

Samrat Bista

 Mahalaxmi-3, Lalitpur |  samratbista31@gmail.com |  9848968913

PROFILE SUMMARY

Motivated and dedicated student with foundational knowledge in SQL and data management. Quick learner with strong communication, teamwork, and analytical skills. Seeking opportunities to apply academic knowledge in real-world environments and contribute effectively to organizational goals.

EDUCATION

Undergraduate degree: 2023-ongoing

Bachelor in Information Technology Management
Institute of Management Studies | Tribhuvan University

High School: +2 in Management

Himalayan Whitehouse International College 2021 – 2023
GPA:3.27

Schooling: Grade 10

GEMS School 2021
GPA:3.30

WORK EXPERIENCE

Assistant Accountant (Intern)

United Facility Service Pvt. Ltd — Duration: 1 Month

- Assisted in financial reporting and ledger maintenance
 - Gained hands-on experience in accounting procedures and documentation
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HONOURS & ACHIEVEMENTS

Finalist, **IMS Hult Prize | Idea Pitching Competition**

TECHNICAL SKILL

- Microsoft Office
- Fundamentals of MySQL
- Photoshop
- HTML, CSS

TOOLS

- MySQL
- Adobe Photoshop

SOFT SKILL

- Public Relation
 - Teamwork
 - Effective Communication
 - Critical Thinking
 - Foreign language:(English)
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