expedite the matter the NISD has organized an online Refreshment Training Program for the District Magistrates and District Authorities of Telangana on 24-06-2022 at 11.00 A.M with a request to make it convenient to attend the program, for easy access and utilization of the said National Portal.

In this context I am to inform that for the Protection and Welfare of Transgender in the Society, the Government of India has enacted the Transgender Persons (Protection of Rights ) Act 2019 and subsequently framed the Transgender Persons( Protection of Rights ) Rules 2020. Section [6] of the said Act & Rule designates the District Magistrate as the competent authority for the issue of the Certificate of Identity to the Transgender.

Further, I am to inform that due to prevailing stigma, and prejudice in the society, Transgender face a number of challenges in their day-to-day life and are considered to be one of the disadvantaged groups in society who need essential support from the Government for their empowerment.

A certificate of identity is the pre-requisite document for the transgender to enable them to avail the benefits of various schemes, programs, and activities of both the Central and State Governments, and any delay in this regard may deprive them of their due entitlements.

In this connection, to facilitate the Transgender and to fulfill the provisions of the Act on the issue of "Recognition of Identity of Transgender Persons" the Ministry of Social Justice & Empowerment has launched a National Portal <https://transgender.dosje.gov.in/> with an online facility for registration by the desirous Transgender to obtain a certificate of identity on one hand and an access login to the District Collector on other hand to issue certificate duly adhering to the procedures laid in the Act and Rules.

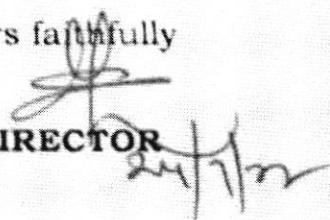
The User ID and the Password of the concerned District can be obtained by sending an e-mail to [tgcertification2020@gmail.com](mailto:tgcertification2020@gmail.com) & [dixit.shantanu@nic.in](mailto:dixit.shantanu@nic.in) addressed to the Dy. Director,(Transgender&Beggary)N.I.S.D, MSJ&E, New Delhi. In case of any delay in receipt, either the Technical Team of the Portal or Sri Shantanu Dixit (+91-9082988608) Assistant Director, NISD MSJ&E may be contacted.

I am to inform that the Ministry has recently invited online registration for transgenders to avail of Scholarship & Skill Development Training on the said portal for which the certificate of identity is an essential eligibility requirement.

In view of the above, it is requested to kindly arrange for early access and utilization of the facility of the National portal for the issue of a certificate to Transgender and also arrange to give wide publicity through various media Platforms to create awareness about the facility of National Portal and Schemes meant for Transgenders keeping in view the prospects of the Transgender and their empowerment.

With regards

Yours faithfully

  
DIRECTOR

To  
The District Collector  
J. Bhupalapalli District.

Note:- (for easy and quick reference, the relevant excerpt of the TP(PR) Act & TP(PR) Rule containing the procedure of issue of the transgender is enclosed.)

**PROCEDURE FOR ISSUE OF CERTIFICATE OF IDENTITY TO THE  
TRANSGENDER**

**( Relevant Excerpts from the TP(RP) Act 2019 and Rules 2020)**

- Government of India has enacted the Transgender Persons (Protection of Rights) (TPP&R) Act 2019 for Protection and Welfare of the Senior Citizens, and subsequently framed the Transgender Persons (Protection of Rights) Rules, 2020.
- One of the important provisions of the aforesaid Act is the Recognition of Identity of Transgender Persons.
- **Section 4 to Section 7** in the (TPP&R) Act 2019 and **Section 4 to Section 9 of (TPP&R) Rules 2020** pertain to issue eligibility and procedure adopted for the issue of the Certificate.
- The Rules also have prescribed formats:-

<b>Form-1</b> ( Rule2(d),3(1) & 6(1)	Application form for Issue of Transgender Certificate of Identity
<b>Form-2</b> ( Rule2(b),4(1)	Format of Affidavit to be submitted by a person applying for a certificate of identity for a Transgender Person
<b>Form-3</b> ( Rule2(e),5(1)	Certificate of Identity to be Issued by the District Magistrate
<b>Form- 4</b> ( Rule2(e),7(1)	Form of Certificate of Identity for Change of Gender to be issued by The District Magistrate.
<b>Form-5</b> ( Rule2(g),5(4)	Transgender Identity Card
<b>Form-6</b> ( Rule2(g),7(4)	Transgender Identity Card

- ❖ A transgender person desirous of obtaining a certificate of identity shall make an application as prescribed in **Form -1**.
- ❖ **Mode of Submission of Application** (2) The application shall be submitted to the District Magistrate in person or by post till online facilities are developed and once developed, thereafter the application shall be made online only:

- ❖ With an intent to enumerate the Population of the Transgender and also to facilitate Transgender, the Ministry of Social Justice and Empowerment (Transgender Division) has launched a National Portal for Transgender having a facility for online registration by the Transgender <https://transgender.dosje.gov.in/>
  
- ❖ However, the appropriate Government may undertake measures, as it deems appropriate, to facilitate the submission of applications for certificate of identity by transgender persons living in remote areas or disadvantaged conditions:
  
- ❖ Provided further that in case of a minor child, such application shall be made by a parent or guardian of such minor child and in the case of a child in need of care and protection by the competent authority under the Juvenile Justice (Care and Protection of Children) Act,2015 (2 of 2016).
  
