



Master of Business Administration  
University School of Management and Entrepreneurship  
Delhi Technological University (Formerly D.C.E.)

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EDUCATIONAL QUALIFICATIONS			
M.B.A. (General)	2023-25	University School of Management and Entrepreneurship, DTU	Pursuing
Bachelor in Business Administration	2020-2023	Delhi Institute of Advanced Studies, GGSIPU Delhi	96%
12 <sup>th</sup> (C.B.S.E., Commerce)	2020	Bal Bharati Public School Pitampura, New Delhi	73.4%
10 <sup>th</sup> (C.B.S.E.)	2018	Bal Bharati Public School Pitampura, New Delhi	80.2%
ACADEMIC AND NON-ACADEMIC ACHIEVEMENTS			
<ul style="list-style-type: none"><li>Received the award by Delhi Institute of Advanced Studies, GGSIPU Delhi as <b>Institute Topper in 3<sup>rd</sup>, 4<sup>th</sup> and 6<sup>th</sup> semester</b>, year 2020-2023</li></ul>			
WORK EXPERIENCE			
<div><div><b>3 Months (July 2022– Sep 2022)</b><ul style="list-style-type: none"><li>Conducted <b>product marketing and selling activities</b>, leading to an increase in sales of company.</li><li><b>Generated leads</b> through various clients.</li><li>Created a <b>Research Paper and Report work on Human Resources</b>, showcasing are virtual interviews better than in-person interview.</li></ul></div><div><b>The Leading Solutions</b></div><div><b>Marketing and HR Intern</b></div></div>			
POSITION OF RESPONSIBILITY			
<ul style="list-style-type: none"><li>Placement Coordinator, Delhi Institute of Advanced studies, contacted companies, <b>for internships and campus recruitment purposes</b>; facilitated the <b>hiring process of students</b></li><li><b>Organized sessions, involving 50+ participant's; managed opportunities come across different companies.</b></li></ul>			
CERTIFICATIONS AND EXTRA-CURRICULAR ACTIVITIES			
<ul style="list-style-type: none"><li>Awarded Appreciation certificate as Institute Topper in the year 2020-2023 in Graduation</li><li><b>Designed a Questionnaire and survey over 100+ students to study the effectiveness of welfare measures in an organization</b></li></ul>			
TECHNICAL SKILLS			
<ul style="list-style-type: none"><li><b>MS Excel</b> – Completed an online course of eLearn markets</li><li>Project certificate <b>Business Analysis &amp; Process Management</b> an online non-credit project authorized by Coursera Project Network and offered through Coursera</li><li><b>Creating a Budget with Microsoft Excel</b> an online non-credit project authorized by Coursera Project Network and offered through Coursera</li><li>Analyzed Ecommerce sales data created a <b>interactive dashboard using Power BI</b></li><li><b>Human Capital Management</b> – Completed Online course of great learning academy</li><li><b>Customer Relationship Management</b>- Online course by great learning academy</li></ul>			
HOBBIES			
<ul style="list-style-type: none"><li>Reading books related to academics</li></ul>			