



## JUNAID ALI

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✉ JUNAIDALIVKD@GMAIL.COM

📍 KERALA, INDIA

### ABOUT ME

An open minded learner, passionate to explore the realm of management and human relations, with a commitment towards social work.

### EDUCATIONAL QUALIFICATION

**B.Sc LIFE SCIENCES | JULY 2016 - MAY 2019**

UNIVERSITY OF DELHI | NEW DELHI, INDIA

**CERTIFICATE COURSE IN GERMAN LANGUAGE | JUNE 2017 - MAR 2018**

UNIVERSITY OF DELHI | NEW DELHI | INDIA

**PLUS TWO | JUNE 2014 - MARCH 2016**

MES PONNANI | MALAPPURAM , KERALA, INDIA

### EXPERIENCE

**FACTORY ADMIN | JUNE 2019 - JUNE - 2020**

BLUE CLEAN SOLUTIONS | HYDERABAD, INDIA

- Supervised the overall functioning of the company's chemical factory.
- Oversaw the procurement, production, quality and stocks of the company.
- Managed operational affairs and supervised the work of the labourers.

### INTERNSHIPS

**INTERN | NOV 2016 - MAY 2019**

UBAIS SAINULABDEEN PEACE FOUNDATION (USPF) | DELHI, INDIA

Human rights foundation working for the welfare and legal rights of refugees and internally displaced people in India.

- Office administration and Internship Co-ordinator
- Management of organization facilities
- Skill training for Empowerment of women and students

## **INTERN | MAY - JUNE 2017**

Conducted research on *Drosophila Melanogaster* under Dr. Varsha Baweja, Associate Professor, Deshbandhu College, Delhi University

## **POSITIONS OF RESPONSIBILITY**

- Internship Coordinator at Ubais Sainulabdeen Peace Foundation.
- Council member of the Botanical Society of Deshbandhu College, Delhi University from 2017-2019.

## **SKILL TRAINING**

- Participated in session on the German based concept of ThemeCentered Interaction (TCI) in Delhi conducted by Ubais Sainulabdeen Peace Foundation (USPF), in February 2018.
- Participated in skill training in science communication, science writing and science journalism conducted by Council of Scientific and Industrial Research (CSIR) from July 17 to 21, 2017 in Delhi.



## **PROFESSIONAL SKILLS**

- Good Communication Skills
- Decision Making and Dedication
- Good listener and a quick learner

## **TECHNICAL SKILLS**

- MS PowerPoint, MS Word, MS Excel

## **LINGUISTIC PROFICIENCY**

- Speaking: English, Malayalam & Hindi
- Read & Write: English, Hindi, Malayalam, German and Arabic

## **RECREATION INTEREST**

- Photography
- Travelling
- Cooking

## **REFERENCE**

**Vijaya Kumar**

MD, Blue Clean Solutions, Hyderabad.

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## **DECLARATION**

I assure that the details furnished in this resume are true to the best of my knowledge and belief.

**INDIA**

**JUNAID ALI**