# MAPLIN-3 Manitoba Public Library Z39.50 search and request



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#### Public Access to the Manitoba Public Libraries Network

## Maplin

A Federated Search system for clients of public libraries in Manitoba.

#### **Request Interlibrary Loans**

Library members can now easily search all Manitoba public libraries for books to request through Interlibrary Loan.

This is not required for ILL requests but is an option for anyone who is interested.

#### http://maplin.gets-it.net



### 1. Click on Patrons of Mantoba Public Libraries

- 2. For first time users, in the lower part of the box you will see "Don't have an account? Register!" Click on the word Register and follow the instructions to set up your personal account. Make sure you keep track of the User ID and password you choose.
- 3. Once you have set up an account you will return to the **Maplin Sign In** box. Login and read the information on the Welcome page.
- 4. To start searching, click the **Search** button. Enter the Title and/or Author or other information. Note the little boxes at the bottom beside **Where to Search**. If you are looking for a book then the search will go faster if only the box by Libraries has a check mark.
- 5. After you have found the book you are searching for click on the word "Request" that you will see to the right of the title. You will see an email message regarding your selection. When you click on "Send this request to your library" a copy will be sent to your email and to our ILL department.
- 6. Our ILL department will notify you when your book arrives, as usual.

Please call the Library if you have any questions.

#### Registration is easy

You will need to register with Maplin in order to use the system.

1. From the login page, click on **Register!** 

|          | e enter :<br>elds belo | our username and  | passwo  | ord in the |
|----------|------------------------|-------------------|---------|------------|
| User     | Name                   | Ø                 |         |            |
| Pas      | sword                  | <i></i>           |         |            |
|          |                        | Remember Us       | er Name | •          |
| Don't ha | ave an a               | ccourt? Register! |         |            |

2. Click on the area of the province that you live in.



- This will show a list of communities which have public libraries in that area. Click on the community where you are a member of the library.
- 4. Fill in the requested information (your name, library card #, and email address). Choose a user name and password; if the user name is not available, you'll need to choose another. When you click Submit, you will return to the Maplin Sign In box.

This information is used only to set up transactions between you and your library; no personally identifiable details of your transactions are stored on Maplin after Maplin sends your ILL request. Some non-identifying data may be retained for statistical purposes.

#### **Searching is easy**

Once you have signed in, click on Search.

| Search<br>Enter keywords in any c | or all of the following:   |
|-----------------------------------|--|
| Title keywords                    |  |
| Author keywords                   |  |
| Subject keywords                  |  |
| Anywhere in the reco              | rd   |
|                                   |  |
| Where to search:                  | ✓ Libraries         ✓ Databases         ✓ Other digital         □ Reference websites |
|                                   |  |
| Submit                            |  |

Enter any combination of title, author, and/or subject keywords, and check the "Where to search" boxes (*Libraries* searches other library catalogues, *Databases* searches EBSCOhost, *Other digital* searches freely available digital/electronic media). Submit the search.

It may take up to two minutes for Maplin to search all of the sources and compile the results. Please be patient.

#### Requesting is easy

Your results will look like this:

| <mark>lew search</mark> ∣ So<br>Indo a limit: | orted by title Sort by author   |         |                      |
|---|---|---------|----------------------|
| imits   | 38 record(s) found. Records from different libraries are matched on ISBN. |         | Fields               |
| <u>Authors</u>                                | Aftermath   | Request | Displayed            |
| harles Sheffield                              | Author: Sheffield, Charles  |         | Author               |
| heffield,                                     | Published:  |         | PubDate              |
| harles  | ISBN: 0553577387  |         | ISBN<br>Abstract     |
| heffield,                                     | Abstract:   |         | Abstract<br>Subjects |
| harles, 1935-                                 | Subjects:   |         | Info                 |
| heffield,                                     | More information:   |         | Link                 |
| harles, 1935                                  |   |         | (Click field name    |
|   | Aftermath / Charles Sheffield.  | Request | to hide)             |
| heffield,                                     | Author: Sheffield, Charles, 1935-   |         |                      |
| harles.                                       | Published: 1998   |         |                      |
| Subjects                                      | ISBN: 0553378937  |         | Not                  |
| Publication                                   | Abstract:   |         | displayed            |
| ate   | Subjects:   |         |                      |
|   | Twenty-first century  |         | (Click field name    |
|   | Science fiction   |         | to show)             |
|   | More information:   |         |                      |
|   | The amazing Dr. Darwin / Charles Sheffield.                               | Request |                      |
|   | Author: Sheffield, Charles.   |         |                      |
|   | Published: 2002   |         |                      |
|   | ISBN: 074343529X  |         |                      |

Find the book you're interested in, and click the **Request** link at the right side of the green title bar.

This will show an email to your library, with your name and barcode, and information about the book. Click **Send this request to your library**. You will get a copy of the email.

## Simple, Powerful Results Limits (or Filters)

The search results page enables you to quickly find the title you are interested in by easily applying result filters called "Limits".



The left-hand column of the results page (light green) shows the limits that you can choose, in the categories Authors, Subjects, and Publication Date. These are filled in automatically from information in the records returned from your search.



You can apply more than one limit at a time, and undo any limit by clicking on it in the **Undo a limit** bar near the top of the page.

Limiting your view of the results does not discard the original results list; if you undo a limit, Maplin does not have to re-do your search.

#### Sorting

Results are in title order by default. You can switch between title and author sorting by clicking the links at the top left of the results list (beside the yellow **New search** link).

#### **Showing and Hiding Fields**

You can show or hide any of the results fields (author, publication date, ISBN, abstract, subjects list, extra information).

This will let you see more titles at a glance.

To hide a field, **double-click** the field name in the *Fields Displayed* box on the right-hand side.

#### More than books!

Maplin gives you the ability to find and request through Interlibrary Loan any of the nearly three million items held in Manitoba public libraries.

That's just the beginning....



Checking **Databases** tells Maplin to search a number of licensed EBSCOhost databases, including the *Canadian Reference Center*, *MasterFILE Premier*, *Middle Search Plus*, and *Primary Search* (among others). Maplin will take



only the first 100 records that match your search from each of these. To explore this further, see the EBSCOhost link on the library's web site.



Checking **Other digital** tells Maplin to also search free digital content from Project Gutenberg, the Open Content Alliance's Canadian, American, and Universal Libraries, and OAIster (online journal articles).

Checking **Reference websites** will simply include Wikipedia and the Open Directory Project in your search.

For more information, contact the library.