

Fathimath Shafeeka.P.H

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OBJECTIVE

Strive towards personal and professional growth by embarking on new and challenging assignments with an aim to bring about process improvements and business profitability value addition to tasks assigned.

WHY ME?

- An Enthusiastic, Knowledge-hungry learner who is eager to meet new challenges and quickly assimilate new concepts.
- Energetic performer consistently cited for unbridled passion for work, sunny disposition, upbeat and positive attitude.
- Flexible team player who thrives in an environment requiring ability to effectively prioritize and Juggle multiple concurrent scenarios.

WORK EXPERIENCE

➤ **English Teacher (Peace Public School) May 2018 – March 2019**

- Developed schemes of work and lesson plans in line with curriculum objectives, standards and student learning goals.
- Motivated and stimulated children, encouraging learning through experience.
- Provided pastoral care and support to children, and a secure environment in which to learn.

- Observed and assessed and recorded children's progress and shared knowledge with other teachers and parents as required.
 - Planning, preparing and delivering lessons to a range of English classes.
 - Created course materials, assessments, projects and a syllabus.
- **Elementary Teacher (Dhakeerath English Medium School) June 2019-March 2020**
- Observe and evaluate student's performance
 - Communicate and interact with students, parents, and colleagues in a positive manner
 - Attend staff, department, and committee meeting
 - Compile, maintain, and file all reports, records, and other documents.
 - Develop and implement plans for curriculum programs which provide effective teaching strategies.
 - Plan and implement an instruction program that adheres to school's concept, goal, and intentions

EDUCATION

- Bachelor of business administration (**BBA**) specialized in Human Resources Management (**HR**) 2014-2017 from Calicut University- India
College: Wisdom Business School, Ras Al khaimah
- Higher Secondary qualified from PU board of Karnataka 2012-2014 – India
School: St. Aloysius pre-university college
- Senior secondary qualified from Kerala State board 2012 – India
School: New Indian Model School, Sharjah

CERTIFICATION COURSE

- New Models of Business in Society by Coursera

PROJECT

- Study on Employee Job satisfaction at Bluemarian Bottling Company.

KEY COMPETENCIES AND SKILLS

- Performance management
- Ability to determine work priorities.
- Keen and eager to learn new things.
- A capable team player who is able to liaise with people at all levels.

OTHER INFORMATION

Date of Birth : 16th April 1996

Gender : Female

Nationality : Indian

Marital Status : Married

Language Known : English, Hindi, Malayalam

Visa Status : Residence