

To
The Director
RGUKT – RK Valley
Idupulapaya, Kadapa District

Subject: Request for Advance Amount for Participation in 6th Junior & Senior C National Yogasana Sports Championship 2025-26-Reg

Respected Sir,

I am pleased to inform you that our students have been selected to represent RGUKT RK Valley in the **6th Junior & Senior C National Yogasana Sports Championship 2025-26 (Men & Women)**, scheduled to be held at **PB Siddhartha Arts & Science College, Siddhartha Group of Institutions, Siddhartha Nagar, Vijayawada, Andhra Pradesh, from 28th September to 1st October 2025**.for this event need to report on 28th sep 2025 so we need to start on 27th sep 2025 in campus. We kindly request you to sanction the **advance amount** towards Registration, Travelling, Food, and Miscellaneous expenses. Along with the four students, **V Lakshmi Bharathi** faculty member will be accompanying the team as a **Coach**.

The detailed estimated expenditure is given below:

Expenditure Statement (for 4 Students and 1 faculty)

Sl. No.	Particulars	Rate per Student (₹)	No. of Students	Total (₹)
A. Registration & Accommodation				
	Registration Fee (including 5/-days food & accommodation – 2500/-+ ID & Reg. 600)	3100	4	12400
	Costume	2000	4X 2	16000
	Dresscode and Jersy	1400	5	7000
B. Travelling (Up Journey)				
	Campus to Vempalli Bus stand	50	5	250
	Vempalli bus stand to Kadapa Bus Stand	65	5	325
	Kadapa Bus Stand to District yogasana office	30	5	150
	District yogasana office to Kadapa Railway Station	50	5	250
	Kadapa to Vijayawada (Train)	322.36	5	1611.80
	Vijayawada Railway station to accomodation	120	5	600
C. Travelling (Return Journey – same as Up)				
	Accomodation to Vishakapatanam Railway Satation	120	5	600
	Vishakapatanam railway station to Kadapa railway station	322.36	5	1611.80
D. Food (Up Journey)				
	Dinner at Kadapa	100	5	500
	Tiffin at Vijayawada	80	5	400

Sl. No.	Particulars	Rate per Student (₹)	No. of Students	Total (₹)
E. Food (Return Journey)			5	
	Lunch on 02/09/2025	100	5	500
	Dinner on 02/09/2025	100	5	500
	Tiffin on 03/09/2025	80	5	400
F. Miscellaneous				
	Medical Kit (Glucose – 1/-Kg & other medicine)	300	1	300
	Makeup Kit	500	1	500
Total				43898.6/-

Student Details:

S.No	Name	Id number	Mobile No	Signature
1	V Lakshmi Bharathi	COACH	9963628927	
2	Lingampalli Deepika	O230531	9701178417	
3	Araja Akshaya	S23O459	9347998372	
4	Nakka Bala Thanuja	O230734	6304354127	
5	Bodasingi Vamsi	R250628	9866458203	

Hence, we kindly request you to sanction an advance amount of ₹ 43898.6/- to meet the above-mentioned expenses. Additional charges, if any, towards accommodation to the venue will be claimed at the time of final reimbursement.

We request your kind approval at the earliest.

Thanking you,

Yours sincerely,

Department of Yoga and Wellness
RGUKT-RKValley