

Educational Background			
Degree	Institute	CGPA/%	Major Achievement
Bachelor of Commerce (Hons.)	Mata Sundri College for Women, University of Delhi	8.55/10	Award for Academic Topper
Class XII	Mother Mary’s School, CBSE	95.6%	Award for Academic Excellence in Informatics Practices
Class X	Mother Mary’s School, CBSE	83%	Prefect Badge Holder
Internships			
IIDE	Intern	Jan 2024	
Achievement	● Top Intern - Rank 1 out of 1000+ interns		
	Directed a team of 10+ members, received a special mention Certificate as Top Intern along with LOE, functioned as SEO-Blog Expert and Research Analyst, increased Instagram page viewership by 2x, achieved 30% increase in digital reach through Quora, 2 blog reports published online.		
Professional Certifications			
University of Delhi	● French Language Pre-Diploma (A2) - DELF		
	1/5 out of 40+ students to secure an Excellence Certificate for Francophonie Day, conducted a comprehensive study on 32 French conjugations, achieved 60% increase in French verbal proficiency and oversaw a team of 15+ in communication and written expression.		
Positions of Responsibility			
Social Media Coordinator, MSCW	● Badge Holder - Social Media Head Led a Team of 20+ members, On-boarded 11 new members, hosted 7 Annual events, and spearheaded Fine arts Competition, initiated collaborative workshop with NSS unit, Liaised b/w members and Conveners, assisted in framing the society’s policies, achieved 65% increase in Social Media reach.		
Senior Prefect, Mother Marys School	● Badge Holder - Prefect Senior Secondary 1/12 selected out of 256, Coordinated 200+ students, assisted management in Framework development, Insured Decorum maintenance, represented 500+ students.		
Volunteer, G20 Seminar	● India International Centre - Design Team Certificate Hosted G20 seminar, headed the Design Team, supervised awards for 78 guests of honour.		
Co-curricular			
University of Minnesota	Course- Recruiting, Hiring, And Onboarding Employees Received Performance Certificate, Initiated data collection on 5+ recruitment strategies, applied 20 tools for motivating workers, managed performance appraisal and onboarding.	Oct 2023	
HP Life	Course- Introduction to Digital Business Skills Identified 7 fundamentals of business transformation, led analysis on blockchain and IoT, 15 answers on key drivers of digital economy, received Certificate of Performance.	Aug 2023	
TCS ion	Course- Communication Skills Promoted 5% increase in value preposition challenge, Developed professional communication skills along with Certificate from TATA Consultancy.	July 2023	
INFOSYS Springboard	Course- Machine Learning and AMP, Data Analytics Secured 10/10 in Data Analytics, implemented AMP using practical applications.	May 2023	
Extra-Curricular Activities			
Photojournalism	● Winner out of 80+ Students in State level Photojournalism competition.	Sept 2020	
Fine Arts	● First Runner-Up out of 20 teams, received Certification of Appreciation.	Feb 2019	
Writing	● Winner of Indira Gandhi Rashtriya Gyanpeeth- Writing Competition	Apr 2018	
Quizzing	● Second Runner-Up of Times NIE National Aptitude Challenge- Times of India	May 2017	
Skillset(s)			
Technical Skills	MS Excel, Tally, MYSQL, Python, Power BI, MS Word, MS PowerPoint, Canva.		
Soft Skills	Leadership, Time Management, Strategic Thinking, Project Management, Communication, Teamwork, Problem Solving, Attention to Detail, Negotiation.		