- ❖ **Procedure for issue of a certificate of identity:-**
  - ❖ The District Magistrate shall, subject to the correctness of the applicant's particulars, get the application processed based on the affidavit submitted declaring the gender identity of any person in Form- 2, without any medical or physical examination, and thereafter issue an identification number to the applicant, which may be quoted as proof of application.
  
  - ❖ For determination of the place of residence, the applicant shall have to reside in the area under the jurisdiction of the District Magistrate as on the date of application and an affidavit to this effect shall be submitted in **Form-2**.
  
  - ❖ **Issue of certificate of identity for a transgender person under section.6.-**
    - The District Magistrate shall issue to the applicant, a certificate of identity in **Form-3** following the procedure provided in **Rule 4** indicating the gender of such person.
    - The said certificate of identity shall be issued within thirty (30) days of receipt of the duly filled-in application along with the affidavit.
  
    - The certificate of identity issued under sub-rule(1) shall be the basis to change the gender as well as the name and the photograph, if so necessitated, of the transgender person in all such official documents as provided in **Annexure-1** in accordance with the gender specified in the said certificate of identity.
  
    - The District Magistrate shall, at the time of issuance of the certificate of identity under sub-rule(1), issue a transgender identity card in Form - 5 to the applicant.

- (4) The District Magistrate while issuing the certificate of identity for change of gender shall simultaneously issue an identity card in Form – 6 to the applicant.
  - (5) The authority that issued the official document, on an application made by an applicant under sub-rule (3), shall change the name or gender or photograph or any of this information of the applicant in the official documents within fifteen days of making such application.
  - (6) Any official document wherein the gender, name, or photograph of a transgender person is revised based on the said certificate of identity shall bear the same serial or reference number as in the original official document of such transgender person who seeks change in the name or gender or both in the official documents.
- ❖ **Communication of rejection of application-**
- In case of rejection of application made under rule 3, the District Magistrate shall inform the applicant of the reason or reasons for such rejection within thirty days from the date of receipt of such application.
  - The District Magistrate may review the decision of rejection of the application based on the reply submitted by the applicant regarding the reason for rejection communicated in sub-rule (1) of rule 8 within sixty days from the date of such rejection.
- ❖ **Right to the appeal**-The applicant shall have a right to appeal, within ninety days from the date of intimation of the rejection of the application, to the appellate authority as designated by the appropriate Government by notification for a final order.

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- A register shall be maintained for the issuance of a certificate of identity card and the transgender identity card.
- The authority that issued the official document, on an application made by an applicant under Rule 3, shall change the name or gender or photograph or any of this information of the applicant in the official documents within fifteen days of making such application.
- Any official document wherein gender, name, and the photograph of transgender are revised based on the said certificate of identity, shall bear the same serial or reference number as in the original official document of such transgender person who seeks change in the name or gender or both in the official documents
- Provided that all benefits that a transgender person was entitled to based on an identity card, if any, issued by a State authority shall continue to be enjoyed by that transgender person based on the certificate of identity issued under these rules

**Procedure for issue of a certificate of identity for change of gender:-**

- ❖ If a transgender person undergoes medical intervention towards a gender-affirming procedure, either as a male or female, such person may apply in Form - 1, along with a certificate issued to that effect by the Medical Superintendent or Chief Medical Officer of the medical institution in which that person has undergone the said medical intervention to the District Magistrate for the issue of a revised certificate of identity.
- ❖ The District Magistrate shall, on receipt of an application referred to in sub-rule \_\_\_\_\_
  - Shall verify the genuineness of the said medical certificate, which shall not include any physical examination.
  - The applicant shall be currently residing in the area under the jurisdiction of the District Magistrate as on the date of application and an affidavit to this effect shall be submitted along with the application in Form-1 and no additional evidence shall be called for.

