CIMS

Centralized Information Management System Admin Module For Cricket



User Manual





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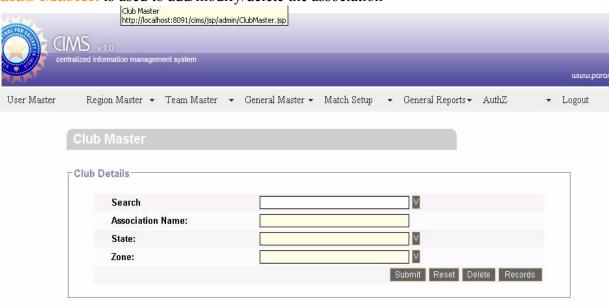
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Region Master Menu:

- Region Master menu contains following 4 forms:
 - 1. Club Master
 - 2. Venue Master
 - 3. State Master
 - 4. City Master

Club Master: is used to add/modify/delete the association



- 1. **Search:** User can click on the button given on right hand side of text box and search the existing clubs/associations
- 2. Adding new Association/Club:
 - i. User is required to fill the Association name and select the state and zone by clicking on the buttons given on right hand side of their respective text boxes.
 - ii. Once user have filled the above information user is required to click on submit button to save the data.
- 3. Editing Existing Association:
 - *i.* User is required to search the association name he/she wants to edit by using search option (as explained in point no. 1)
 - *ii.* All information regarding selected association will be displayed in the respective text boxes.
 - iii. Now user can change the Association name and select the state and zone by clicking on the buttons given on right hand side of their respective text boxes.





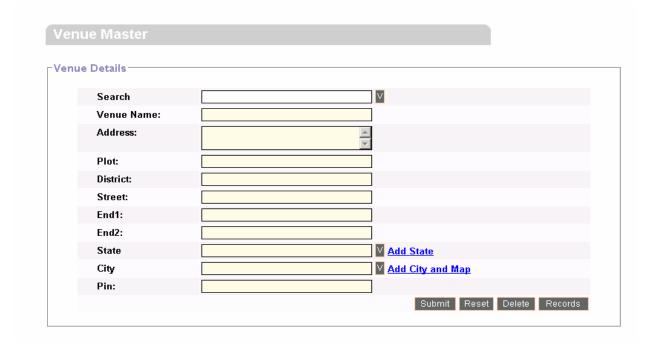
iv. Once user have filled the above information user is required to click on submit button to save the edited data.

v

4. Deleting Existing Association:

- *i.* User is required to search the association name he/she wants to delete by using search option (as explained in point no. 1)
- *ii.* All information regarding selected association will be displayed in the respective text boxes.
- iii. Once the above information is displayed, user is required to click on **delete** button to delete the selected association.
- **5. Reset:** This will clear the data from all text boxes.
- **6. Records:** This will show existing records in a table format.

Venue Master: is used to add/modify/delete the venue



1. Search: User can click on the button given on right hand side of text box and search the existing Venues

2. Adding new Venue:

- i. User is required to fill the Venue name, all related fields and select the state and city by clicking on the buttons given on right hand side of their respective text boxes.
- ii. Once user have filled the above information user is required to click on submit button to save the data.

3. Editing Existing Venue:

i. User is required to search the Venue name he/she wants to edit by using search option (as explained in point no. 1)





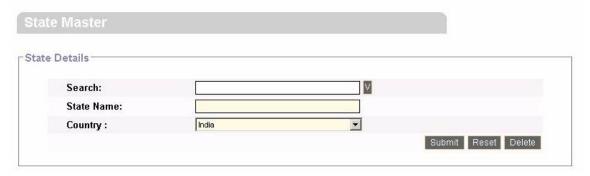
- *ii.* All information regarding selected Venue will be displayed in the respective text boxes.
- iii. Now user can change the Venue name, all related fields and select the state and city by clicking on the buttons given on right hand side of their respective text boxes.
- iv. Once user have filled the above information user is required to click on submit button to save the edited data.

4. Deleting Existing Venue:

- *i.* User is required to search the Venue name he/she wants to delete by using search option (as explained in point no. 1)
- *ii.* All information regarding selected Venue will be displayed in the respective text boxes.
- iii. Once the above information is displayed, user is required to click on **delete** button to delete the selected Venue.
- **5. Reset:** This will clear the data from all text boxes.
- **6. Records:** This will show existing records in a table format.

