## **Deepak Bhatia**

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C-70-71, Jeevan Park, Pankha Road, New Delhi - 110059

## **Professional Objective**

An organization success with whom and I am associate to achieve the target. To work in the challenging & friendly atmosphere providing a good opportunity for personal and professional development.

#### **Educational Qualifications**

- Passed 10th from C.B.S.E Board in 2005
- Passed 12th from C.B.S.E Board in 2007
- Passed B.Com from Delhi University in 2011
- Basic Computer Course from Aptech Institute, Delhi.

## Professional Summary

- Joined Genpact India on 15th May 2013, it's being 8 Years 9 Months of rich experience with Genpact. Worked for different clients Paypal, Wells Fargo, Swiss Re and it has been a good learning experience.
- Got Promoted as Process Developer in the year 2016.
- Got Promoted as a Trainer in KYC Domain.
- Got Annual Gold Award for giving the consistent performance in the year 2016.
- Got Promoted as Senior Process Developer in the Year 2019.

# Professional Experience

#### **Process Paypal**

- Worked for 4 years and accountable for handling customer service of US Client.
- After working for 2 years 7 months, I got additional responsibility as a QC Expert for the team.
- On Daily basis, I was managing the team volume along with completing my volume within timeliness and 100% accuracy.
- I also maintain Daily reports aligned by my supervisor
- Managing team volume and displaying team report on daily basis so there is no TAT miss.

#### **Process Wells Fargo**

- In KYC/AML Wells Fargo Banking Process, I have to deal with Clients on Email basis and as well on calls.
- We have to request client through emails to provide the documents like Government Identity, Utility Bill, Social Security card so that we can remove the Restriction placed on the Account.

#### **Process Swiss Re**

- This is a insurance account. I worked in an Underwriting department.
- I have to do chat on Daily basis with Senior Underwriter and ask about New and Renewal of Insurance Policy like Premium Coverage type, Broker Information, Premium, Term Period etc.
- I do registration before issue any Insurance Policy and whatever the volume we received, we have to finish 80 Percent volume within same day TAT.
- I do handle queries through call with Underwriters

Strengths

- MS Excel Knowledge
- Honest
- Hardworking and Ability to deliver on time(within deadlines)
- · Team Player

# Recognition

- Got recognized with "Bronze and Silver award" multiple times for performing over and above.
- Lean Trained and Certified in the Year 2020.

# Interests & Hobbies

- Playing and watching Cricket
- Playing Games
- Travelling

# Personal Details

Mother's Name : Smt. Kanta Bhatia

Father's Name : Sh. Kaval Bhatia

Date of Birth : 30<sub>th</sub> May 1989

Age : 32 Years

Marital Status : Married

Languages known : English and Hindi

Birth Place : Delhi