

## RESUME

### **SURISETTY BHUVANESWARI**

E-mail:bhuvanasureddy6@gmail.com

Mobile no:6304339397

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#### ➤ **CAREER OBJECTIVE :**

Seeking a quality environment where my knowledge and experience can be shared and enriched. Looking for an opportunity where I can advancing my career.

#### ➤ **SKILLS :**

- ✓ Effective communication.
- ✓ Time management.
- ✓ Active listening.
- ✓ Patience&problem solver.
- ✓ Always be a learner from new things.
- ✓ Team worker.

#### ➤ **ACADEMIC QUALIFICATIONS :**

Course	Name of the Institute	Board/University	Year of passing	Percentage /Grade
Diploma (Civil)	Swamy Vivekananda Polytechnic (Bobbili)	SBTET	2020	77%
SSC	Bhaskar High school (Parvathipuram)	BOARD OF SECONDARY EDUCATION	2017	88%

#### ➤ **COMPUTER SKILLS :**

- MS-Office ,
- MS-excel,
- Ms-Tally,
- Auto cad
- Revit Architecture

➤ **Strengths:**

- ✓ Comprehensive problem solving abilities
- ✓ Ability to deal with people diplomatically
- ✓ Team facilitator
- ✓ Hard working

➤ **PERSONAL DETAILS**

- Name : Bhuvaneswari surisetty
- Father's Name : Jagadeeshwarao
- D.O.B. : 29/09/2001
- Gender : Female
- Marital Status : Single
- Language Known : English, Telugu
- Address : Pallem vari street  
Parvathipuram  
Vizianagaram (Dt) 535501.
- Nationality : Indian
- Religion : Hindu

**DECLARATION**

I solemnly declare that all the information furnished in this document is free of errors to the best of my knowledge.

Place:

Date:

**S.BHUVANA**