***Meeting Minutes***

Mentor Meeting – 9.02.2021, Start time 11:20 *Karthika, Ana, Vid, Bianca, Ante*

* Introduction of every team member and the tutor
* 11:30 questions about the priority – focus on employees
* Create a gitlab repository
* Start a project plan and understand the project requirements
* 11:33 We should work on personal development, set 1 goal that we want to reach ourselves in next 18 weeks(soft skills)

Client meeting - 9.2.2021, Start 12:00 *Ana, Vid, Bianca, Ante, Qin Zhao*

* Start 12:00
* Starting with some questions
* Working on an app that manages employees and products, we are starting with employees.
* After 6 weeks we present a demo.
* Any preferences for design?
* Keep in mind usability.
* Size of the company(number of employees)(planning to extend?)
* 50 employees right now, in the future plans for doubling that.
* Range of products?
* Startup company, with products that are categorized into 5 departments with plans to expand this.
* Website?
* Usability and user friendliness is number one priority, with structured information.
* Main features for the app?
* Managing inventory and employees. First priority is on employees.
* Tracking working hours, promoting, changing salary, tracking shifts(morning/afternoon/evening)
* Track employee information(name, id, address, email)  
  Search feature for products, and browsing by category is important.
* Who will be using the app?
* The workers can log in and see the stock, manager and administrator.
* Next client meeting is week 6, unless we need clarity with something in regards to the project