



# **East Baton Rouge Parish Emergency Medical Services**

## **Standard Documentation Guideline and Data Dictionary**

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# **Introduction**

The purpose of this document is to standardize the Electronic Healthcare Record (EHR) documentation created at East Baton Rouge Parish Emergency Medical Services.

# **Abbreviations and Definitions**

EHR - Electronic Healthcare Record - A document containing all information relevant to a patient encounter and subsequent treatment provided.

# How to Read a Title Block

The following is an example of the title block used throughout the data dictionary portion of this document. Understanding how to read the title block is necessary for this document to be of use to the reader. The information listed below the title block is the key to understanding what all of the possible values mean.

NEMSIS Usage: Required	NEMSIS Dataset Level: National,State	NEMSIS Attributes: N,L
NEMSIS Dataset Section:	eResponse.03 - Incident Number	
Department Usage: Required	Billing: Required	
AAA: N/A	AHA: N/A	

## NEMSIS Usage:

Mandatory - NEMSIS Requires this data field to be answered, Not Values and Nillables not allowed

- Required - NEMSIS requires this data field to be answered, Not values and Nillables are allowed
- Recommended - NEMSIS recommends this data field be answered, but not required
- Optional - NEMSIS does not required or recommend this data field to be answered

## NEMSIS Dataset Level:

- National - This data field is used at the National Level
- State - This data field is used at the State Level

## NEMSIS Attributes:

- N - Not Values
- P - Pertinent Negatives
- L - Nillable

## NEMSIS Dataset Section:

- The section, of the 26 standard sections, a data field belongs to

## Department Usage/Billing Usage:

- Required - Required for proper documentation
- Recommended - Recommended for thorough documentation
- **Not Used** - Not used by the Department or Billing

## AAA/AHA:

- Recommended - Recommended to be documented by national standards bodies
- N/A - No current recommendation

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# Chapter 1

## Incident Tab

### 1.1 Response

#### 1.1.1 Incident Number

NEMSIS Usage: Required	NEMSIS Dataset Level: National,State	NEMSIS Attributes: N,L
NEMSIS Dataset Section:	eResponse.03 - Incident Number	
Department Usage: Required	Billing: Required	
AAA: N/A	AHA: N/A	

#### 1.1.2 Run Number

NEMSIS Usage: Required	NEMSIS Dataset Level: National,State	NEMSIS Attributes: N,L
NEMSIS Dataset Section:	eResponse.04 - EMS Response Number	
Department Usage: Not Used	Billing: N/A	
AAA: N/A	AHA: N/A	

#### 1.1.3 Run Type

NEMSIS Usage: Optional	NEMSIS Dataset Level: National	NEMSIS Attributes: N,L
NEMSIS Dataset Section:	eDispatch.03 - EMD Card Number	
Department Usage: Required	Billing: N/A	
AAA: Recommended	AHA: Recommended	

#### 1.1.4 Response Mode to Scene

NEMSIS Usage: Optional	NEMSIS Dataset Level: National	NEMSIS Attributes: N,L
NEMSIS Dataset Section:	eDispatch.03 - EMD Card Number	
Department Usage: Required	Billing: N/A	
AAA: Recommended	AHA: Recommended	

#### 1.1.5 Station

NEMSIS Usage: Optional	NEMSIS Dataset Level: National	NEMSIS Attributes: N,L
NEMSIS Dataset Section:	eDispatch.03 - EMD Card Number	
Department Usage: Required	Billing: N/A	
AAA: Recommended	AHA: Recommended	

### 1.1.6 Shift

NEMSIS Usage: Optional	NEMSIS Dataset Level: National	NEMSIS Attributes: N,L
NEMSIS Dataset Section:	eDispatch.03 - EMD Card Number	
Department Usage: Required	Billing: N/A	
AAA: Recommended	AHA: Recommended	

### 1.1.7 Unit

NEMSIS Usage: Optional	NEMSIS Dataset Level: National	NEMSIS Attributes: N,L
NEMSIS Dataset Section:	eDispatch.03 - EMD Card Number	
Department Usage: Required	Billing: N/A	
AAA: Recommended	AHA: Recommended	

