



SONIA

OBJECTIVE

To get an opportunity where I can make the best of my potential and contribute to the organization's growth.

WORK EXPERIENCE

Fresher

TECHNICAL EDUCATION

1 Year Diploma

Advance computer course

SKILLS

- Google sheets
- Ms power point
- Ms word
- Ms Excel
- Coral draw
- Adobe Photoshop

STRENGTH

- Time management
- Active Listening
- Creative Mind
- Problem Solving
- punctuality
- Good communication skills

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Sarasvati vihar
pitampura delhi

EDUCATION

- **PURSUING POST GRADUATION**
2023-2025
 - MBA in Human Resource Management & Marketing Management
- **GRADUATION**
2018 / 2021
 - Bachelor of Arts from IGNOU, NewDelhi
- **SENIOR SECONDARY AND HIGH SCHOOL**
 - 12th from sunrise international school in 2018 From CBSE board
 - 10th from national public school in 2016 from CBSE board

LANGUAGE

English
Hindi