User Manual

Kanti Velugu Application



DMHO Role

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1 Introduction

1.1 Introduction to the Document

The User Manual describes the features of the DMHO role and explains how to create the Teams and Reassigning team. This document also describes the reports generated in DMHO role.

This document is intended for **DMHO level** users.

1.2 Scope of the document

The scope of this document is explaining the features of Creating Teams and Reassigning of Teams. It also includes the MIS Report generations.

1.3 Overview of this document

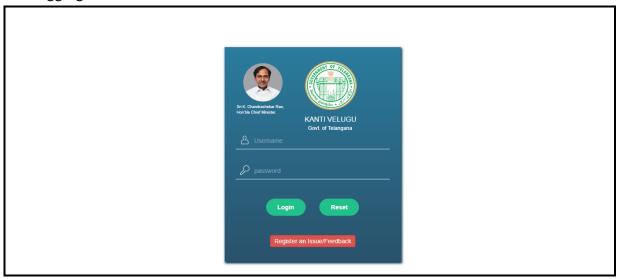
The document facilitates the:

- Able to create the Teams allotted to the DMHOs with MO and Optometrist's names.
- Able to reassign the teams from on PHC to other PHC.
- MIS Report Generations.
- Prescription glasses orders received from Vendors and disburse to PHCs.

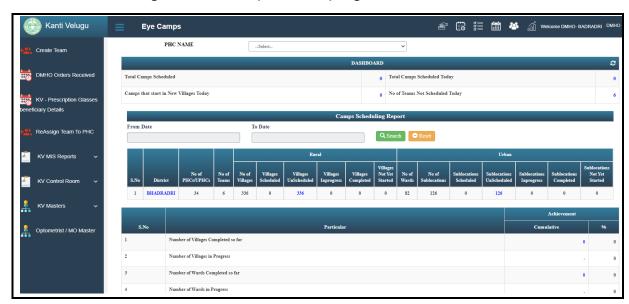
2 Login Page

URL: https://kantivelugu.telangana.gov.in/KantiVelugu/

Enter Username & password in the given field on the page and click on login button for logging in in to the site.



- Upon successful login, it will display the Home screen with multiple dashboards and PHC Name drop down. In the Dashboard screen, DMHO will able to view 'Dashboard', 'Camp Scheduling' and 'At a Glance' reports.
 - Dashboard Able to view following details in Dashboard report
 - Total Camps Scheduled
 - o Total camps scheduled Today
 - o Camps that start in New Village Today
 - No of Teams Net Scheduled Today
 - Camp Scheduling Report Able to view the camp scheduling statistics in rural and urban areas of entire district with drill down report upto PHCs and Villages.
 - At a Glance Report Able to view achievements of the district with percentages like No. of Villages/Wards completed, In progress, etc.

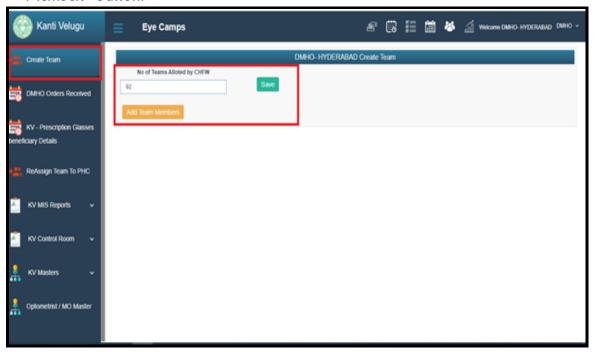


3 Create Team

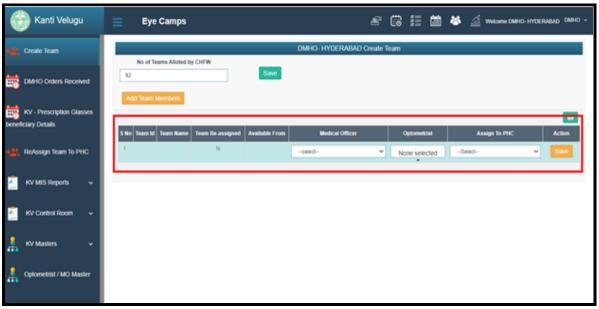
• DMHO will be able to create the teams allotted to the district and assign it to PHC by adding the medical officer and optometrist (Can add upto two Opts for one team) to the team.