### 1.1.8 Vehicle

NEMSIS Usage: Optional	NEMSIS Dataset Level: National	NEMSIS Attributes: N,L
NEMSIS Dataset Section:	eDispatch.03 - EMD Card Number	
Department Usage: Required	Billing: N/A	
AAA: Recommended	AHA: Recommended	

### 1.1.9 EMD Complaint

NEMSIS Usage: Optional	NEMSIS Dataset Level: National	NEMSIS Attributes: N,L
NEMSIS Dataset Section:	eDispatch.03 - EMD Card Number	
Department Usage: Required	Billing: N/A	
AAA: Recommended	AHA: Recommended	

### 1.1.10 EMD Card Number

NEMSIS Usage: Optional	NEMSIS Dataset Level: National	NEMSIS Attributes: N,L
NEMSIS Dataset Section:	eDispatch.03 - EMD Card Number	
Department Usage: Required	Billing: N/A	
AAA: Recommended	AHA: Recommended	

### 1.1.11 Requested By

NEMSIS Usage: Optional	NEMSIS Dataset Level: National	NEMSIS Attributes: N,L
NEMSIS Dataset Section:	eDispatch.03 - EMD Card Number	
Department Usage: Required	Billing: N/A	
AAA: Recommended	AHA: Recommended	

## 1.2 Scene

### 1.2.1 Predefined/Address

NEMSIS Usage: Optional	NEMSIS Dataset Level: National	NEMSIS Attributes: N,L
NEMSIS Dataset Section:	eDispatch.03 - EMD Card Number	
Department Usage: Required	Billing: N/A	
AAA: Recommended	AHA: Recommended	

### **1.2.2 Location Type**

NEMSIS Usage: Optional	NEMSIS Dataset Level: National	NEMSIS Attributes: N,L
NEMSIS Dataset Section:	eDispatch.03 - EMD Card Number	
Department Usage: Required	Billing: N/A	
AAA: Recommended	AHA: Recommended	

### **1.2.3 Address**

NEMSIS Usage: Optional	NEMSIS Dataset Level: National	NEMSIS Attributes: N,L
NEMSIS Dataset Section:	eDispatch.03 - EMD Card Number	
Department Usage: Required	Billing: N/A	
AAA: Recommended	AHA: Recommended	

### **1.2.4 Additional Address**

NEMSIS Usage: Optional	NEMSIS Dataset Level: National	NEMSIS Attributes: N,L
NEMSIS Dataset Section:	eDispatch.03 - EMD Card Number	
Department Usage: Required	Billing: N/A	
AAA: Recommended	AHA: Recommended	

### **1.2.5 Apt/Suite/Room**

NEMSIS Usage: Optional	NEMSIS Dataset Level: National	NEMSIS Attributes: N,L
NEMSIS Dataset Section:	eDispatch.03 - EMD Card Number	
Department Usage: Required	Billing: N/A	
AAA: Recommended	AHA: Recommended	

### **1.2.6 Latitude/Longitude**

NEMSIS Usage: Optional	NEMSIS Dataset Level: National	NEMSIS Attributes: N,L
NEMSIS Dataset Section:	eDispatch.03 - EMD Card Number	
Department Usage: Required	Billing: N/A	
AAA: Recommended	AHA: Recommended	

### **1.2.7 Zone**

NEMSIS Usage: Optional	NEMSIS Dataset Level: National	NEMSIS Attributes: N,L
NEMSIS Dataset Section:	eDispatch.03 - EMD Card Number	
Department Usage: Required	Billing: N/A	
AAA: Recommended	AHA: Recommended	

### **1.2.8 Mass Casualty**

NEMSIS Usage: Optional	NEMSIS Dataset Level: National	NEMSIS Attributes: N,L
NEMSIS Dataset Section:	eDispatch.03 - EMD Card Number	
Department Usage: Required	Billing: N/A	
AAA: Recommended	AHA: Recommended	

## 1.3 Personnel

### 1.3.1 Lead/Driver/Other

NEMSIS Usage: Optional	NEMSIS Dataset Level: National	NEMSIS Attributes: N,L
NEMSIS Dataset Section:	eDispatch.03 - EMD Card Number	
Department Usage: Required	Billing: N/A	
AAA: Recommended	AHA: Recommended	

