

Zebin Roz

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OBJECTIVE

Seeking a position to utilize my skill and abilities in the marketing or management field that offers professional growth while being resourceful, innovative and flexible.

WORK EXPERIENCE

(August 2019 - Present)

Manager and Founder, BizMate

Established a freelance marketing advisory from ground up, strategically growing the business.

- Formulated and managed the business plan consisting performance goals, service improvement, client and staff
- Maintained efficient client coordination.
- Maintained maximum project satisfaction.
- Managed client and project efficiently.
- Played significant role in management, client and project coordination.

(August 2020 - Present)

Personal Venture, BM Foods

- Established a food repacking venture. Where we purchase food products from the producers and repack the items according to the market need and supply to small shops.
- Establish operation strategy in a team for improving sales.
- Played significant role in sales, management, procurement, finance and inventory management.

(April 2017 - June 2017)

Internship, InstoreMasters

InstoreMasters is one of the leading designers, manufacturers and suppliers of BTL products in the Middle East and North Africa. With an unmatched experience spanning over 25 years.

EDUCATION

2017-2020

Bachelor of Business Administration, Eranad Knowledge City, Manjeri.

**ADDITIONAL
SKILLS**

- Well versed with MS-Office – Word, Power point, excel
 - Project management
 - Process improvements
 - Operational planning
 - Interested to learn new things
 - Positive thinking
 - Problem Solving Abilities
 - Good communication and presentation skill
 - Client coordination
 - Sales and procurement skills
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**LANGUAGES
KNOWN**

- English
 - Hindi
 - Malayalam
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**KEY ACHIEVEMENTS
IN COLLEGE**

- Elected as the college General secretary
 - Multi-tasking as Coordinator in various departments
 - Was part of student union
 - Was part of student help desk
 - Coordinated college fairs and department programs
 - Represented college in management fairs
 - Coordinated sports fair
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ACADEMIC PROJECT

- Prepared a project on “ THE IMPACT OF CELEBRITY ADVERTISEMENT IN THE BUYING OF THE COLLEGE STUDENTS”
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HOBBIES

- Socialising
 - Playing Football
 - Travelling
 - Listening To Music
 - Watching Movies
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**PERSONAL
PROFILE**

Father’s Name: Firoz Babu Valan

Mother’s Name: Kadeeja P

Date Of Birth : 03.10.1998

Gender: Male

Marital Status: Single

Nationality: Indian

Address: Valan (H), Hajiyarpalli P.O 676519, Malappuram,
Kerala.