3.1 Steps to create team:

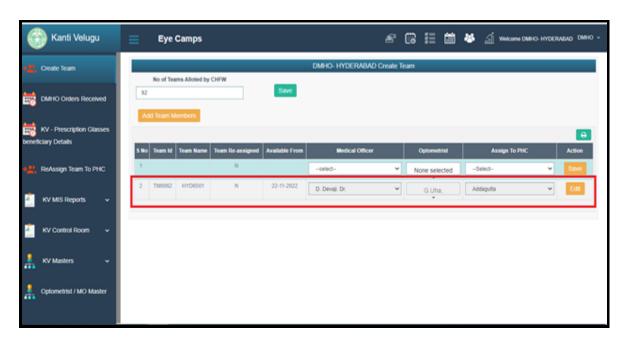
- Add no. of teams allotted to district by CHFW and click on "save".
- After saving the No. of teams by DHMO, application will enable the "Add team Members" Button.



 Add the Medical Officer Name and Optometrist names from drop down and assign them to PHC and click on save to create team



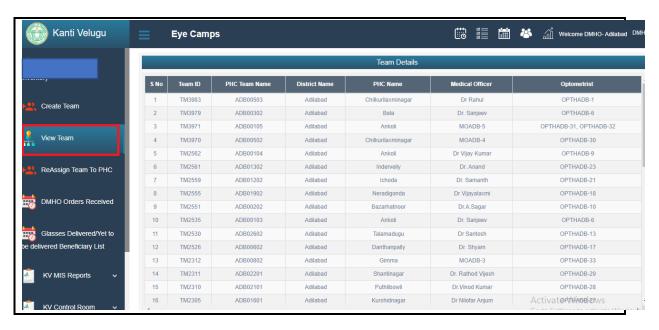
• After saving the team, system will generate the "Team ID" and "PHC Team Name" automatically as shown in the screen below with edit option.



- Similarly, DMHO can create all the teams allotted to the district.
- After team creation, PHC level user will be able to schedule a camp for the villages available in PHC.

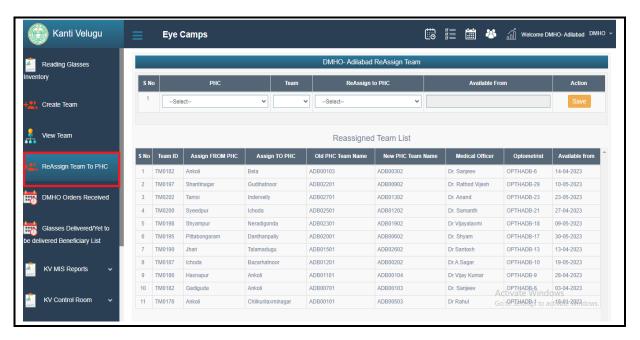
4 View Team

• DMHO will be able to view all the Teams created by him.



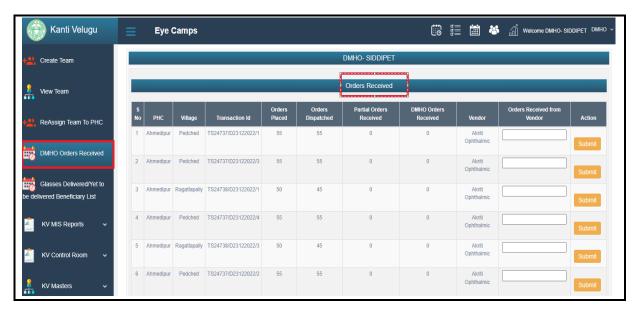
5 Reassign Team to PHC

- DMHO will be able to reassign the Teams created by him to other PHCs based on the team availability.
 - o Select the PHC name from drop down which is available to reassign.
 - Select Team Name
 - Select the PHC name from drop down to be reassigned.
 - o Select "Available from" date and click on save to reassign the team.
 - After Reassigning the Team, PHC level user will be able to schedule a camp for reassigned team.



