



# Week 4

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Administration

# Midterm

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## Instructions

- This is a closed book exam.
- Digital devices of any kind are strictly not allowed, except for the device on which you are taking this exam.
- Do not consult any material from the class or external sources.
- You have 90 minutes to complete this exam. Remember to save often.
- When you have finished, please sign out before leaving.
- Good luck!

**Reminder:** Next week – 1 February 2022.

Class will be **ONLINE** only (WebEx)