**❖ Issue of certificate of identity under section 7-**

- (1) The District Magistrate shall issue a revised certificate of identity in **Form - 4** to the applicant seeking a change in gender indicating the gender of such a person as male or female, as the case may be.
- (2) The District Magistrate shall issue the revised certificate under sub-rule (1) within fifteen days of its receipt of the application.
- (3) The certificate of identity issued under sub-rule (1) shall entitle the applicant to record or change the gender, as well as photograph and name, if so necessitated of a transgender person in all such official documents provided in Annexure - 1, in accordance with the gender specified in the said certificate of identity as male or female, as the case may be.

1357-

MOST URGENT

**GOVERNMENT OF TELANGANA  
DEPARTMENT FOR WOMEN CHILDREN DISABLED AND SENIOR  
CITIZENS (PROG.II)**

Memo No.1689/Prog.II (1)/2022Dated:22-06-2022.

**Sub:** Online Refresher Training Programme on National Portal for Transgender Persons for District Magistrates and District Authorities of Telangana - Regarding.

**Ref:** From the Deputy Director, NISD, Ministry of Social Justice & Empowerment, Government of India, F.No.33/70/2021/Trg(SD), dated:20-06-2022.

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*Schent*  
*✓*  
*✓*  
*Raju-7/6/22*

A copy of the reference cited is sent herewith to all the Collectors and District Magistrates and they are informed that National Institute of Social Defense, Ministry of Social Justice & Empowerment, Government of India has scheduled online Refresher Training on 'National Portal for Transgender Persons' on 24<sup>th</sup> June, 2022 from 11.00 am onwards.

2. All the Collectors and District Magistrates in the State of Telangana are therefore requested make it convenient to attend the above online Refresher Training.

D.DIVYA,  
SPECIAL SECRETARY TO GOVERNMENT.

To,  
All the Collectors and District Magistrates.  
Telangana State (w.e).

Copy to:

✓ The Director,  
Welfare of Disabled & Senior Citizens Department,  
Hyderabad (w.e.).

/ /FORWARDED :: BY ORDER/ /

*bawali*  
SECTION OFFICER  
*✓*



National Institute of Social Defence  
 Ministry of Social Justice & Empowerment, Govt. of India  
 Plot No. G-2, Sector-10, Dwarka, New Delhi-110075.

F. No.33/70/2021/Trg (SD)

Dated: 20.06.2022

To,

Sri Somesh Kumar, IAS  
 Chief Secretary  
 Government of Telangana,  
 Block C, 3rd Floor,  
 Telangana, Secretariat,  
 Khairatabad, Hyderabad- 500022  
 Contact Number- +91-40-23452620  
 Email: [cse@telangana.gov.in](mailto:cse@telangana.gov.in)



*21/6*  
*RJ:*  
**Subject: Online Refresher Training Programme on National Portal for Transgender Persons for District Magistrates and District Authorities of Telangana -reg.**

Respected Sir,

I am directed to inform that the National Institute of Social Defence (NISD) is an apex and advisory body to the Ministry of Social Justice & Empowerment, Govt. of India which is engaged in training and sensitization programmes in the field of Welfare of Transgender Persons, Beggary Prevention, Senior Citizen, Drug Abuse Prevention, etc., and also engaged in research and documentation activities on issues related to Social Defence. Besides, NISD is involved in formation, evaluation and restructuring of policies, programmes and schemes of the Ministry of Social Justice and Empowerment.

2. As you are aware that the Transgender Persons Act, 2019 came into the force on 05.12.2019 to protect the rights of Transgender Persons across the country. According to the Section 6 of the said Act, District Magistrates has been mandated to issue Certificate of Identity to transgender persons through National Portal for Transgender Persons. Login credentials were issued to all the District Magistrates across the country along with user manual by the Ministry. Despite NISD conducted training on National Portal for Transgender Person on 17.09.2021 proposed training on TG portal will enable DMs to issue the TG certificates smoothly and timely. The NISD is directed by the Ministry to conduct Refresher Trainings on National Portal for Transgender Persons for District Collectors/District Magistrates of Telangana.

3. Accordingly, an online refresher training on 'National Portal for Transgender Person' has been scheduled to be held on 24<sup>th</sup> June, 2022 from 11:00 am onwards.

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We, therefore, request your good-self to kindly direct all District Collectors and related functionaries of your State/UT to attend this Training program without fail please.

