

Feature Descriptions

1. User/Company registration form

Public - When a user(applicant) or company clicks to register, they will be presented with a registration form. On this registration form, they will fill in the required information like name, location etc. to register.

Admin - Admin can check the registration information of the company/person and perform updates and delete operations.

Tier 1 : User and companies will be able to register themselves with basic info

Tier 2 : Companies will be able to add company representatives

Tier 3 : User and companies will be able to register themselves with detail information which can further used for job personalization etc.

2. Job Search/Sorting

Public - Applicant will use this feature to search for jobs. Applicant will be able to apply filters like location, pay rate, date, etc. This feature will make it easier for an applicant to find a job he's interested in and apply to it. Google API will also be used to target users location and use for displaying recommended jobs.

Admin - Admin will be able to remove or update jobs.

Tier 1 : User will be able to sort job based on company and location

Tier 2 : User will be able to sort job based on company, location, timing

Tier 3 : User will be able to sort job based on company, timing, and other parameters

3. PayPal payment integration

Public - This feature will make payments to employees easier. PayPal is an online system to transfer money and make payments. Companies will pay to ReachFox and ReachFox will then pay using PayPal to the employees.

Admin - Admin will be able to see payment information from company to agency and agency to employees and can enable or disable payments. Companies can make choose when to make payments and employees can choose when to receive incoming payments.

Tier 1 : PayPal will be integrated for payment handling

Tier 2 :Paypal will be integrated for payment handling

Tier 3 :Paypal will be integrated for payment handling

4. Notification System

Public - Employees will receive email notifications like jobs awaiting payment and upcoming shifts/jobs.

Admin - admins can view these records. Employees can see upcoming jobs, jobs awaiting payments, and previously paid jobs in tabular format.

Tier 1 : Admin will able to send notification to users for jobs or other information as required

Tier 2 : Automatic notification will be be sent few hours before the user has to go to shift.

Tier 3 : All important updates about new jobs, shift user has to go,pay stubs etc will be provided to user via dashboard notification and email notification.

5. Payroll System

Public - None

Admin - Payroll system feature will be for keeping track of the payments issued to employees. Payments will be viewed in tabular format based on shifts completed by employees.

Tier 1 : Companies representatives will be able to pay total amount through company dashboard to agency

Tier 2 : agency will pay to users who went to jobs

Tier 3 : Company will able directly pay the users individually or together.User, admin and company representative will able to see jobs logs.

6. Job Post Interface

Public - Companies will be able to post their requirements for available positions like which shifts are available, what the pay rate will be etc. When a job is posted, it will then be visible to applicants according to their set preferences.

Admin - Admin will be able to delete the jobs if required. Companies will be able to add jobs as well as update them or delete them.

Tier 1 : Companies representatives will be able to post jobs with simple parameters

Tier 2 : Companies representatives will be able to post multi shifts for single jobs along with requirement

Tier 3 : Companies representatives will be able to post multi shifts for single jobs along with detailed requirements

7. Attendance sheet

Public - None

Dashboard: Company Representative will be able to mark attendance of person who punches in for work.

Admin - Admin side can modify the attendance if any problem arises. Company will be provided with a list of people who applied for a job/shift. They can see details for each employee related to the job and can make down if they attended their shift or not. This will be used to calculate the total number of hours worked per employee and help issue payrolls.

Tier 1 : Attendance sheet will be used to calculate the total number of hours worked per employee and help issue payrolls.

Tier 2 : Attendance sheet will be used to calculate the total number of hours worked per employee and help issue payrolls.

Tier 3 : Attendance sheet will be used to calculate the total number of hours worked per employee and help issue payrolls.

8. User and company profile - Credibility system

Public - This is a feature for both companies and employees registered with the site. The profile page will show all the information related to the individual or company and

their credibility score. A company with a high credibility score indicates that the company pays on time and that work culture is in good shape. On the other hand, the user's credibility score will help determine if a person has a good work ethic. After logging in, they can check their profile and update it if they want. The credibility score is calculated via an algorithm and cannot be edited.

Admin - Admin will be able to delete an account and update it. They can check the information of registered employees.

Tier 1 : User credibility score will have to manually updated if he misses shift. Users can rate company as work conditions

Tier 2 : User credibility score will be updated automatically if he misses shift. Users can rate company as work conditions

Tier 3 : User credibility score will be updated automatically if he misses shift. Users can rate company as work conditions

9. Intelligent scheduling

Public - None

Admin - This feature is based on preferences that are set by the applicants. If a job posting matches their preferences, they will be notified through an email. They can choose to then apply for the job through the website. Admins can enable/disable this feature and issue notifications when required.

Tier 1 : Simple algorithm to match weekday or weekend preference

Tier 2 : Algorithm to match with user preferred timing with company jobs

Tier 3 : Algorithm to match with user preferred multi timings with company jobs

10. Personalized jobs section

Public - When an applicant logs into their account, they will see a list of jobs that will be based on their preferences. The applicant can then choose and view each job separately based on filters. They can apply to a job after viewing the requirements. This feature will be beneficial as applicants won't have to search for jobs as most applicable jobs will be shown to them.

Admin - Most of this will be automatic but admin will be able to override personalized section with recent jobs or featured if required.

Tier 1 : User will be able to select personalized jobs based on 1 location and 1 company

Tier 2 : User will be able to select personalized jobs based on multi location and multi company,

Tier 3 : Admin will be able to override personalized jobs section with recent jobs and featured jobs

11. FAQ section

Public - This feature will answer frequently asked questions. Users will see different questions and clicking a question will expand the section further to show the answer. A feedback form will be implemented too to get the feedback from users of the website.

Admin - Admin can add, delete or update questions on the page as well as view the feedback given.

Tier 1 : Admin will be able to post question and answers

Tier 2 : Admin will be able to add/update/delete the job posting with all data will be validated.

Tier 3 : Admin will be able to add/update/delete the job posting with all data will be validated.

12. Job/Career options for agency

Public - This page will list jobs available at Reachfox.

Admin - Admins will be able to post/edit/delete new jobs through admin panel.

Tier 1 : Admin will be simply able to add new jobs and delete.

Tier 2 : Admin will be able to add/update/delete the job posting with all data will be validated.

Tier 3 : Admin will be able to add/update/delete the job posting with all data will be validated.