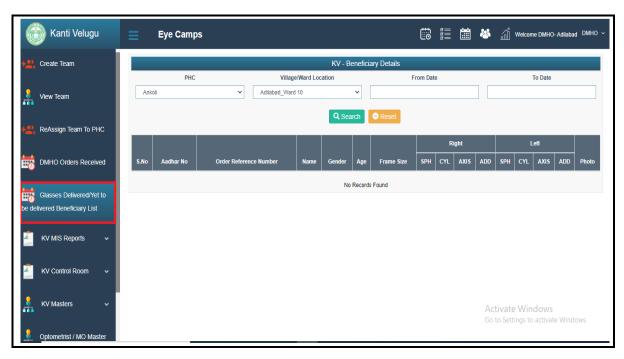
DHMO Orders Received 6

- DMHO will be able to view Prescription glasses orders received from Vendor.
- Acknowledge the consignment received from vendor and submit.
- After submission, consignment will be forwarded to PHC level login.



Glasses Delivered/Yet to be Delivered Beneficiary List 7

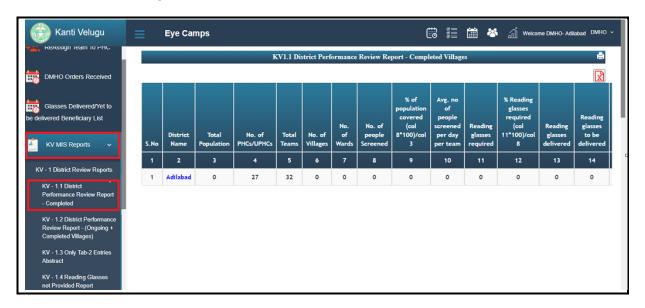
DMHO will be able to view the line list report of Prescription Glasses Delivered and Prescription Glasses yet to be delivered to Beneficiary.



8 KV MIS REPORTS

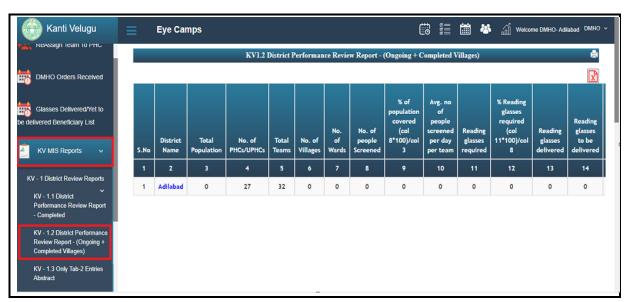
8.1 KV1.1 District Performance Review Report - Completed Villages

DMHO will be able view the district performance review report of the camps which are completed for the villages.



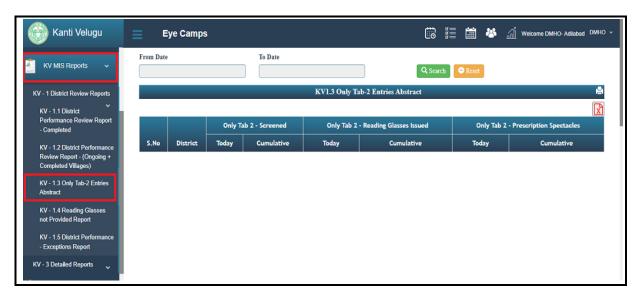
8.2 KV1.2 District Performance Review Report - (On-going + Completed Villages)

DMHO will be able to view the district performance review report of the camps which are completed and Ongoing for the villages.



