**Creatrix Technologies Pvt. Ltd.**

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**QUOTATION**

Ref No.: CTPL/QTN/2025‑04‑24

Date: 24 April 2025

**To:**

The Management

Hygrow Trading LLC

Dubai, UAE

**Subject: Proposal for Website, Social‑Media & Design Support Services for Hygrow & Trovec**

Dear Sir/Madam,

Thank you for considering Creatrix Technologies as your long‑term digital partner. Based on the requirements shared (websites, domains, hosting, social channels, graphic and print collateral, barcode generation and content shoots), we are pleased to submit our most competitive quotation in US Dollars as requested.

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| --- | --- | --- | --- | --- |
| # | Service Description | Deliverables | Frequency | Monthly Fee (USD) |
| 1 | Website Maintenance – Hygrow (Bluehost, WordPress) | Security patches, CMS & plugin updates, uptime monitoring, weekly backups, minor content edits (≤4 per month) | Continuous | 75 |
| 2 | Website Maintenance – Trovec (GoDaddy, WordPress) | Same scope as Item 1 | Continuous | 75 |
| 3 | Domain & Hosting Coordination (OnlyDomains, GoDaddy) | Renewal reminders, DNS & SSL management, registrar liaison | Included with Items 1‑2 | — |
| 4 | Social‑Media Management (Instagram, Facebook Page, LinkedIn Page) | Content calendar, 12 designed posts/reels per month, basic community management & reporting | Monthly | 90 |
| 5 | Graphic Design Pack | Up to 10 artworks/mo: holiday greetings, stickers, packaging mock‑ups, catalogue pages, visiting cards, PDFs | Monthly | 60 |
| 6 | Print‑Production Coordination | Vendor sourcing, quotation comparison, press checks, delivery follow‑up (printing cost billed at actuals) | As needed | 19 |
| 7 | Barcode Creation & Management | Up to 20 EAN/UPC barcodes per month, coordination with printers | Monthly | 11 |
| 8 | Content Creation Shoot (Optional) | Half‑day shoot (4 hrs) for products/brand video, 15 edited photos + 1‑min highlight video | Per shoot | 113 |

Monthly Retainer (Items 1 – 7) ……………………………………… USD 331

Bundle Discount (5 %) …………………………………………………………… – 17

Net Monthly Fee ………………………………………………………………………… USD 314

**Payment & Commercial Terms**

• Billing Cycle: Monthly, invoice issued on the 1st of every month.

• Payment Terms: 100 % payable within 7 calendar days of invoice.

• Contract Duration: Minimum 6 months, renewable thereafter.

• Mode of Payment: Bank transfer in USD (wire/SWIFT) or equivalent.

• Taxes: If invoiced from Nepal, 13 % VAT will be added to the above amounts.

• Working Hours: Mon–Fri 10:00–18:00 NPT. Critical security incidents are covered 24 × 7 at no extra cost.

**Assumptions & Exclusions**

1. All necessary login credentials, brand assets and copy will be furnished by Hygrow/Trovec.

1. Major feature development or e‑commerce module additions are out of scope and will be quoted separately.

1. Printing, stock imagery, paid plugins or ad spend are charged at actuals with prior approval.

1. Unused monthly design/barcode quotas do not roll over.

1. A single content‑shoot day is assumed; additional days will be billed per Item 8.

1. Turnaround for minor website/content updates: 2 working days. Urgent same‑day fixes (force‑majeure) are included.

**Validity**

This quotation is valid for 15 days – until 09 May 2025.

We look forward to partnering with you to keep Hygrow & Trovec’s digital presence secure, fresh and engaging. Please feel free to reach out for any clarifications or adjustments.

Warm regards,

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**Aryabh Surana**

Founder & Managing Director

Creatrix Technologies Pvt. Ltd.