

Jaeger Lumber & Supply Co., Inc.

2322 MORRIS AVENUE, UNION, NJ 07083
(908) 686-0073

An Equal Opportunity Employer M/F/H/V

APPLICATION FOR EMPLOYMENT

Personal Information

Name (*Print*): _____
First *Middle* *Last*

Address: _____
Number *Street* *Apt. No.*

City *State* *Zip*

Phone: (_____) _____ (_____) _____ S.S. No: _____
Home *Business*

ARE YOU A U.S. CITIZEN OR IF NOT, DOES YOUR IMMIGRATION OR VISA STATUS ALLOW YOU TO BE LAWFULLY EMPLOYED ON A PERMANENT BASIS? _____ Yes _____ No

IF HIRED, YOU WILL BE REQUIRED TO SUBMIT PROOF OF YOUR ELIGIBILITY TO BE LAWFULLY EMPLOYED, AND YOU WILL ALSO BE REQUIRED TO COMPLETE FORM I-9.

Have you ever been employed by Jaeger Lumber & Supply Co. Inc., or its associated or affiliated companies?

_____ Yes _____ No

If yes, when and in what position? _____

Have you previously applied to Jaeger Lumber & Supply Co. Inc. or its associated or affiliated companies for employment?

_____ Yes _____ No

If yes, when and for what position? _____

Do you have any relative(s) in our employ? _____ Yes _____ No

If yes, what is his or her name and relationship to you?

Do you use drugs of any kind, prescription or non-prescription? _____ Yes _____ No

If yes, please explain: _____

I understand that I may be requires to take an alcohol/drug test. _____ Initial

Do you have any physical limitations, handicaps, or health problems that could prevent you from successfully performing the job for which you are applying? _____ Yes _____ No

If yes, please explain: _____

Do you have any restrictions on your work schedule? _____ Yes _____ No

If so, what restrictions? _____

Were you ever involved in any accidents on a previous job that resulted in injury to persons damage to property?

_____ Yes _____ No If yes, explain: _____

POSITION(s) DESIRED

Position Desired: (1) _____ (2) _____

Salary Desired: \$ _____ Date available to start work: _____

Are you presently employed? _____ Yes _____ No

What is your ultimate career objective? (Narrative explanation) _____

TYPE OF WORK SOUGHT: _____ Full-time Work _____ Temporary Work _____ Summer Work
_____ Part-time Work _____ Second Job

CONTRACT INFORMATION

What prompted you to apply with this Company?

Ad: _____ Agency: _____ Employee Referral: _____ Other: _____

Name of Referral Source: _____

WORK EXPERIENCE

LISTED BELOW ALL PRESENT AND PAST EMPLOYMENT – BEGINNING WITH THE MOST RECENT

NAME OF PRESENT OR LAST EMPLOYER: _____

Address: _____
Street City State Zip

May we contact company? _____ Yes _____ No

Kind of Business: _____ Phone No.(_____) _____

Starting Date: _____ Termination Date: _____ Starting Salary: \$ _____ Final Salary: \$ _____

Job Title (present or last): _____ Name of Supervisor: _____

Supervisor's Job Title: _____ To whom did
Supervisor Report (name, title)? _____

Brief description of work and responsibilities: _____

Reason for Leaving: _____

NAME OF NEXT PREVIOUS EMPLOYER:_____

Address:_____

Street *City* *State* *Zip*

May we contact company? ☐ Yes ☐ No

Kind of Business:_____ Phone No.(_____)_____

Starting Date:_____ Termination Date:_____ Starting Salary: \$_____ Final Salary: \$_____

Job Title (present or last):_____ Name of Supervisor:_____

To whom did

Supervisor's Job Title:_____ Supervisor Report (name, title)?_____

Brief description of work and responsibilities:_____

Reason for Leaving:_____

NAME OF NEXT PREVIOUS EMPLOYER:_____

Address:_____

Street *City* *State* *Zip*

May we contact company? ☐ Yes ☐ No

Kind of Business:_____ Phone No.(_____)_____

Starting Date:_____ Termination Date:_____ Starting Salary: \$_____ Final Salary: \$_____

