RYAN MORA REYES

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Blk 26 lot 30 st. Nicholas st. Pasong Kawayan 2, — *owned*
Pamayanang Maliksi Gen. Trias Cavite City
October 30 1986
Marital status: Married

OBJECTIVE:

Seeking for an employment which will utilizes my knowledge in computer and printer software installation, hardware repair, trouble shooting and networking. Willing to be trained and can work effectively under pressure with minimal supervision and can easily adapt to any situation and can relate to different individual.

EDUCATIONAL BACKGROUND:

Don Bosco Training Center - Tondo
2005-2006
Computer Technology

KNOWLEDGE IN COMPUTER AND PRINTER APPLICATIONS:

- Different operating systems such as Windows 95, 98, 2000, XP, Vista, win7/8/10
- Application Software such as Microsoft Word, Excel, PowerPoint, FrontPage, Publisher, Adobe Photoshop
- Basics of programming language (HTML)
- Computer Hardware and Software installation
- Computer Hardware (Assembly, Troubleshooting and Maintenance)
- Computer Networking (TCP/IP, Installation, Cabling and Maintenance)
- Printer Hardware installation (HP, Canon, Epson, Brother, OKI)
- Printer Hardware (Assembly, Troubleshooting and Maintenance)
- Printer Networking (IP, Installation)

WORK EXPERIENCE:

INFINEON HIGH TECHNOLOGIES (Kulim)SDN BHD MALAYSIA

Operation Specialist
August 2015 – July 2020

— work abroad

Expected Salary:
₱ 15 K – 17,000 /mon

Can drive car
has own car.

Duties and responsibilities:

- Responsible in preparing ANKO test wafer
- Responsible in preparing production wafer
- Ensure a smooth planning and running of tool production
- Metrology pre and post ANKO
- Responsible in repairing the tools in production

DELSAN OFFICE SYSTEM CORPORATION

In House Field Technician
July 2006 – August 2015

[handwritten: Repair of Printer – Laserjet / Monochrome HP / Canon — assigned in Different Company ₱17,000/mnt]

Duties and responsibilities:

- Was assigned in Robinson's Land Corporation.
- Ensure that all incoming printers repair of customers are attended and recorded all accessories attached to the unit
- Responsible in monitoring the status of incoming printer repair
- Deliver quality service to the customers in the proper procedures and correct standard of excellence
- Following the work flow system for smooth service delivery
- Ensuring completeness, accurateness of all reports regarding customer complaints
- Organizing work and repair requirements proficiently
- Responsible in hardware and software repair and installation of all printers
- Deliver quality service that builds excellent and long-lasting relationships with the customers.