### 1.3.2 Personal Protective Equipment

NEMSIS Usage: Optional	NEMSIS Dataset Level: National	NEMSIS Attributes: N,L
NEMSIS Dataset Section:	eDispatch.03 - EMD Card Number	
Department Usage: Required	Billing: N/A	
AAA: Recommended	AHA: Recommended	

### 1.3.3 Actionable Buttons

NEMSIS Usage: Optional	NEMSIS Dataset Level: National	NEMSIS Attributes: N,L
NEMSIS Dataset Section:	eDispatch.03 - EMD Card Number	
Department Usage: Required	Billing: N/A	
AAA: Recommended	AHA: Recommended	

## 1.4 Disposition

### 1.4.1 Dispositions

NEMSIS Usage: Optional	NEMSIS Dataset Level: National	NEMSIS Attributes: N,L
NEMSIS Dataset Section:	eDispatch.03 - EMD Card Number	
Department Usage: Required	Billing: N/A	
AAA: Recommended	AHA: Recommended	

### 1.4.2 Transport Due To

NEMSIS Usage: Optional	NEMSIS Dataset Level: National	NEMSIS Attributes: N,L
NEMSIS Dataset Section:	eDispatch.03 - EMD Card Number	
Department Usage: Required	Billing: N/A	
AAA: Recommended	AHA: Recommended	

### 1.4.3 Alternative Disposition Offered?

NEMSIS Usage: Optional	NEMSIS Dataset Level: National	NEMSIS Attributes: N,L
NEMSIS Dataset Section:	eDispatch.03 - EMD Card Number	
Department Usage: Required	Billing: N/A	
AAA: Recommended	AHA: Recommended	

## 1.5 Destination

NEMSIS Usage: Optional	NEMSIS Dataset Level: National	NEMSIS Attributes: N,L
NEMSIS Dataset Section:	eDispatch.03 - EMD Card Number	
Department Usage: Required	Billing: N/A	
AAA: Recommended	AHA: Recommended	

### **1.5.1 Destination Type**

NEMSIS Usage: Optional	NEMSIS Dataset Level: National	NEMSIS Attributes: N,L
NEMSIS Dataset Section:	eDispatch.03 - EMD Card Number	
Department Usage: Required	Billing: N/A	
AAA: Recommended	AHA: Recommended	

### **1.5.2 Destination Name**

NEMSIS Usage: Optional	NEMSIS Dataset Level: National	NEMSIS Attributes: N,L
NEMSIS Dataset Section:	eDispatch.03 - EMD Card Number	
Department Usage: Required	Billing: N/A	
AAA: Recommended	AHA: Recommended	

### **1.5.3 Address**

NEMSIS Usage: Optional	NEMSIS Dataset Level: National	NEMSIS Attributes: N,L
NEMSIS Dataset Section:	eDispatch.03 - EMD Card Number	
Department Usage: Required	Billing: N/A	
AAA: Recommended	AHA: Recommended	

### **1.5.4 Apt/Suite/Room**

NEMSIS Usage: Optional	NEMSIS Dataset Level: National	NEMSIS Attributes: N,L
NEMSIS Dataset Section:	eDispatch.03 - EMD Card Number	
Department Usage: Required	Billing: N/A	
AAA: Recommended	AHA: Recommended	

### **1.5.5 Zone**

NEMSIS Usage: Optional	NEMSIS Dataset Level: National	NEMSIS Attributes: N,L
NEMSIS Dataset Section:	eDispatch.03 - EMD Card Number	
Department Usage: Required	Billing: N/A	
AAA: Recommended	AHA: Recommended	

### **1.5.6 Chart Number**

NEMSIS Usage: Optional	NEMSIS Dataset Level: National	NEMSIS Attributes: N,L
NEMSIS Dataset Section:	eDispatch.03 - EMD Card Number	
Department Usage: Required	Billing: N/A	
AAA: Recommended	AHA: Recommended	

