## KNOW YOUR CUSTOMER (ON YOUR LETTER HEAD)

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| **Company Name** | | | |  | | | |
| **Registered Address** | | | |  | | | |
| **Contact Address** (if different from above) | | | |  | | | |
| **Country** | | | |  | | | |
| **Phone Number** | | | |  | | | |
| **Fax Number** | | | |  | | | |
| **E-Mail Address /Website** | | | |  | | | |
| **Contact Person** | | | |  | | | |
| **Nature of Business Activity** | | | |  | | | |
| **Permanent Income Tax No.(PAN)** | | | |  | | | |
| **ARN NO.** | | | |  | | | |
| **GST NO.** | | | |  | | | |
| **Nature of Organisation** (Tick Appropriate box) | | | | Proprietorship  Partnership  Limited Liability Company  Others \_\_\_\_ | | | |
| **Name of Promoter / Partner / Director** | | | |  | | | |
| **Business Relationship Period** (in years) | | | |  | | | |
| **ADDITIONAL INFORMATION** | | | | | | | |
| **Business Registration number** *(As applicable to the country of operations)* | |  | | | | | |
| **Bankers name / Account Number/Address** | |  | | | | | |
| **Dun & Bradstreet Number** | |  | | | | | |
| **Any other relevant information** | |  | | | | | |
| **Industry Association memberships** | | | | | | | |
| **Association/Organisation** | | | **Membership details** | | |  | |
|  | | |  | | |  | |
| Form No : BPP –AML-004A | | | | | | | |
|  | | **Documents (Please attach Photocopies)** | | | |  | |
| 1 | | **Business/License/Incorporation/Partnership Registration Certificate** | | | |  | |
| 2 | | **Permanent Account Number (PAN)** | | | |  | |
| 3 | | **Value Added Tax No. (VAT)** | | | |  | |
| 4 | | **CST Registration** | | | |  | |
| 5 | | **Photo Identity of each Partner/Director (Passport)** | | | |  | |
| 6 | | **Industry Association Membership Registration Certificate** | | | |  | |

**Signature & Seal Date:**

Note: *Information recorded here could be based on customers’ submission, primary internal research and secondary sources regarded as authentic. Please state the source for each piece of information and provide documentary support where meaningful. The attempt here is to establish that the customer is an established member of the industry and as a committed member of the industry is unlikely to jeopardise their reputation through involvement in terrorist financing or money laundering.*