



Saurabh Panday

Ecommerce Specialist

My Contact

✉ npssc321@gmail.com

☎ +918130086628

📍 C-81 Anoop Nagar Uttam
Nagar Delhi 110059

Hard Skill

- Ecommerce Panel Like Flipkart Amazon
- Inventory Management
- Advertising Skills
- Microsoft 365
- Wordpress, Canva Etc

Soft Skill

- Observation
- Decision making
- Communication
- Multi-tasking

Education Background

- THE INSTITUTION OF ENGINEERS (INDIA)
Computer Science
AMIE 2ND YEAR APPERAING
- Government Polytechnic Ranchi
Computer Science
Completed in - JUNE 2015
- High School Kalyanpur Jharkhand
10th
Completed in 2012

About Me

Ecommerce professional with 4 years of experience in driving website traffic, increasing sales, and improving customer retention. Skilled in implementing promotional campaigns, managing inventory levels, and optimizing search engine rankings. Proven track record in achieving significant improvements in website performance metrics, vendor relationships, and customer satisfaction ratings

Professional Experience

WORD ONE CONSULTING | ECOMMERCE MANAGER
JAN 2023 - DEC 2023

Key responsibilities:

- Market Places operations i.e. Amazon, Jio Mart, Flipkart, Own Website
- Cataloguing
- A+ Content Listing
- Keep records of sales, revenue, invoices etc.
- Coordinate with client to ensure inventory data
- Address customer complaints

YK GLOBAL PRIVATE LIMITED | ECOMMERCE EXECUTIVE
NOV 2018 - DEC 2022

Key responsibilities:

- Market Places operations i.e. Amazon, Jio Mart, Flipkart, Own Website
- Keep records of sales, revenue, invoices etc.
- Address customer complaints
- Coordinate with Market places for deals and promotions

DAYA CHARAN & COMPANY | BACKEND STAFF
NOV 2016 - AUG 2018

Key responsibilities:

- Keep records of sales, revenue, invoices etc
- Address customer complaints
- Coordinate with Managers for Smooth Operation

Languages & Personal Information

- English • Hindi • Bhojpuri
- Name: SAURABH PANDAY
- Date of Birth: 13-07-1997
- Father's Name: Late Sanjay Panday
- Permanent Address : S/o-sanjay pandey,vill+post-sohagi p.s-nasriganj rohtas bihar 821306