

My signature below serves as undisputed proof that I understand my responsibility regarding the company property issued to me, and also serves as authorization for Tech2Globe to deduct the appropriate amount from my final paycheck.

Employee Signature:

Date: 14-Mar-2024

Employee Name: Gunjan Sharma

Employee code: 1974

Designation: Sr. Digital Marketing Manager

Authorized Signatory


Date: 14-Mar-2024

IT Department : Sunit Sharma (IT Manager)

Function Head : IT Department

Laptop Detail

1. Laptop serial No : N1N0CV001758019 (T2G/LAP/067)
2. Laptop /model No : Vivo Book X415JA_X415JA
3. Mouse : No
4. Mouse serial : No
5. Laptop Bag : YES
6. Extra Item : No


14/03/24