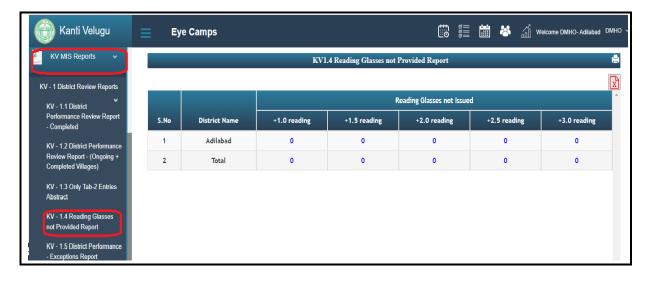
8.3 KV1.3 Only Tab-2 Entries Abstract

DMHO will be able to view the "only Tab-2" entries abstract report for reading glasses issued and prescription spectacles.



8.4 KV1.4 Reading Glasses not provided Report

DMHO will be able to view the reading glasses not provided list to beneficiary at the time of screening (Camp) for the entire district with all combinations (5) of readings.



8.5 KV-1.5 District Performance Exceptions Reports

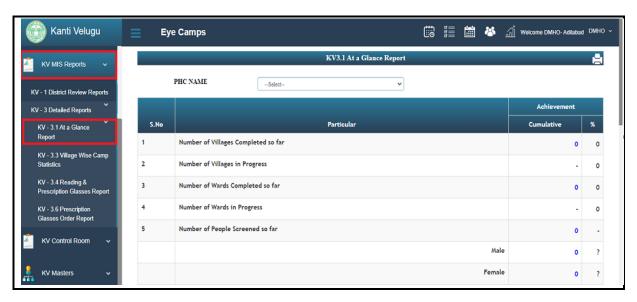
DMHO will be able to view the District Performance Exceptions Report of a District for Average turn out per day per team for reading glasses, no. entries in Tab-2 and no. of villages completed the camp woth turn out <25



9 KV-3 Detailed Report

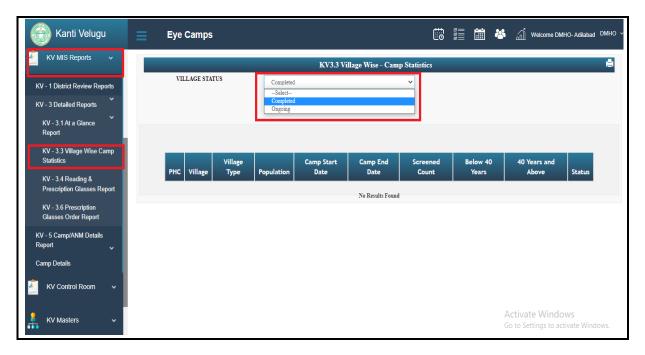
9.1 KV3.1: At a Glance Report.

DMHO will be able to view the glance report i.e. achievements of the district with percentages like No. of Villages/Wards completed, In progress, no. of people screened, etc.



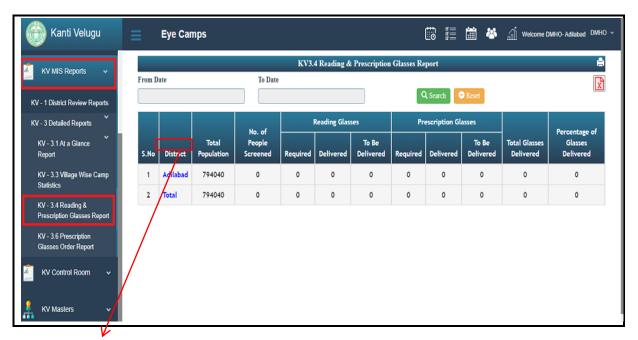
9.2 KV3.3 Village Wise - Camp Statistics

DMHO will be able to view the report for Completed and Ongoing camp statistics of villages and also the population screened above and below 40 years.



9.3 KV3.4 Reading & Prescription Glasses Report

DMHO will be able to view the report for Prescription Glasses and Reading Glasses that are required, delivered and yet to be delivered.