Note: If user is not able to find the state or city in existing records then he can click on the **Add State** and **Add City and map** options to add them.

State Master: is used to add/modify/delete the state



1. Search: User can click on the button given on right hand side of text box and search the existing States

2. Adding new State:

- i. User is required to fill the State name, all related fields and select the state by clicking on the buttons given on right hand side of their respective text boxes.
- ii. Once user have filled the above information user is required to click on **submit** button to save the data.

3. Editing Existing State:

- *i.* User is required to search the State name he/she wants to edit by using search option (as explained in point no. 1)
- *ii.* All information regarding selected State will be displayed in the respective text boxes.
- iii. Now user can change the State name, all related fields and select the state by clicking on the buttons given on right hand side of their respective text boxes.



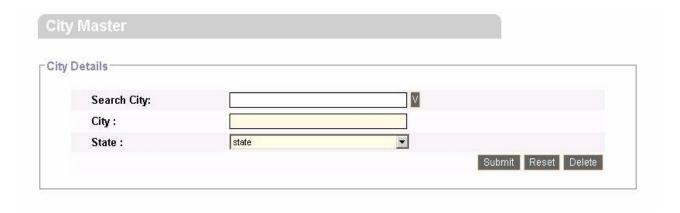


iv. Once user have filled the above information user is required to click on **submit** button to save the edited data.

4. Deleting Existing State:

- *i.* User is required to search the State name he/she wants to delete by using search option (as explained in point no. 1)
- *ii.* All information regarding selected State will be displayed in the respective text boxes.
- iii. Once the above information is displayed, user is required to click on **delete** button to delete the selected State.
- **5. Reset:** This will clear the data from all text boxes.

City Master: is used to add/modify/delete the city



- 1. Search: User can click on the button and search the existing Cities.
- 2. Adding new City:
 - i. User is required to fill the City name, all related fields and select the state by clicking on the buttons given on right hand side of their respective text boxes.
 - ii. Once user have filled the above information user is required to click on **submit** button to save the data.

3. Editing Existing City:

- *i.* User is required to search the City name he/she wants to edit by using search option (as explained in point no. 1)
- *ii.* All information regarding selected City will be displayed in the respective text boxes.
- iii. Now user can change the City name, all related fields and select the state by clicking on the buttons given on right hand side of their respective text boxes.
- iv. Once user have filled the above information user is required to click on **submit** button to save the edited data.

4. Deleting Existing City:

i. User is required to search the City name he/she wants to delete by using search option (as explained in point no. 1)





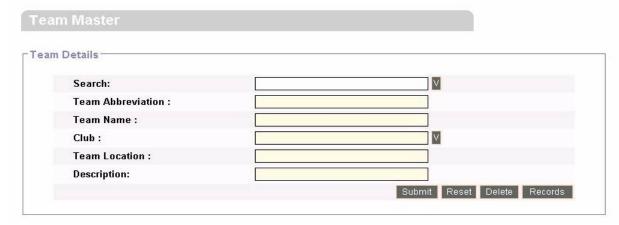
- *ii.* All information regarding selected City will be displayed in the respective text boxes.
- iii. Once the above information is displayed, user is required to click on **delete** button to delete the selected City.
- **5. Reset:** This will clear the data from all text boxes.

Team Master: contains 1. Team Registration for adding new team

2. Team Player Map Master for mapping player with the team

Team Registration:

• Click on Team Registration menu option of Team Master to get following form.



1. **Search:** User can click on the button highlighted by arrow and search the existing Teams

2. Adding new Team:

- i. User is required to fill the Team name and select the Association by clicking on the buttons given on right hand side of their respective text boxes.
- ii. Once user have filled the above information user is required to click on submit button to save the data.

3. Editing Existing Team:

- *i.* User is required to search the Team name he/she wants to edit by using search option (as explained in point no. 1)
- *ii.* All information regarding selected Team will be displayed in the respective text boxes.
- iii. Now user can change the Team name and select the Association by clicking on the buttons given on right hand side of their respective text boxes.
- iv. Once user have filled the above information user is required to click on submit button to save the edited data.