Job Title (present or last):_____ Name of Supervisor:_____

To whom did

Supervisor's Job Title:_____ Supervisor Report (name, title)?_____

Brief description of work and responsibilities:_____

Reason for Leaving:_____

NAME OF NEXT PREVIOUS EMPLOYER:_____

Address:_____

Street *City* *State* *Zip*

May we contact company? ☐ Yes ☐ No

Kind of Business:_____ Phone No.(_____)_____

Starting Date:_____ Termination Date:_____ Starting Salary: \$_____ Final Salary: \$_____

Job Title (present or last):_____ Name of Supervisor:_____

To whom did

Supervisor's Job Title:_____ Supervisor Report (name, title)?_____

Brief description of work and responsibilities:_____

Reason for Leaving:_____

IF THE ABOVE DOES NOT INCLUDED ALL JOBS SINCE YOU START WORKING, PLEASE LIST OTHER BELOW:

| COMPANY | TITLE | FROM | DATE | TO |
|---------|-------|-------|-------|-------|
| _____ | _____ | _____ | _____ | _____ |
| _____ | _____ | _____ | _____ | _____ |
| _____ | _____ | _____ | _____ | _____ |
| _____ | _____ | _____ | _____ | _____ |

Describe in detail any other special training or skill which is directly related to the job for which you are applying:

MILITARY

| | |
|---------------------------------------|--------------------------------------|
| <hr/> <i>Branch of U.S. Service</i> | <hr/> <i>Military Job Experience</i> |
| <hr/> <i>Dates Of Service</i> | <hr/> <i>Rate/Rank</i> |
| <hr/> <i>Service Schools Attended</i> | <hr/> <i>Type of Discharge</i> |

ACTIVITIES

List all professional, business, and service organizations (excluding those which may identify Race, Religion or National Origin) in which you participate and list offices held:

EDUCATION

| | | |
|---|-----------|---------------|
| Name and location of High School | <hr/> | <i>Course</i> |
| Diploma Received: | <hr/> Yes | <hr/> No |

| Names and Locations of Colleges Universities & Institutes Attended | No. of Yrs Attended | Degree Received | Major and Minor Subjects and Thesis |
|---|--------------------------------|----------------------------|--|
| 1. <hr/> | <hr/> | <hr/> | <hr/> |
| <hr/> | | | <hr/> |
| 2. <hr/> | <hr/> | <hr/> | <hr/> |
| <hr/> | | | <hr/> |
| 3. <hr/> | <hr/> | <hr/> | <hr/> |
| <hr/> | | | <hr/> |

UNDERGRADUATE Grade Point Averages

Major:

 out of

Overall:

 out of

Class Rank:

 out of

GRADUATE Grade Point Averages

Major:

 out of

Overall:

 out of

Class Rank:

 out of

Honors, Prizes, Awards, Activities, Offices Held, etc.

What business equipment or office equipment, do you operate? (if applicable to position you are applying for)

1. _____ 2. _____ 3. _____

Clerical skills (indicate speed and accuracy) Typing _____ Steno _____

In what language(s) are you fluent?

| Language | Read | Write | Speak |
|----------|-------|-------|-------|
| 1. _____ | _____ | _____ | _____ |
| 2. _____ | _____ | _____ | _____ |

DRIVING

Do you possess a valid driver license? _____ Yes _____ No If yes, what state? _____

If yes, what type? _____ Automobile _____ Chauffeur _____ Other (specify) _____

If yes, what is your driver license identification number? _____

Was your drivers license ever suspended or revoked? _____ Yes _____ No

If yes, why and when? _____

Have you had any vehicle accidents during the last 3 years? _____ Yes _____ No

If yes, describe: _____

Have you received any citations for moving violations during the last 3 years? _____ Yes _____ No

If yes, when and for what reason? _____

Have you ever been convicted of or pleaded guilty to any crime? _____ Yes _____ No

If "yes", please explain below giving the date, charge description, and any other details you feel are appropriate. Please note that a convictions record alone will not be a bar to employment. All relevant favors such as seriousness, nature or the infraction and rehabilitation will be considered.

