

RESUME

KHUSHI

Address:

2665/3, Beadon Pura,

Karol Bagh,

New Delhi-110005

E-mail: sharmakhushi8667@gmail.com

Mob: 9318396705

CAREER OBJECTIVE

To prove myself as an honest, faithful, diligent employee & an asset to the company so that not only I as an individual grow, but also the company grows simultaneously and to enhance my working skills.

EDUCATIONAL QUALIFICATION

- ☐ Completed Graduation B. Com (Prog.), 2021 from Delhi University.
- ☐ Passed 12th from CBSE, 2018, Delhi.
- ☐ Passed 10th from CBSE 2016, Salwan Girls Sr. Sec School, Rajender Nagar, New Delhi.

PROFESSIONAL QUALIFICATION

- ☐ Office Management Diploma from YWCA of Delhi in the year 2019.

STRENGTH

- ☐ Honest
- ☐ Sincere
- ☐ Dedicated
- ☐ Hardworking

WORKING EXPERIENCE

- ☐ Ten months experienced in ATL company.
- ☐ Now I am working in Djewels as a Senior SEO Executive last 3 Year.

PERSONAL INFORMATION

Father's Name: Sh. Dinesh Sharma

Date of Birth: 2nd December 2000

Marital Status: Unmarried

Gender: Female

Nationality: Indian

Languages Known: Hindi, English & Punjabi

Interests: Listening Music.

Date.....

Place.....

(SIGNATURE)