

# Subhash Gairola

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## OBJECTIVE

As I had experience 2year in this field, I will like about the nature of my work.

Moreover, I want to make attempts to know about the various processes which form my job. By doing so, I will be able to do my job more proficiently. On the other hand, I will like to implement my knowledge into the practical world. I will always try to use my skills like honesty, devotion towards my job, punctuality etc. I will discuss my ideology with my superiors.

## WORK EXPERIENCE

- Working at Allinpro Industries Pvt. Ltd. as role of E-Commerce Executive (3 Jan 2022 - Till)
- Worked at Invinge Technologies Pvt. Ltd. as role of Executive (Aug 2017 - 11 July 2019)
- Worked at IBA Craft Pvt Ltd. as role of Associate (May 2016 - June 2017)

## Skills

- Excel
- Photoshop

## JOB RESPONSIBILITIES

- Data Filter
- Monthly Reports
- Presentation
- Product Checking

## ACADEMIA

- ❖ Bachelor of Arts Pass from Delhi University (2018)
- ❖ Senior Secondary from CBSE Board (2013)
- ❖ Higher secondary Pass from CBSE Board (2011)

## DECLARATION

I hereby declare that all the above information are true and accurate.

DATE:

TIME: (Subhash Gairola)

## STRENGTH AND HOBBIES

- ☐ Honesty
- ☐ Punctuality
- ☐ Positive Attitude
- ☐ Leadership Qualities
- ☐ Motivational Skills.