### **1.5.7 Patient Number**

NEMSIS Usage: Optional	NEMSIS Dataset Level: National	NEMSIS Attributes: N,L
NEMSIS Dataset Section:	eDispatch.03 - EMD Card Number	
Department Usage: Required	Billing: N/A	
AAA: Recommended	AHA: Recommended	

### 1.5.8 Actionable Buttons

NEMSIS Usage: Optional	NEMSIS Dataset Level: National	NEMSIS Attributes: N,L
NEMSIS Dataset Section:	eDispatch.03 - EMD Card Number	
Department Usage: Required	Billing: N/A	
AAA: Recommended	AHA: Recommended	

## 1.6 Times

### 1.6.1 PSAP Call

NEMSIS Usage: Optional	NEMSIS Dataset Level: National	NEMSIS Attributes: N,L
NEMSIS Dataset Section:	eDispatch.03 - EMD Card Number	
Department Usage: Required	Billing: N/A	
AAA: Recommended	AHA: Recommended	

### 1.6.2 Dispatch Notified

NEMSIS Usage: Optional	NEMSIS Dataset Level: National	NEMSIS Attributes: N,L
NEMSIS Dataset Section:	eDispatch.03 - EMD Card Number	
Department Usage: Required	Billing: N/A	
AAA: Recommended	AHA: Recommended	

### 1.6.3 Call Received

NEMSIS Usage: Optional	NEMSIS Dataset Level: National	NEMSIS Attributes: N,L
NEMSIS Dataset Section:	eDispatch.03 - EMD Card Number	
Department Usage: Required	Billing: N/A	
AAA: Recommended	AHA: Recommended	

### 1.6.4 Dispatched

NEMSIS Usage: Optional	NEMSIS Dataset Level: National	NEMSIS Attributes: N,L
NEMSIS Dataset Section:	eDispatch.03 - EMD Card Number	
Department Usage: Required	Billing: N/A	
AAA: Recommended	AHA: Recommended	

### 1.6.5 En Route

NEMSIS Usage: Optional	NEMSIS Dataset Level: National	NEMSIS Attributes: N,L
NEMSIS Dataset Section:	eDispatch.03 - EMD Card Number	
Department Usage: Required	Billing: N/A	
AAA: Recommended	AHA: Recommended	

### 1.6.6 Initial Responder on Scene

NEMSIS Usage: Optional	NEMSIS Dataset Level: National	NEMSIS Attributes: N,L
NEMSIS Dataset Section:	eDispatch.03 - EMD Card Number	
Department Usage: Required	Billing: N/A	
AAA: Recommended	AHA: Recommended	

### **1.6.7 On Scene**

NEMSIS Usage: Optional	NEMSIS Dataset Level: National	NEMSIS Attributes: N,L
NEMSIS Dataset Section:	eDispatch.03 - EMD Card Number	
Department Usage: Required	Billing: N/A	
AAA: Recommended	AHA: Recommended	

### **1.6.8 At Patient**

NEMSIS Usage: Optional	NEMSIS Dataset Level: National	NEMSIS Attributes: N,L
NEMSIS Dataset Section:	eDispatch.03 - EMD Card Number	
Department Usage: Required	Billing: N/A	
AAA: Recommended	AHA: Recommended	

### **1.6.9 Depart Scene**

NEMSIS Usage: Optional	NEMSIS Dataset Level: National	NEMSIS Attributes: N,L
NEMSIS Dataset Section:	eDispatch.03 - EMD Card Number	
Department Usage: Required	Billing: N/A	
AAA: Recommended	AHA: Recommended	

### **1.6.10 At Destination**

NEMSIS Usage: Optional	NEMSIS Dataset Level: National	NEMSIS Attributes: N,L
NEMSIS Dataset Section:	eDispatch.03 - EMD Card Number	
Department Usage: Required	Billing: N/A	
AAA: Recommended	AHA: Recommended	

### **1.6.11 Call Closed**

NEMSIS Usage: Optional	NEMSIS Dataset Level: National	NEMSIS Attributes: N,L
NEMSIS Dataset Section:	eDispatch.03 - EMD Card Number	
Department Usage: Required	Billing: N/A	
AAA: Recommended	AHA: Recommended	

