Nick Boddy

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EXPERIENCE

Detroit Public Schools Community District   **Detroit, MI**
Technical Client Service Specialist   *September 2020 - Present*
- Assisted in trimming incident ticket queues from over 800 to less than 200 in 3 weeks
- Chosen to create data dashboards that many or all departments utilize throughout the district
- Collaborate with business partners for ad-hoc development of ticketing platform
- Field and resolve phone calls regarding information technology concerns

Motor City Industrial   **Hazel Park, MI**
Warehouse Supervisor   *July 2019 – February 2020*
- Oversaw daily objectives and the duties of over twenty employees
- Organized weekly meetings to improve on-time percentage by 6% in two months
- Facilitated new and improved processes to assist with achieving growth in production
- Prepared reports for upper management from data gathered within an ERP system

Order Fulfillment/Inventory Manager   *January 2018 – July 2019*
- Organized incoming and existing products to assist in trimming dead inventory by 25%
- Picked and packaged orders effectively enough to achieve a warehouse record
- Gathered and delivered orders face to face with customers in a timely manner

SKILLS

EXCEL | R | SQL | C# | HTML | CSS | JAVASCRIPT | PYTHON

CERTIFICATIONS

Data Analyst in R, *DataCamp.com* | C#, *SoloLearn.com*

PROJECTS

Detroit Public Schools Community District | Reporting Automation   *October 2020*
- Tasked with pulling reports from online platform to store in public directory
- Wrote multiple Python scripts: (1) exported .csv files and stored them, (2) web-scraped to change values on web service
- Eliminated user input with batch file to run both programs on schedules

Motor City Industrial | Inventory Removal   *September 2019 – December 2019*
- Extracted and organized decades of sales data from the previous inventory write-off
- Re-allocated labor hours and trained employees for the removal of inventory
- Led team to successfully cut the written-off inventory by 25%

EDUCATION

Wayne State University   **Detroit, MI**
Bachelor of Science in Business Administration, Information Systems Management   *December 2020*

Macomb Community College   **Warren, MI**
Associate of Business Administration   *December 2019*