

PURNIMA THAKUR

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Residential Address: 2967/3 Street no 12 Ranjeet Nagar, New Delhi

SUMMARY

Highly motivated and results-oriented professional with a diverse background in Bachelor of Commerce. Known for skills such as leadership, problem-solving abilities, or effective communication. Dedicated team player with a passion for creating positive impact and committed to continuous learning and development. Provides valuable insights to support strategic decision-making.

WORK EXPERIENCE

Fresher

EDUCATION

May 2019 - Jun 2022

Bachelor of Commerce (B.Com) Delhi University, New Delhi

- Completed coursework in accounting, finance, economics, and business management.

Senior Secondary

July 2019

Certificate (12th Standard) (CBSE)

- Stream: Commerce

Aug 2017

Secondary School Certificate (10th Standard) (CBSE)

Indian Institute of Banking and Financial

2023

DRA (Debt Recovery Agent)

75%

Technical Skills

- Basic Knowledge of Computer
- Proficient in using Microsoft Office Suite (Word, Excel, PowerPoint)
- Knowledge of Tally ERP 9

PERSONAL INFORMATION

• Father's Name - Ram Prasad Thakur

- Date of Birth - 16/03/2000
- Sex - Female
- Nationality - Indian
- Mother Tongue - Hindi

- Marital Status - Unmarried
- Languages Known - Hindi & English

I hereby declare that all the information above started is true to the best of my knowledge and belief.