



CONTRACT

Name of employee: Jelly Mie V. Agustin

Position Title: Staff

Department: Accounting

Contract type: Notice of Allowance

Contract salary: P 385

Performance Allowance : 1000

Contract Expiration Date: 2020-10-07

Contract content:

Congratulation !

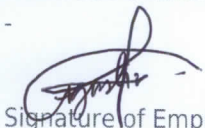
you are entitled to get allowance effective on October 5, 2020.

Amounting Php1,000/month (PHP 4.81per hour Computation)

Detailed Rules :

1. This allowance is computed based on your working hours but it will not be taxable . This allowance will not be included in computation of 13;th month
- 2 .Since Allowance is initiated by your current good performance or expected performance. It could be adjustable based on your future performance, but there will be prior notice before adjustment
3. If employee will have late or absent . 8 hours of allowance will be deducted

Contract condition:



Signature of Employee



Signature of Supervisor

Date 10/7/2020

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