4. Deleting Existing Team:





- *i.* User is required to search the Team name he/she wants to delete by using search option (as explained in point no. 1)
- *ii.* All information regarding selected Team will be displayed in the respective text boxes.
- iii. Once the above information is displayed, user is required to click on **delete** button to delete the selected Team.
- **5. Reset:** This will clear the data from all text boxes.
- **6. Records:** This will show existing records in a table format.

Team Player Map Master:

• Click on Team Player Map Master option of Team Master to get following form.



Player Search: User can search player by entering first /middle/Surname and clicking on **Search** button.

Team Player Search: User can see the players of a particular team by selecting the team from the drop down list.

Map Player to the Team:

- 1. The player searched by the user will be displayed with details.
- 2. User need to click on the radio button given for the player he wants to map team
- 3. Then User can select the status from drop down list and the team from drop down list for that player.
- 4. After completing the above steps, user should click on **SAVE** button to save the data.

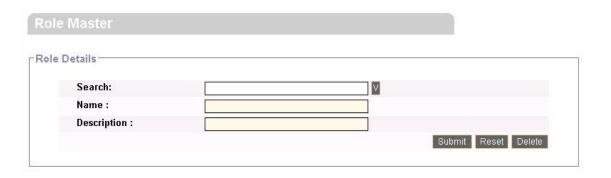




General Master: General Master menu contains following 6 forms. The details are as follows:

- 1. Role Master
- 2. Appeal Master
- 3. Result Master
- 4. Round
- 5. Master
- 6. Round Master
- 7. Weather Master

Role Master: is used to add/modify/delete the role



- 1. Search: User can click on the button and search the existing Roles.
- 2. Adding new Role:
 - i. User is required to fill the Role name, all related fields
 - ii. Once user have filled the above information user is required to click on **submit** button to save the data.
- 3. Editing Existing Role:
 - *i.* User is required to search the Role name he/she wants to edit by using search option (as explained in point no. 1)
 - *ii.* All information regarding selected Role will be displayed in the respective text boxes.
 - iii. Now user can change the Role name, all related fields.
 - iv. Once user have filled the above information user is required to click on **submit** button to save the edited data.
- 4. Deleting Existing Role:
 - *i.* User is required to search the Role name he/she wants to delete by using search option (as explained in point no. 1)
 - *ii.* All information regarding selected Role will be displayed in the respective text boxes.
 - iii. Once the above information is displayed, user is required to click on **delete** button to delete the selected Role.
- **5. Reset:** This will clear the data from all text boxes.





Appeal Master: is used to add/modify/delete the appeal

V
Submit Reset Delete

- 1. Search: User can click on the button and search the existing Appeals.
- 2. Adding new Appeal:
 - i. User is required to fill the Appeal name, all related fields
 - ii. Once user have filled the above information user is required to click on **submit** button to save the data.

3. Editing Existing Appeal:

- *i.* User is required to search the Appeal name he/she wants to edit by using search option (as explained in point no. 1)
- *ii.* All information regarding selected Appeal will be displayed in the respective text boxes.
- iii. Now user can change the Appeal name, all related fields.
- iv. Once user have filled the above information user is required to click on **submit** button to save the edited data.

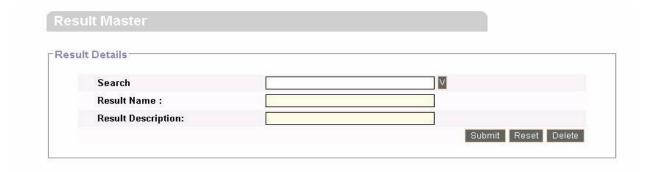
4. Deleting Existing Appeal:

- *i.* User is required to search the Appeal name he/she wants to delete by using search option (as explained in point no. 1)
- *ii.* All information regarding selected Appeal will be displayed in the respective text boxes.
- iii. Once the above information is displayed, user is required to click on **delete** button to delete the selected Appeal.





Result Master: is used to add/modify/delete the result



- 1. Search: User can click on the button and search the existing Results.
- 2. Adding new Result:
 - i. User is required to fill the Result name, all related fields
 - ii. Once user have filled the above information user is required to click on **submit** button to save the data.

3. Editing Existing Result:

- *i.* User is required to search the Result name he/she wants to edit by using search option (as explained in point no. 1)
- *ii.* All information regarding selected Result will be displayed in the respective text boxes.
- iii. Now user can change the Result name, all related fields.
- iv. Once user have filled the above information user is required to click on **submit** button to save the edited data.

