

Elliot Grabish

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Dear Hiring Manager at the University of Guelph,

My name is Elliot Grabish and this is my application for the Groundskeeper position. I am a University of Guelph graduate from the Integrated Arts and Science Program (Ecology and Environmental Studies). My previous job experiences include employment opportunities with Credit Valley Conservation (CYC Support Technician), Ministry of Natural Resources (MNR), and Stonefield Management Inc. (Groundskeeper).

Key Qualifications:

- Previous employment as a groundskeeper - **Stonefield Management Inc.** Experience using various machinery for landscaping – working outside in the winter – working early hours.
- Excellent **organisational** and **logistic** skills (owned my own business, assisted in running a volunteer program at Credit Valley Conservation.)
- Experience using large and medium sized equipment. (small plows, ride on mowers, Massey Ferguson equipment mainly.)
- Experience driving a pickup truck on a day to day basis (deliveries at Credit Valley Conservation)
- Experience **operating machinery** - chain saws, power and hand tools. (Cutting down trees, leaf blowing, stream restoration)

I believe that my previous employment opportunities make me an excellent candidate for this position.

I am willing to work on call, I have a Class G license, up to date First Aid and CPR training and I can also provide a clean Driver's Abstract.

The opportunity to be considered for an interview for the Groundskeeper position would be much appreciated. Please consider this letter and resume as my application.

Thank you,

Elliot Grabish

Objective

Seeking employment as a Groundskeeper with the University Of Guelph.

Education

University Of Guelph 2011

- Completed Honours Integrated Arts & Science Program

Cardinal Carter Secondary School 2006

- Secondary School Diploma

Work Experience

Stonefields Management Inc.

May 2013 – Present / May 2010 – Sep 2010

- Property management (assistant grounds keeper)
- Trail maintenance, landscaping, gardening, grass cutting, snow removal
- Experience using various large machinery

Credit Valley Conservation (CVC)

May 2012 – Sep 2012 / April 2011 – Oct 2011

- Conservation Youth Corps Support Technician
- Daily logistics
- Program promotion (high school presentations, information booths)
- Daily use of truck and trailer for deliveries
- Volunteer management
- Supervisor experience (training, work direction)

Trax Small Software Company

May 2009 – Jan 2010

- Graphic Designer - Lead Hand
- Design for software application components (remote connect software, icons, web portals)
- Website Design (HTML, CSS)
- Experience using Cinema 4D, Photoshop CS4, Adobe Illustrator, Dreamweaver, and Flash CS4

Ontario Power Generation

May 2008 – Sep 2008 / May 2007 – Sep 2007

- Developed 3D images and animations for computer based training programs
- Proposed new 3D software for training programs; designs created in 3D programs including Swift3D, Lightwave3D and Cinema4D
- Website creation from concept to design

Ministry of Small Business and Consumer Services: Summer Company

2006

- Owner/Operator of small business (Deviance Paintball) creating and selling paintball accessories (Web-based business with on-line store)
- Responsible for research and product development (material selection, product design, product manufacturing)

Ministry of Natural Resources

2005

- Ontario Stewardship Ranger
- Electrofishing
- Outdoor activities (trail making, dock building, heavy lifting, park maintenance, river cleanup)

Accreditations and licenses

- Ontario Driver's License – G
- St. John Ambulance First Aid and CPR – C
- Lifesaving Society National Lifeguard
- Canadian Power & Sail Squadrons Pleasure Craft Operator

Interests and activities

- Music Composition/Production/Recording/Engineering, Piano (Royal Conservatory), Sound Design, Competitive Paintball (OPPL Ontario Champions), Website Design, Graphic Design, Software

References

- **Shawn Verge** / Supervisor / Credit Valley Conservation:
416-670-7431
- **Matthew Smerik** / Boss / Stonefield Management:
519-856-0279 Ext. 4
- **Rafi Sagherian** / Supervisor / Ontario Power Generation:
416-948-0240