### **1.6.12 Dispatch Delays**

NEMSIS Usage: Optional	NEMSIS Dataset Level: National	NEMSIS Attributes: N,L
NEMSIS Dataset Section:	eDispatch.03 - EMD Card Number	
Department Usage: Required	Billing: N/A	
AAA: Recommended	AHA: Recommended	

### **1.6.13 Response Delays**

NEMSIS Usage: Optional	NEMSIS Dataset Level: National	NEMSIS Attributes: N,L
NEMSIS Dataset Section:	eDispatch.03 - EMD Card Number	
Department Usage: Required	Billing: N/A	
AAA: Recommended	AHA: Recommended	

### **1.6.14 Scene Delays**

NEMSIS Usage: Optional	NEMSIS Dataset Level: National	NEMSIS Attributes: N,L
NEMSIS Dataset Section:	eDispatch.03 - EMD Card Number	
Department Usage: Required	Billing: N/A	
AAA: Recommended	AHA: Recommended	

### **1.6.15 Transport Delays**

NEMSIS Usage: Optional	NEMSIS Dataset Level: National	NEMSIS Attributes: N,L
NEMSIS Dataset Section:	eDispatch.03 - EMD Card Number	
Department Usage: Required	Billing: N/A	
AAA: Recommended	AHA: Recommended	

### **1.6.16 Turn Around Delays**

NEMSIS Usage: Optional	NEMSIS Dataset Level: National	NEMSIS Attributes: N,L
NEMSIS Dataset Section:	eDispatch.03 - EMD Card Number	
Department Usage: Required	Billing: N/A	
AAA: Recommended	AHA: Recommended	

## **1.7 Mileage**

### **1.7.1 Scene**

NEMSIS Usage: Optional	NEMSIS Dataset Level: National	NEMSIS Attributes: N,L
NEMSIS Dataset Section:	eDispatch.03 - EMD Card Number	
Department Usage: Required	Billing: N/A	
AAA: Recommended	AHA: Recommended	

### **1.7.2 Destination**

NEMSIS Usage: Optional	NEMSIS Dataset Level: National	NEMSIS Attributes: N,L
NEMSIS Dataset Section:	eDispatch.03 - EMD Card Number	
Department Usage: Required	Billing: N/A	
AAA: Recommended	AHA: Recommended	

### **1.7.3 Actionable Buttons**

NEMSIS Usage: Optional	NEMSIS Dataset Level: National	NEMSIS Attributes: N,L
NEMSIS Dataset Section:	eDispatch.03 - EMD Card Number	
Department Usage: Required	Billing: N/A	
AAA: Recommended	AHA: Recommended	

## **1.8 Additional Agencies**

### **1.8.1 First Agency to Provide Patient Care**

NEMSIS Usage: Optional	NEMSIS Dataset Level: National	NEMSIS Attributes: N,L
NEMSIS Dataset Section:	eDispatch.03 - EMD Card Number	
Department Usage: Required	Billing: N/A	
AAA: Recommended	AHA: Recommended	

### **1.8.2 Additional Responders**

NEMSIS Usage: Optional	NEMSIS Dataset Level: National	NEMSIS Attributes: N,L
NEMSIS Dataset Section:	eDispatch.03 - EMD Card Number	
Department Usage: Required	Billing: N/A	
AAA: Recommended	AHA: Recommended	

### **1.8.3 Additional Comments**

NEMSIS Usage: Optional	NEMSIS Dataset Level: National	NEMSIS Attributes: N,L
NEMSIS Dataset Section:	eDispatch.03 - EMD Card Number	
Department Usage: Required	Billing: N/A	
AAA: Recommended	AHA: Recommended	

# **Chapter 2**

## **Patient Tab**

### **2.1 Demographics**

- 2.1.1 First Name**
- 2.1.2 Middle Name**
- 2.1.3 Last Name**
- 2.1.4 Social Security Number**
- 2.1.5 Gender**
- 2.1.6 Date of Birth**
- 2.1.7 Age**
- 2.1.8 Weight**
- 2.1.9 Race**
- 2.1.10 Ethnicity**
- 2.1.11 Actionable Buttons**

### **2.2 Contact**

- 2.2.1**