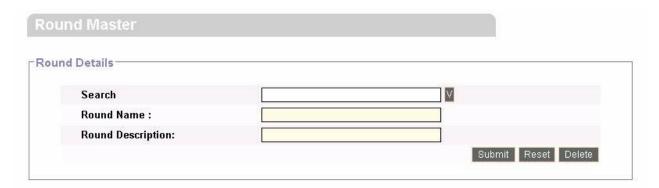
4. Deleting Existing Result:

- *i.* User is required to search the Result name he/she wants to delete by using search option (as explained in point no. 1)
- *ii.* All information regarding selected Result will be displayed in the respective text boxes.
- iii. Once the above information is displayed, user is required to click on **delete** button to delete the selected Result.





Round Master: is used to add/modify/delete the round



- 1. Search: User can click on the button and search the existing Rounds.
- 2. Adding new Round:
 - i. User is required to fill the Round name, all related fields
 - ii. Once user have filled the above information user is required to click on **submit** button to save the data.

3. Editing Existing Round:

- *i.* User is required to search the Round name he/she wants to edit by using search option (as explained in point no. 1)
- *ii.* All information regarding selected Round will be displayed in the respective text boxes.
- iii. Now user can change the Round name, all related fields.
- iv. Once user have filled the above information user is required to click on **submit** button to save the edited data.

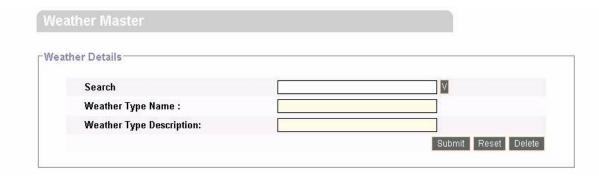
4. Deleting Existing Round:

- *i.* User is required to search the Round name he/she wants to delete by using search option (as explained in point no. 1)
- *ii.* All information regarding selected Round will be displayed in the respective text boxes.
- iii. Once the above information is displayed, user is required to click on **delete** button to delete the selected Round.





Weather Master: is used to add/modify/delete the weather



- 1. **Search:** User can click on the button and search the existing Weathers.
- 2. Adding new Weather:
 - i. User is required to fill the Weather name, all related fields
 - ii. Once user have filled the above information user is required to click on **submit** button to save the data.

3. Editing Existing Weather:

- *i.* User is required to search the Weather name he/she wants to edit by using search option (as explained in point no. 1)
- *ii.* All information regarding selected Weather will be displayed in the respective text boxes.
- iii. Now user can change the Weather name, all related fields.
- iv. Once user have filled the above information user is required to click on **submit** button to save the edited data.

4. Deleting Existing Weather:

- *i.* User is required to search the Weather name he/she wants to delete by using search option (as explained in point no. 1)
- *ii.* All information regarding selected Weather will be displayed in the respective text boxes.
- iii. Once the above information is displayed, user is required to click on **delete** button to delete the selected Weather.





Change Password: is used to change the password.

Login ld :	Admin
Old Password:	
New Password:	
Confirm Password:	

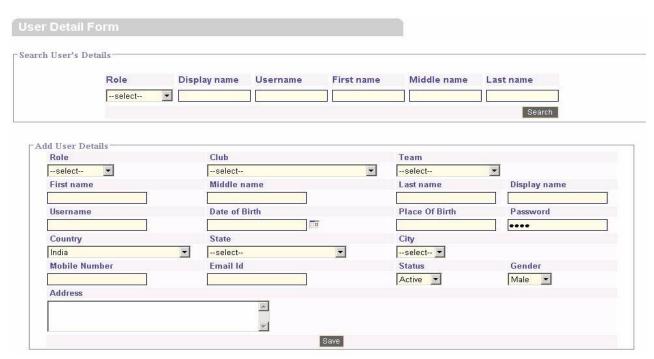
When user clicks on Change Password link

- 1. Login Id will be displayed
- 2. User need to enter the Old Password, New Password and Confirm Password(i.e. retype the New Password)
- 3. After clicking on **Submit** the password will get changed.