Date - 24th June,2022

Time- 11.00 am

Link: <https://nisd1.webex.com/nisd1/j.php?MTID=mb37d70009be0dce45be2db8c72000f9b>

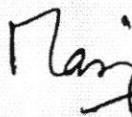
Meeting Number: 2515 569 2357

Password: 12345

With Regards,

Deputy Director (Transgender & Beggary)  
इस प्रदेशक (ट्रांसजॉडर और बिलामुत्ति)  
National Institute of Social Defence  
राष्ट्रीय समाज रक्षा संस्थान  
Ministry of Social Justice & Empowerment  
सामाजिक न्याय और अधिकारिता मंत्रालय  
Government of India / भारत सरकार  
Plot No. G-2, Sector-10 Dwarika  
प्लॉट नं. गी-2, सेक्टर-10, ड्वारिका  
New Delhi-110076 / नई दिल्ली-110076

Yours sincerely,

  
(Manoj Hatoj)

Deputy Director, NISD

CC: [secyscdts@gmail.com](mailto:secyscdts@gmail.com), [prlsecy\\_poll\\_gad@telangana.gov.in](mailto:prlsecy_poll_gad@telangana.gov.in), [secy-mwd@telangana.gov.in](mailto:secy-mwd@telangana.gov.in), [secy.mwts@gmail.com](mailto:secy.mwts@gmail.com), [secy\\_scd@telangana.gov.in](mailto:secy_scd@telangana.gov.in)

District	Email	Portal Accessed
Adilabad	collector_adbd@telangana.gov.in	No
Karimnagar	collector_krmn@telangana.gov.in	No
Nalgonda	collector_nlgd@telangana.gov.in	No
Nirmal	collector-nml@telangana.gov.in	No
Nagarkurnool	collector-ngkl@telangana.gov.in	No
Jayashankar Bhoopalpally	collector-jsk@telangana.gov.in	No
Jogulamba Gadwal	collector-gdw@telangana.gov.in	No
Komaram Bheem Asifabad	collector-kb@telangana.gov.in	No
Peddapalli	collector-pdpl@telangana.gov.in	No
Siddipet	collector-sdpt@telangana.gov.in	No
Vikarabad	collector-vkb@telangana.gov.in	No
Warangal (Urban)	collector_wgl@telangana.gov.in	No
Suryapet	collector-srpt@telangana.gov.in	No
Wanaparthy	collector-wnp@telangana.gov.in	No

## 29054/2022/DEPARTMENT OF WOMEN CHILDREN DISABLED &amp; SENIOR CITIZENS

Mahabubnagar	collector_mbnr@telangana.gov.in	Yes
Rajanna Sircilla	collector-rsl@telangana.gov.in	Yes
Vadodri Bhuvanagiri	collector-ydr@telangana.gov.in	Yes
Sangareddy	collector-srd@telangana.gov.in	Yes
Medchal	collector-mdl@telangana.gov.in	Yes
Jangaon	collector-jgn@telangana.gov.in	Yes
Mancherial	collector-mncl@telangana.gov.in	Yes
Bhadradri Kothagudem	collector-bdd@telangana.gov.in	Yes
Jagtial	collector-jgl@telangana.gov.in	Yes
Kamareddy	collector-kmr@telangana.gov.in	Yes
Mahabubabad	collector-mbd@telangana.gov.in	Yes
Nizamabad	collector_nzbd@telangana.gov.in	Yes
Rangareddy	collector_rr@telangana.gov.in	Yes
Warangal (Rural)	collector-wgr@telangana.gov.in	Yes
Khammam	collector_kmm@telangana.gov.in	Yes
Medak	collector_mdk@telangana.gov.in	Yes
Hyderabad	collector_hyd@telangana.gov.in	Yes

State	Total Applications (A)	Filtered/Rejected Applications (B)	Certificate Issued (C)	Total Pending A-B-C	Pending by Issuing Office	Pending by Issuing Authority
TELANGANA	316	114	73	129	91	8
Adilabad	1	0	0	1	1	0
Bhadradri Kothagudem	6	1	0	5	5	0
Hyderabad	75	48	2	25	24	1
Jagtial	3	0	1	2	1	1
Jangaon	2	0	0	2	2	0
Jayashankar Bhupalapally	1	0	0	1	1	0
Kamareddy	1	0	0	1	1	0
Karimnagar	1	0	0	0	0	0
Khammam	1	1	0	0	0	0
Kumarambheem						
Asifabad	1	0	0	1	1	0
Mahabubnagar	2	0	0	2	2	0
Mancherial	2	0	2	0	0	0
Medak	8	4	0	4	2	2
Medchal-	63	1	37	25	9	3

**29054/2022/DEPARTMENT OF WOMEN CHILDREN DISABLED & SENIOR CITIZENS**

<i>Nalgonda</i>	2	0	0	2	2	0
<i>Nizamabad</i>	2	0	0	2	2	0
<i>Rajanna Sircilla</i>	1	1	0	0	0	0
<i>Ranga Reddy</i>	94	55	31	8	3	1
<i>Sangareddy</i>	10	2	1	7	7	0
<i>Warangal Rural</i>	3	0	0	3	3	0
<i>Warangal Urban</i>	24	0	0	24	24	0
<i>Yadadri Bhuvanagiri</i>	13	1	0	12	0	0