

# Kajal Kumari

Nangli vihar extn. Baprola, New Delhi  
9354852056  
kk0836005@gmail.com

## Objective

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To work in an environment which encourages me to succeed and grow professionally where I can utilize my skills and knowledge appropriately.

## Education

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Course / Degree	School / University	Grade / Score	Year
BBA	IIMT COLLEGE OF MANAGEMENT, CCSU		Appearing
Senior secondary examination	Kendriya vidyalaya, sector 12 Dwarka	86%	2022
Secondary examination	Kendriya vidyalaya, sector 12 Dwarka	72%	2020

## Skills

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- MS Word
- MS office
- Spreadsheet
- Slide presentation
- Communication skills

## Work Experience

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- I'm a fresher with no prior formal work experience. I am looking forward for my first work experience.

## Certifications

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- Participated in Manjusha Ek Subhag Shrishti
- Participated in Bhartiya Sanskriti Gyan Pariksha
- Participated in BIG HUB - IQ TEST (BIG HUB Computer Education)

## Activities

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- Participated in tree plantation under environmental club organized by Sri Satya Sai Seva organisation
- Working as a volunteer at prerna welfare forum NGO, Niti Ayog

## Languages

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- Native Hindi
- English

## Trainings

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- Self defence training course, organised by Delhi Police

## Declaration

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- I thereby declare that the information provided by me is correct up to my knowledge and if found any delinquency legal action can be initiated against me.