

John Doe

Site Report Pro

23 Aug 2019

3 Main Street

Extend and renovate internally and externally

2017/04/0001S

Project Details

Name: 3 Main Street

Summary: Extend and renovate internally and

externally

Reference: 2017/04/0001S

Description: Full renovation and extension as per

project document reference and planning application 17/6353G

Status: In Progress (27 Apr 2017)

Started: 10 Jan 2017

Client Name: Mr A Smith

07700900000 Client Telephone:

Client Email: asmith@example.com

Auditor Company: Site Report Pro

Auditor Name: John Doe





Kitchen Units



Due Date: 05 Jun 2017 Priority: High Status: In Progress Assigned To: Me









Description

Kitchen mantle needs to be ordered and fitted to No Comments these dimensions

Comments

Fireplace



07 Jun 2017 Due Date: Priority: Medium Status: In Progress No Assignment Assigned To:







Description

Recess brickwork, install cement board and plaster

Comments

13 May 2017 at 4:26 pm Issue Exported Assigned: John Please can you do this work ASAP.

26 Jul 2017 at 4:55 pm



Comments (ctd.)

Issue Unlocked

Bathroom Taps



Due Date: 12 Jun 2017
Priority: High
Status: New

Assigned To: No Assignment





Description
Re-align tap position, plasterboard, skim and tile

Comments

01 May 2017 at 12:05 pm Issue Exported Assigned: Tony Align taps. Plaster in and finish.

26 Jul 2017 at 4:56 pm Issue Unlocked

Kitchen Trim



Due Date: 14 Jun 2017

Priority: Low Status: New Assigned To: Tony



Description Comments
Trim needs adjusting No Comments

Front Window



 Due Date:
 20 Jun 2017

 Priority:
 Low

 Status:
 New

 Assigned To:
 Joe





Description

Fit plastic covers and remove all tape

Comments

15 May 2017 at 2:59 pm Issue Exported Assigned: Joe Please add this to your job list

Replace Chipped Brick



Due Date: 21 Jun 2017
Priority: High
Status: New
Assigned To: John

Description
Replace brick before starting next course

Comments
No Comments



Drain



Due Date: 23 Jun 2017
Priority: Medium
Status: New
Assigned To: Gary

Description Comments

Connect drain to mains drainage and fill hole No Comments

Rendering



Due Date: 23 Jun 2017
Priority: Medium
Status: New
Assigned To: Drew





Description
Repair damaged beading.
Remove exposed woodwork.

Comments
No Comments



Remove Air Vent



Due Date: 26 Jun 2017
Priority: Medium
Status: New
Assigned To: Me

Description
Old air vent in master bedroom needs to be removed

Comments
No Comments