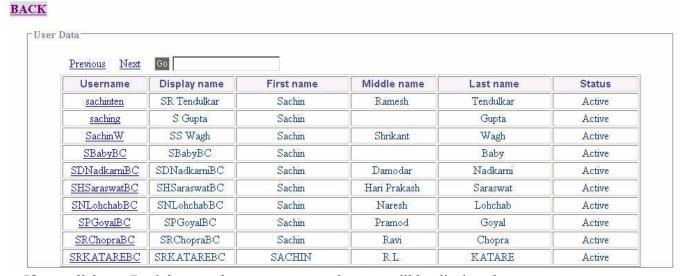
Cancel: Cancel button will clear the data from the text boxes.



User Master: is used to add/modify/delete the user



- 1. To add New User:
 - i. User need to enter the related values and select the proper role/club/team/country/state/city/status/gender.
 - ii. Now click on **Save** button to save the user data.
- **2. Search User's Details:** User can search the user by entering role/display name/user name/first name/middle name/last name or with the combination of these by clicking on search. The following page will occur after clicking on **Search** button:



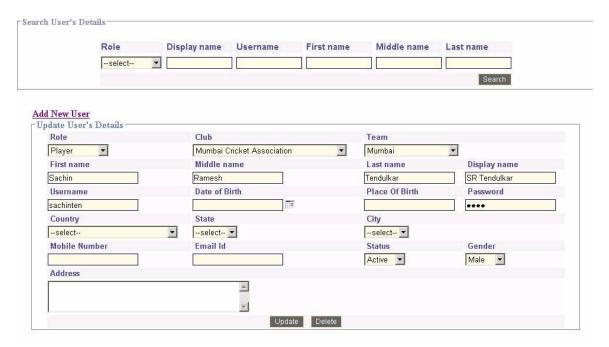
If user clicks on Back button, the user master main page will be displayed.





3. for Edit/Delete User:

- i. Search the user as explained in the point 1 above.
- ii. Click on the Username of the user which is to be edited. Following window will arise with the particular user's details as shown below:



- iii. Now change the values given in the text boxed and click on **Update** button to save the changes.
- iv. Now click on **Delete** button to delete the user.

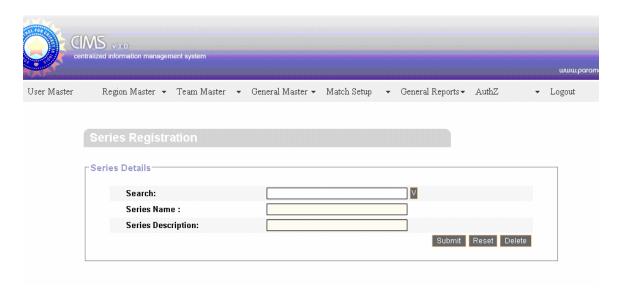




Match Set Up Menu:

- Match Set up Menu contains following 7 forms.
 - 1. Series Registration
 - 2. Series Master
 - 3. Match Type Creation
 - 4. Match Schedule
 - 5. Assign Scorers/Analyst:
 - 6. Assign Officials
 - 7. Match Approval

1. Series Registration:



Search: User can click on the button given on right hand side of text box and search the existing series.

7. Adding new Series:

- i. User is required to fill the Series name and Series description by inserting text in their respective text boxes.
- ii. Once user have filled the above information user is required to click on submit button to save the data.

8. Editing Existing Series:

- *i.* User is required to search the series name he/she wants to edit by using search option (as explained in point no. 1)
- *ii.* All information regarding selected series will be displayed in the respective text boxes.
- iii. Now user can change the Series name and Series description by inserting text in their respective text boxes.





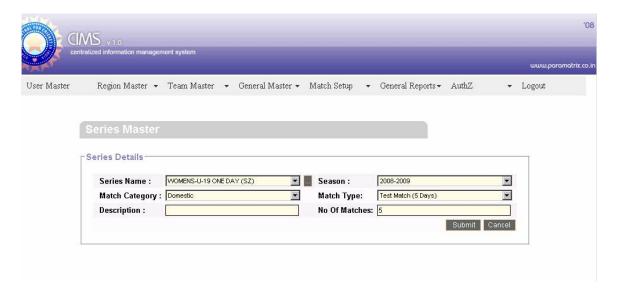
iv. Once user have filled the above information user is required to click on submit button to save the edited data.

