Data Management Appendix

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Data cleaning files are available here: <insert permalink>

# Compilation

Topics to address in this section

* Where did you download your data/how did you collect?
* What variables did you keep for data cleaning/analysis purposes?
  + Dependent
  + Independent
  + Covariates
  + Auxiliary variables
* Did you merge datasets here? If so, describe briefly.

List script file/files where you made changes.

# Labeling/Naming

* In this section, you can direct individuals to a codebook or README file where you have your naming conventions. This way, other researchers can follow right along.
* If you want, you can just include codebook here.

List script file/files where you made changes.

# Examining

Topics to address in this section

* Identification of outliers
* Identification of missing data
* Data quality
* Model Assumptions
* Checks for impossible values (e.g., age = 999, negative income)
* Duplicate observations or ID issues

Consider including figures and tables. Likely need to include some analyses (especially for tests of model assumptions). Tabulations will help.

List script file/files where you made changes.

# Altering

Topics to address in this section

* How did you address outliers?
* How did you address missing data?
* How did you address low quality data?
* How did you address skewed data/data that didn’t fit model assumptions?
* Did you recode (e.g., dichotomize/binarize) any variables?
  + Where did you make the cutoff(s) and how did you decide?

List script file/files where you made changes.

# New Variables/Variable Construction

Topics to address in this section

* Scale construction (e.g., latent variable analysis)
* Substantive variable creation
* How were indices, interaction terms, or summary measures created?

List script file/files where you made changes.

# Re-examine

* If you created a scale that’s a DV or main IV, show that it meets model assumptions
* If you have imputed data, show the characteristics of the datasets
* Did you check distributions of newly created variables?

List script file/files where you made changes.