REFERENCES: PERSONAL AND PROFESSIONAL

List names of persons, other than relatives, willing to provide professional and/or personal references:

| Name | Address | Phone | Occupation | No. Yrs Known |
|----------|---------|-------|------------|---------------|
| 1. _____ | _____ | _____ | _____ | _____ |
| 2. _____ | _____ | _____ | _____ | _____ |
| 3. _____ | _____ | _____ | _____ | _____ |
| 4. _____ | _____ | _____ | _____ | _____ |

CERTIFICATION AND UNDERSTANDING

I hereby certify that all the information provided in this application is true and correct and that I have not omitted any relevant facts of information. I understand that if I have misrepresented or omitted any facts or information that I am subject to cancellation of consideration for employment or dismissal from employment.

I understand that in compliance with the Fair Credit Reporting Act a routine investigation may be made concerning my character, general reputation, personal characteristics, and mode of living and that I have the right to make a written request within a reasonable period of time pursuant to P.L. 91-508 for a summary disclosure of the nature and scope of the investigation.

If employed, I agree to abide by the policies, rules and procedures of the Company and I agree to meet the work standards of the Company and I further agree to keep confidential all trade secrets and other proprietary information that I become aware of during my employment.

I understand and agree that any offer of employment which may be made will be conditioned upon satisfactory passage of a physical examination which by include alcohol/drug screening.

I hereby certify that I have read the above statement and understand it.

Signature of Applicant

Date

EMPLOYMENT RELATIONSHIP

I understand that acceptance of this application by Jaeger Lumber & Supply Co. Inc. and its associated or affiliated companies (collectively referred to hereafter as Jaeger Lumber) is no guarantee of employment. If I become employed, my employment will be at will, which means it is terminable by Jaeger Lumber or myself at any time for any or no reason unless there is a written contract or collective baraining agreement to the contrary. I further understand that no employee or agent, other than an officer of Jaeger Lumber is authorized to make any representations altering the employment at will relationship.

AUTHORIZATION AND RELEASE

I hereby authorize Jaeger Lumber & Supply Co. Inc. and its associated or affiliated companies (collectively referred to hereafter as Jaeger Lumber) to investigate all statements, facts and representations contained in this application for employment.

I hereby authorize all of my previous employers to release any and all information concerning my prior employment to Jaeger Lumber including but not limited to, dated of employment, positions held, salary, performance reports, reason for leaving their employ, eligibility for employment, and I release any employer from any claim or liability for providing such information to Jaeger Lumber.

I hereby authorize any state agency that has issued by a drivers license to release to Jaeger Lumber any and all information concerning my driving history, including but not limited to suspensions, revocations and fines and I release any such agency from any claim or liability for providing such information to Jaeger Lumber.

I hereby authorize any educational institution I have attended to release to Jaeger Lumber any and all information concerning my attendance at the institution, including but not limited to, dates of attendance, degrees awarded, class ranking, grade transcripts, and disciplinary records and I release any such education institution from any claim or liability for providing such information to Jaeger Lumber.

I hereby authorize any and all persons identified or referred to in this application to release any and all information to Jaeger Lumber that is relevant to the consideration of this application for employment, and I release any such persons and parties from any claim or liability for providing such information to Jaeger Lumber.

I hereby authorize the use of photocopies of this Authorization and Release for acceptance by all persons and parties as an Original.

Signature of Applicant

Date

Witness

Date