9. Deleting Existing Series:

- *i*. User is required to search the series name he/she wants to edit by using search option (as explained in point no. 1)
- *ii.* All information regarding selected association will be displayed in the respective text boxes.
- iii. Once user have filled the above information user is required to click on delete button to delete the selected series.
- **10) Reset:** This will clear the data from all text boxes.

2. Series Master:

• Click on Series Selection menu option of the Match Setup menu to get the following form.



1 Adding new Series Details:

- i. User is required to select the Series name, Season, match category, match type, from drop down list and fill the series description, no of matches under selected series by inserting text in their respective text boxes.
- ii. Once user have filled the above information user is required to click on submit button to save the data.
- **2** Cancel: This will clear the data from all text boxes.
- 3 Series Registration Link: User can register new series using this link.





3. Match Type Creation:



1 Adding new Match Type Details:

- i. User is required to select the match type, no of players, no of innings, no of days, balls per over, no of umpires, power play ,status from drop down list and fill the max over, over per bowler under selected series by inserting text in their respective text boxes.
- ii. Once user have filled the above information user is required to click on submit button to save the data.
- **2** Cancel: This will clear the data from all text boxes.





4. Match Schedule:



1. Adding new Match Schedule/Creating New Match:

- i. User is required to select the match type, match category, date, venue, tournament name, season, from date, to date, team1, team2, scorer1, scorer2 from drop down list and fill the Match name by inserting text in their respective text boxes.
- ii. Once user have filled the above information user is required to click on submit button to save the data.
- **2. Cancel:** This will clear the data from all text boxes.





5. Assign Scorers/Analyst:



1 Search: User can click on the search button and get the following list of matches created between given date under given series by providing the series name and date.







2. Assigning new Match Scorers:

- Click on **Search** button to get the list as per the search criteria given.
- Click on radio button of the required match for which scorer needs to Assign.
- Click on **Save** button to save data.

3. Get the appointment letters:

• Click on **Get Appointment Letter** button to get the of appointment letter.

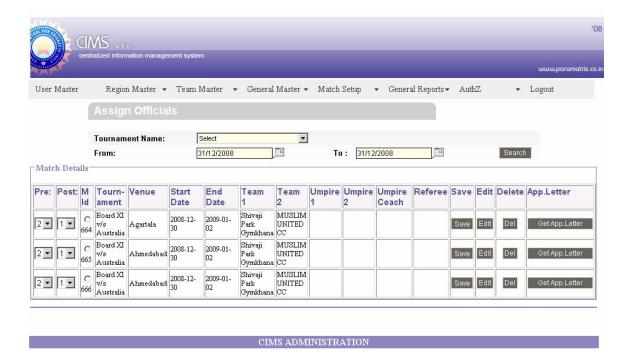
6. Assign Officials:



1. Search: User can click on the search button and get the following list of matches created between given date under given series by providing the series name and date.







2. Assigning Officials:

- Select the search criteria and click on **Search** button
- List will be displayed as per the search criteria.
- Click on radio button of match of which Officials needs to assign.
- Click on **Save** button to save the data.
- Click on **Edit** button to edit the data
- Click on **Del** button to delete the data

3. Pre – Post Function:

• In the **Pre** (before match date) and **Post** (after match date) drop down you can select the number of the days for which assigned officials will not be available for another match.

4. Get the appointment letters:

• Click on **Get Appointment Letter** button to get the of appointment letter.





7. Match Approval:



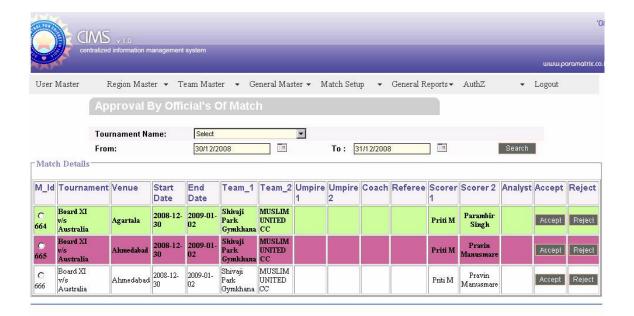
1. Search: User can click on the search button and get the following list of matches created between given date under given series by providing the series name and date.



- Accept Match: User is required to click on Accept button which will highlight the respective match in green color.
- **Reject Match:** User is required to click on Reject button which will highlight the respective match in red color as shown below.