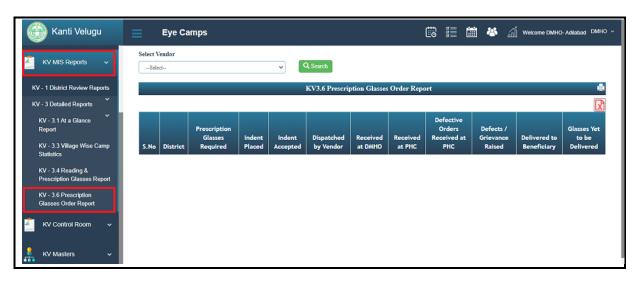


Drilldown report is also provided on district – By clicking on district, it will display the same report PHC wise.



9.4 KV3.6 Prescription Glasses Order Report

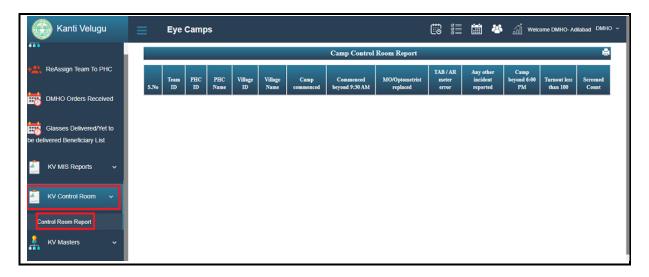
DMHO will be able to view the vendor wise Prescription Glasses Order Report.



10 KV CONTROL ROOM

10.1 Control Room report

DMHO will be able to view Camp wise Report like Commenced time of camp, closed time of camp, Incident reported at camps, population turnout count, etc.



11 KV Masters

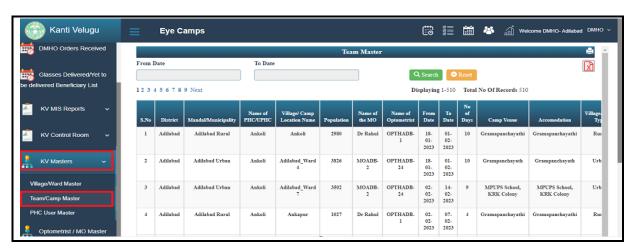
11.1 Village /Ward Master

DMHO will be able to view complete details of Villages/Wards in the district with their population and no. of days required for the camp scheduling for that village.



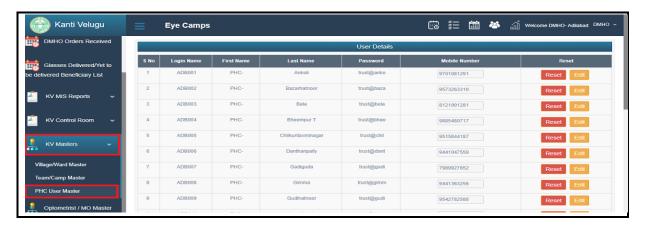
11.2 Team/Camp Master

DMHO will be able to view the complete camp details of the district which are scheduled by PHC level login.



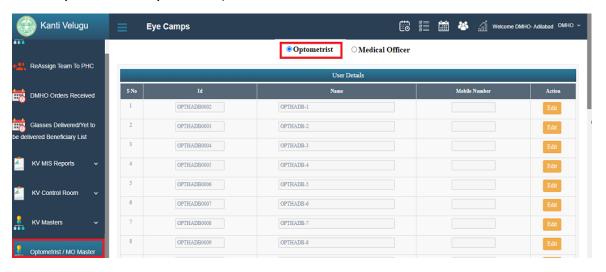
11.3 PHC User Master

DMHO will be able to view all the credentials of PHC level logins and can able to reset the password.



12 Optometrist/MO Master

- DMHO will be able to view all the Optometrist available for the district and can edit the name of Optometrist and phone number if required.
- If the name is edited in this screen, it will automatically reflect in the Team and Camps scheduled previously.



- DMHO will be able to view all the Medical Officers available for the district and can edit the name of Medical Officer and phone number if required
- If the name is edited in this screen, it will automatically reflect in the Team and Camps scheduled previously.

