

# UMAR GUL

## CONTACT

+918318194866

umargulkhan2045@gmail.com

Ghaziabad Uttar Pradesh  
201206, hometown  
210423 jaitpur Mahoba

## WORKSHOPS

### 1DAY WORKSHOP

- EXCEL USING AI
- HUMAN RESOURCES SKILLS WORKSHOP

## SKILLS

- Basic of Excel
- Basic knowledge of computer
- Teamwork
- Time Management
- Active listening
- Effective Communication
- Critical Thinking
- Adaptability

## LANGUAGES

- English (intermediate)
- Hindi (Advance)

## OBJECTIVE

I want to kick-start my career to work for an organization which provides me the opportunity to enhance my skills and knowledge to growth along with the organization objective

## EDUCATION

- **B.SC BIOTECHNOLOGY** 2020-2023
- ADHUNIK INSTITUTE OF EDUCATION AND RESEARCH
- AFFILIATED. CHAUDHARY CHARAN SINGH UNIVERSITY MEERUT
- **INTERMEDIATE** 2018-2020
- JANTANTRA INTER COLLEGE KULPAHAR MAHOBA
- HIGH SCHOOL
- JANTANTRA INTER COLLEGE KULPAHAR MAHOBA

## CERTIFICATES

- MS EXCEL
- PLATFORM - Simplilearn
- EXCEL FUNDAMENTAL-FORMULAS FOR FINANCE
- PLATFORM-COPORATE FINANCE INSTITUTE
- EMAIL WRITING
- PLATFORM-INFOSYS SPRINGBOARD