General Reports:

- General Reports Menu contains following 2 forms.
 - **a.** Match Points Tally **b.** Match Users

1. Match Points Tally:



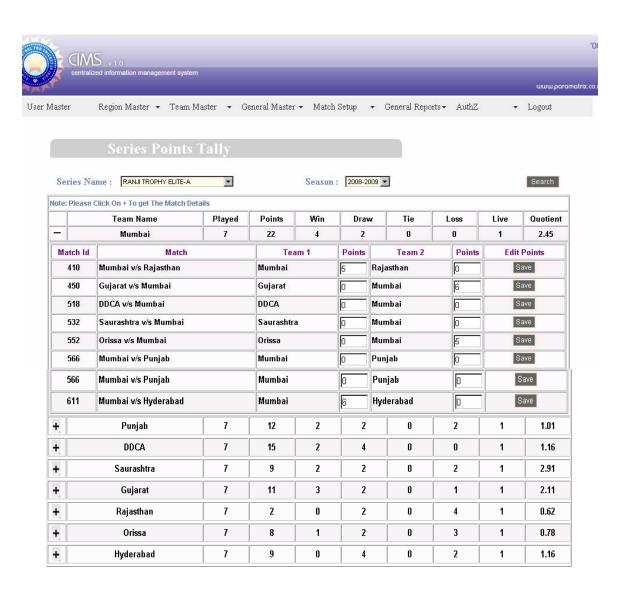
• **Search:** To get the match details user need to select the series name and season from drop down list Once User have filled the information above he need to click on the search button highlighted by arrow and see the details of matches as shown below.





• Admin Login: Admin can change the points of match. For that user has to click on respective + sign of the team name which will expand the link and shows all match points in editable text box as shown below.

Admin can edit the points and he/she need to click on respective save button to save the data.







2. Match Users:



• **Search:** To get the match users, user needs to fill the match id from and match id to in respective text boxes. Once User have filled the information above he need to click on the search button to get the users of those matches.

AuthZ: menu contains following menu option. **a.** Edit Player Map **b.**

1. Edit Player Map:







1. Search Match and get the Team List:

- i. Select the dated from and to of match and click on **Get Matches** button then matches will be generated in the drop down list
- ii. Now select match from drop down list
- iii. Now select the team from **Teams** drop down list
- iv. After selecting match and particular team click on Get Team List

2. To change the player of the match for particular team:

Teams: Andhra	Get Team List	
YG Rao	YG Rao ▼	save
D Kalyankrishna	YG Rao ▼	save
A G Pradeep	YG Rao ▼	save
G Prasad	YG Rao	save
Israel Raju	YG Rao ▼	save
P Reddy Extra Player	YG Rao ▼	save
Manoj Sai	YG Rao	save
D Shivkumar	YG Rao	save
B Sumanth	YG Rao ▼	save
M Suresh	YG Rao	save
S K Varma Extra Player	YG Rao ▼	save
P V Kumar Extra Player	YG Rao	save
H Watekar 12th Player	YG Rao ▼	save
S Ravishankar Extra Player	YG Rao	save
D Prabhukiran	YG Rao	save
A Mallireddy	YG Rao	save

- After selecting match and particular team clicking on Get Team List the above window will arise.
- Now if you want to change YG Rao as 12 th man and H Watekar as 1st player then do as following
 - 1. First select H. Watekar from the dropdown list which is displayed against YG Rao and click on **Save** button.
 - 2. Now the confirmation will be asked for saving the data, if want to save then click on **OK or** click on **Cancel** to nullify the effect.
 - 3. If **OK** is clicked then H. Watekar is saved as first player in place of YG Rao and it is shown accordingly.
 - 4. Now we need to change YG Rao in place of H. Watekar.
 - 5. Please select YG Rao from the dropdown list which is displayed against H. Watekar(where he is displayed as 12th Player) and click on **Save** button.
 - 6. Now the confirmation will be asked for saving the data, if want to save then click on **OK** or click on **Cancel** to nullify the effect.





Note: These changes are required to be done where scorer makes any mistake while selecting the playing 11 or extras and continues with the match without checking the team composition (and realizes mistake in between the match).

2. Reports:

• You can click on **Reports** menu option to get the reports module access. It will present you with the following Reports Module screen whose

